Position Specification:

State University of New York, Stony Brook (Stony Brook University)

Vice President for Facilities and Services
Overview

Stony Brook University seeks an exceptional individual with executive-level capital management experience, excellent interpersonal capabilities, and an empowering leadership style to join the senior leadership team as Vice President for Facilities and Services. The search is being conducted due to the continuous advancement of the institution and the desire to ensure the physical environment of campus continues to champion the educational prowess of the University. The mission of Facilities & Services is to provide campus leadership through the support, enhancement, and continuing sophistication of the campus buildings, grounds, and infrastructure; save energy, and improve the University’s impact on the natural environment; provide a safe and supportive campus community; and build for the 21st century.

Located in Stony Brook, NY, Stony Brook University, widely regarded as a SUNY flagship, was established in 1957 as a college for the preparation of secondary school teachers of mathematics and science. The first campus was located in Oyster Bay, Long Island, on the grounds of a former Gold Coast estate. In 1962, a new campus was built near the historic village of Stony Brook on land donated by local philanthropist Ward Melville.

Part of the State University of New York System, the University has grown tremendously and is now recognized as one of the nation’s important centers of learning and scholarship — carrying out the mandate given by the State Board of Regents in 1960 to become a university that would “stand with the finest in the country.” Stony Brook is a member of the elite Association of American Universities representing leading research universities and was recently ranked #3 in the nation for best ‘total-package college’ by Ladders for its low cost and great track record for graduate job prospects and earnings.

The University campus lies about 60 miles east of Manhattan and 60 miles west of Montauk Point. It is only a short distance to the Atlantic beaches of the south shore and the vineyards of the East End. Situated on the north shore of Long Island, Stony Brook University has a four-season climate, tempered by proximity to the Atlantic Ocean and Long Island Sound.
The Facilities at Stony Brook

Stony Brook University is one of four research-intensive campuses within the State University of New York (SUNY) system. Situated on 1,454 wooded acres, the campus encompasses 12 schools and colleges; a Research and Development Park; world-class athletics facilities, including an 8,300-seat stadium and a 4,000-seat arena; and Stony Brook Medicine, Long Island’s premier academic medical center. The University has over 10,000 student beds on campus. Also part of the University is a teaching and research campus in Southampton, New York, which is home to graduate arts and medical professional degree programs and the Marine Sciences Center; and a classroom and meeting site in Manhattan. In addition, Stony Brook is part of the management team of the prestigious Brookhaven National Laboratory and supervises four business incubators.

Stony Brook University is a city of 37,000 people. In order to keep this city running, the University has:

- Over 16 miles of roadways which they build and maintain
- High temperature and chilled water systems on campus contain 700,000 gallons of water
- There are 950 laboratories, 2,500 restrooms, 25 miles of underground high voltage cable, 166 transformers and 1,000 utility manholes

Facilities & Services is able to provide the essential services for building, operating, and maintaining Stony Brook University on its four campuses: Main Campus, Stony Brook Southampton, Research and Development Park and Stony Brook Manhattan.

As a state university Stony Brook has access to capital funding from a number of sources to support its facilities needs. In construction on campus today is; a 240,000 GSF medical research and teaching facilities and patient tower scheduled to open this spring, a 62,000 GSF high-tech business incubator building entering final fit-out, the indoor sports practice facility opening in the fall, the complete renovation of the student union for next winter and the first of several dormitory projects. Currently in design with funding plans underway are two additional residence halls including their first public private partnership structured project, the fourth building in the R&D park to house cutting edge medical and engineering research, a new engineering academic building and the complete renovation of the large chemistry teaching and research facility. In addition to new construction the campus manages about $50M a year in capital maintenance projects.

Stony Brook Medicine encompasses a vibrant health sciences campus — immediately east and in direct continuity with the University’s Main Campus — that serves as home to the five health sciences schools: Health Technology and Management, Dental Medicine, Nursing, Renaissance School of Medicine, Social Welfare; Stony Brook University Hospital, a 603-bed nationally renowned tertiary care and safety net hospital for the entire region; and the Long Island State Veterans Home. Stony Brook Medicine also encompasses a new eight-story Medical and Research Translation building, which houses the new Cancer Center, and a 10-story Hospital Pavilion, home of the new Children’s Hospital, which offers advanced pediatric specialty care.
Position Summary

As the senior Facilities and Construction officer for the University, the Vice President for Facilities and Services supports the mission, vision, and overall advancement of the University and is responsible for providing a well-maintained, sustainable campus. Reporting to and under the general supervision of the Senior Vice President for Finance and Administration, the incumbent is responsible for oversight of University facilities operations and design and construction activity, as well as environmental health and safety at all locations. This includes strategic development and management of SUNY Stony Brook’s physical space, providing executive leadership for the management of capital resources dedicated to the acquisition and construction of facilities that support the growth of the organization, and facilities maintenance operations.

As a senior leader of the University, the Vice President advises University leadership on all matters related to facilities management, capital planning, and construction and works cooperatively and collaboratively with other campus offices and departments, key campus and hospital administration, faculty, and staff to ensure the effective use of resources. The Vice President also provides strategic oversight of all facilities department budgets to ensure effective allocation and use of funds and works with the Offices of Administration, Budget, and Planning and key SUNY system offices on the annual capital budget process to ensure adequate funding of construction, renovation, and maintenance projects. The Vice President will represent the University as the primary liaison for all matters related to construction and campus operations in advocacy and coordination with external constituencies including the State University of New York, State University Construction Fund, regulatory organizations, and service unions.
Duties and Essential Job Functions

- Strategic thinker who creates clear communication channels, sets goals, improves efficiency, and continuously improves client satisfaction.
- Commitment to excellence and to be part of an evolving, energetic, and forward-thinking campus environment.
- Oversee campus design and construction activities including building renovation projects and major construction projects.
- Lead the development, oversight, and execution of multi-year campus capital construction plans. Including academic, research, housing and support services and clinical spaces.
- Collaborate with executive leadership on institutional projects and issues including facilities needs, risk management, emergency preparedness and response and sustainability.
- Oversee all communications regarding facilities and related services with the State University Construction Fund, Dormitory Authority, SUNY System Administration, and other state agencies and regulatory entities.
- Effectively protect institutional interests in capital projects and work collaboratively with colleagues in the finance function to ensure appropriate fiscal controls for capital projects.
- Ensure compliance with all building code regulations including the coordination of all building code compliance and regulatory reporting to the Environmental Protection Agency, Department of Environmental Conservation, Department of Health, Department of Public Works, SUNY System Administration, State University Construction Fund, and other government agencies and regulatory authorities.
- Supervise all landlord and tenant operations in the Research and Development Park in support of the VP for research and economic development.
- Assess and evaluate decision-making processes for short-term and long-term space allocation, utilization, and management.
- Responsible for the development and implementation of facilities master plan as well as sustainability master plan for all campuses.
- Serve as a partner and collaborator with the ability to build consensus and cooperative working relationships amongst the facilities teams, while building an atmosphere of customer orientation and raising the level of service of the entire organization.
- Manage staff including recruitment, supervision, scheduling, development, evaluation, and accountability. Meet regularly with staff to review activities, address all matters which may impact efficiency, and propose and implement changes as necessary to ensure staff meets departmental and individual goals.

Provide leadership to areas of facilities operations and services including:

- Campus physical plant, including maintenance and operations services, building trades for campus repairs (including Academic, research and housing facilities, Research and Development Park and other economic development sites and Southampton Campus), custodial services and grounds management and utilities management including heating and cooling plants, cogeneration plants, and utility distribution systems.
- Mail service and warehousing operations, as well as recycling and energy conservation programs.
• Sustainable facilities management programs as well as the creation and management of renewable energy projects.
• Environmental health and safety programs and services including fire safety assessment, training and inspection protocols, laboratory evaluations, inspection and safety training programs, radiation safety compliance programs and enforcement.
• Parking, transportation, and fleet management.
• Emergency preparedness and response.

Required Education, Experience, and Qualifications

• Bachelor’s degree and ten years of directly related experience.
• Strong knowledge of facilities planning and construction as well as two or more of the following areas: facilities operations, space management, transportation, environmental health and safety management, engineering and design, emergency management.
• Proven track record of leading staff and multiple, critical high-profile projects.
• Strong financial acumen, budgeting, and decision-making skills.
• Knowledge of relevant local, state, federal laws / regulations, including OSHA and PESH.
• Strong leadership, organization, and communications competencies.
• Demonstrated ability to build and establish credibility with all; equally able to connect in the boiler room and the boardroom.
• Desire to improve the lives of those within the University and surrounding community including a commitment to diversity and inclusion.
• Excellent leadership, administrative, and supervisory skills and experience.
• Effective communicator with excellent written and oral communication skills.
• Honesty, integrity, compassion, action-orientation, and perseverance.

Preferred:

• Master’s degree.
• Experience working in a research intensive educational institution and/or medical facility.
• Extensive knowledge of New York State Procurement processes and guidelines, construction codes and compliance.

Helpful Links

Stony Brook University: https://www.stonybrook.edu/

Stony Brook University – Facilities & Services: https://www.stonybrook.edu/commcms/facilities/about/index.php
Please Submit Applications or Nominations to:

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Please visit Helbling & Associates’ Candidates Page for more information.

Stony Brook is an equal opportunity, affirmative action employer.