Participant Stipend Form

Operating Location:		Effective Date	
Stipend Amount:		End Date:	
Lump Sum:		Scheduled Payment:	

Supplier File Information

Name: (up to 80 characters)		Tax Payer ID: (Social Security #)	
Visa Type:		Visa Expiration Date:	
I-9 Status:			

Site Information

1099 Site	MISC 3

Address: (each line has 35 characters available)

Address 1			
Address 2			
City		Postal Code	
State		Country	
		Province	

Procurement, complete the following information for supplier file coding.

If U.S. Citizen or Resident Alien

Taxes will not be withheld. This is taxable income and will be reported as such on 1099 Misc as Other Income.

- *Supplier Type:* Must be ***Participant Stipend***
- *Income Tax Type:* Must be ***Misc 3 Other Income***
- *Name Control:* _____ (first four characters of the last name of the 1099 supplier and must be entered in Oracle in uppercase only)
- *Organization Type*: Must be ***Individual***

If Non-Resident Alien, complete the following information for file coding. Payments are taxable at 30% unless an exemption applies. If exemption applies, check the appropriate entry and attach the completed *Nonresident Alien Participant Tax Exemption Certificate:*

- *Foreign Source*: _____ *Sponsor Controlled:* _____
- *Supplier Type*: Must be NRA reflecting the appropriate exemption
- *Withholding Group*: 30% ☐ Exemption No Withholding Group: ☐
- *Organization Type*: Must be *Foreign Individual*

Description of Stipend:

Charging Instructions

PROJECT	TASK	AWARD	Expenditure Type	Organization
			FPS Participant Support	
			FPS Participant Support	

APPROVALS:

This payment is permissible under the terms stated by the above sponsor and funds are available for payment.

Project Director/Co-Project Director: _____ date

Signature

Office of Grants Management: _____ date

Signature

Additional Campus Signature as required: _____ date

Signature

DECLARATION

I acknowledge that no services are required of me in consideration of the stipend provided by this sponsor.

Stipend Recipient: _____ date

Signature