



*College of Arts & Sciences Senate*

Tentative Agenda  
Arts & Sciences Senate Meeting  
October 15, 2001

- I. Approval of Agenda
- II. Approval of the Minutes from meeting of September 24, 2001
- III. Report of the Academic Judiciary Committee (J. Shea)
- IV. Report of the Interim Dean (R. Liebermann)
- V. Language Instruction
- VI. Nominations (A. Tyree)
- VII. Other Old Business
- VIII. Other New Business
- IX. Adjournment



Arts and Sciences Senate  
Minutes of the 9/24/01 Meeting

The Arts and Sciences Senate met on Monday 24 September 2001 at 3:30 PM in the Javits Room.

I. One item, a report by the Dean, was added to the agenda.  
The agenda was then approved by voice vote.

II. The minutes of the 4/16/01 meeting were approved.

III. R. Cerrato presented the annual report of the Undergraduate Curriculum Committee.

There was some discussion of exactly what is meant by "units" in the context of "Inter-Unit Cooperation". It was pointed out that the term is defined in the report. The senate agreed that Inter-Unit Cooperation works fairly well on West Campus, but that there is room for improvement between East and West campuses.

The Senate voted without objection to accept the report.

IV. R. Cerrato presented the Experimental (Temporary) Course Proposal form. This Experimental (Temporary) Courses were recommended by the Council of Distinguished Teaching Professors. These experimental courses will be limited to specified terms, and can be approved quickly. These courses will not be listed in the published catalog, but will be listed on-line. Experimental courses can be made permanent by going through the standard new course approval process.

The Senate voted without objection to approve the idea and the form.

V. The annual report of the AJC was tabled, as there was nobody from the AJC present to present it. Nevertheless, this generated a heated discussion. The Dean asked about the membership on the AJC, and specifically about how the student members of Hearing Boards were selected. The AJC guidelines state that volunteers may apply. A. Tyree will contact J. Shea and N. Franklin for clarification of how this happens in practice.

VI. A. Tyree reported on the deliberations of a committee chartered to investigate changes in the Teaching Evaluations. As recorded in the 3/26/01 minutes, the aim of this committee was to "work out an appropriate methodology for predicting scores". At present the only frame of reference is the university mean. Analysis shows that the numerical scores strongly correlate with class size, whether the class is in the sciences or humanities, and the age of the professor. Comparison of a numerical score with a predicted mean, taking these biases into account, could lead to a more useful estimate of teaching ability.

The discussion shifted away from the narrow focus of this committee to an overall discussion of the efficacy of teaching evaluations. The Senate directed the President of the Senate to suggest to the University Senate that the Undergraduate Council reassess how teaching evaluations are done on this campus.

VII. Report of the Dean.

Dean Lieberman reported that 28 new faculty have been hired this year. 60% of those are women, and 4 represent other underrepresented groups. Three of the latter are paid for by the President's Diversity program.

This year, departments have requested searches for 51 faculty. 27 of those have been authorized, with few in the sciences because of the high startup costs often required in the sciences. Among the ongoing searches are those for the Chairs of the Departments of Africana Studies and of Asian and Asian-American Studies.



The Dean cautioned that all searches are subject to availability of funding. The economy has taken a hit, and there is no permanent state budget. The Dean urged departments to act quickly. N. Goodman reported that a mid-year recision is a possibility.

No written report was submitted.

VIII. There was no other Old Business.

IX. There was no other New Business.

The Arts and Sciences Senate adjourned at 4:55 PM.

Submitted 25 September 2001

F.M. Walter  
Secretary





MEMORANDUM

DATE: 20 June, 2001

TO: Andrea Tyree, President, Arts and Sciences

FROM: John J. Shea, Chair, Arts and Sciences Academic Judiciary Committee.

A handwritten signature in black ink, appearing to read "J. Shea".

RE: Academic Judiciary Committee 2000-2001 Report

Please find attached our annual report on the activities of the Arts and Sciences Academic Judiciary Committee.

If you have comments or questions, please contact me.





## ACADEMIC JUDICIARY ANNUAL REPORT

May 2000 - May 2001

Prepared by Nancy Franklin (Executive Officer) and John Shea (Chair)

Reporting Period	5/00-5/01	5/99-5/00	5/98-5/99
<b>ACCUSATIONS</b>			
Total accusations against students	175	144	93
Total number of appeals	47	36	21
Total number of hearings held	46	33	13
Result of hearing = Guilty	37	29	6
Result of hearing = Not Guilty	9	7	7
Hearings pending (as of report date, result included in next reporting period)	1	3	8
Total expulsions	5	4	1
Total suspensions	3	4	0
Total cases where charges withdrawn	5	4	2
Total cases with no Q grade, per prof request	0	8	8
<b>GRIEVANCES</b>			
Total grievances against professors	3	2	8
Decision: No basis found for hearing	1	2	4
Decision: In favor of student	2	0	3
<b>OTHER:</b>			
Permanent Q or notation without dismissal	1	0	0
Removal of "Suspension" remark for former student, per student's petition	0	1	0
Accusation forwarded to Graduate School	3	0	0

### SUMMARY STATISTICS REGARDING ACCUSATIONS AGAINST STUDENTS:

	5/00-5/01	5/99-5/00	5/98-5/99
Change in Case load since previous report	22%	55%	no data
% of all cases for which hearings were held	27%	25%	23%
% of hearings in which finding was guilty	80%	79%	46%
% of all cases in which finding was guilty	95%	95%	92%



## Other Progress

### Education

1. Executive Officer presented at multiple graduate TA seminars, undergraduate courses and orientations, and departmental faculty meetings. On the recognition of cultural differences in standards for defining academic dishonesty, she met with AIM/EOP advisors at their invitation to suggest ways to protect their students from risk.
2. With the help of Q course instructors Annie Aversa and Brian DeLong, the AJC provided ready-made academic dishonesty component to all USB 101 instructors to use in their courses.
3. AJC now provides a single-page AJC information sheet to be included in all orientation packets for incoming undergraduates.
4. AJC revamped and expanded university's course in academic integrity (Q course), required of all students found guilty of academic dishonesty. We now offer a concentrated summer Q course.
5. The Executive Officer contributes a bi-weekly AJC Blotter to the *Statesman* (eliminating student & faculty identity).
6. Executive Officer will co-host a Fall 2001 workshop in academic integrity for all superintendents and principals of Long Island and New York City high schools. Primary goals are to educate them in preventing and catching cheating and to make them partners in teaching students how to avoid plagiarism (our biggest and fastest growing problem). The workshop will be introduced by Shirley Kenny and will be co-hosted by Don McCabe of Rutgers, a national expert in college and high school cheating and the founding president of the Center for Academic Integrity (a consortium of about 200 universities).
7. Faculty are becoming more aware of dishonesty, as reflected in our increased caseload.

### Policy

1. Developed formal set of Guidelines for the AJC, approved by CAS Senate in April 2001.
2. Students found guilty of dishonesty must complete the Q course immediately. This is for their own protection so that their risk of a second accusation is minimized.
3. Selection of hearing board members revamped to minimize any appearance of conflict of interest and to ensure that all members have been trained prior to hearing a case.
4. Students are no longer automatically excluded from honor status upon graduation if they have been found guilty of academic dishonesty. The AJC reviews graduating seniors twice a year to determine whether we would like to recommend exceptions.

