Retakes and Late Adds

September 11, 2023
Shelley Germana, Interim Vice Provost for Undergraduate Education
• Petition for Academic Exceptions process
• nearly 50% increase in petitions over 8 years

• Two persistent challenges
  ○ identifying an executive officer, as required under the bylaws
  ○ longer wait times for students

• Deep dive into petitions
  ○ 40% of petitions are retakes/late adds
  ○ The wait time typically results in students losing access to courses/missing the retake period
  ○ In 100% of cases where there is a departmental letter, the retake/late add is approved

• Modification (for rollout by November)
  ○ Modify retake/late adds process to allow departments to issue permission directly

• Benefits
  ○ reduce petitions by 40% = shorter wait times and streamlined process for students