

Meeting called by	Chair	Type of meeting	Attendees
Arts & Sciences Curriculum Committee	Shyam Sharma	Proposal Reviews	Present: Jonathan Anzalone, Michael Boerner, Sarah Hamideh, Ross Nehm, Jesus Perez Rios, Sara Santos, Shyam Sharma; Erica Hackley, Stephen Fogarty, Alexandra Pamfilie, Kristin Hall Absent: none

AGENDA

- 1) Call to order
- 2) Adopt agenda
 - Committee Decision: adopted
- 3) Approval of 11/16/2023 minutes
 - Committee Decision: approved
- 4) Old items
 - a)
- 5) New items
 - a) List of chairs of all constituent departments/units, needed to share the “tutorial” course checklist we’ve just created (see email below)
 - i) College of Arts and Sciences Committee of Chairs
<casca@stonybrook.edu>
 - ii) SoMAS: Darcy Lonsdale (SOMAS Undergraduate program director), Donovan Finn (SUS Division), Brian Colle (ATM), Gordon Taylor (MAR)
 - iii) SoCJ: Laura L, Irene Virag, Brenda Hoffman
 - b) Now that the Independent Study checklist has been created, what is needed from LCS to have the ARB tutorial courses approved? [the mailing list above is to send all Chair an update about this AND the feedback survey below]
 - i) Comment & Decision: **send**
 - c) Community feedback survey – approved – to be sent as anonymous (seems to offer more value that way) – **approved**
 - d) Update to reviewers checklist:
 - i) **Modality classifications** to align with accurately descriptive Registrar/scheduling options (proposed by Michael)
 - (1) **Current:** In-person OR Online OR Blended
 - (2) **Proposed:** In Person, Hybrid - Online/In Person, Online Sync/Async Combined, Online Synchronous, Online AsynchronousComment & Decision: **Approved.**
 - ii) **Course Revision section** – to align our practice with policy:

(1) **Current:** only says that Committee will “point out” major non-compliance issues in the material for any proposal
Proposed: “...as voted on 11/30/20232, it is in Committee purview/responsibility to identify or request update in the provided material in case of major non-compliance of current curricular requirements.”

Comment & Decision: **Approved.**

(2) **Current:** in the Chair’s email template– “Please note that all *revised* proposals should be resubmitted using the Arts & Sciences Curriculum Committee – Revisions Form. “In your resubmission, the committee asks that you 1) locate *this* email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for **each** item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.”

Proposed: in the Checklist as well so proposers know the process– “When submitting any revision requested by the Committee: 1) locate Committee email requesting revisions, 2) copy and paste the contents of the email into a Word document, 3) for each item explain how you addressed the committee's concerns (or why you did not), and 4) include the summary-of-revision document in the submission.”

Comment & Decision: **Approved.**

- e) Quick question from Dr. Greg Ruff (AAS)--for the record: “Can we cross-list [KOR] courses with the AAS designation? KOR is a component part of AAS, but carries a separate designation in part because of the Teaching-training program. She would like to have the courses listed AAS/KOR (or KOR/AAS), if possible.”
- i) Response: to consult with Amy Cook, asking for guidance, requesting her to get Senate advice – for now let Dr. Ruff know that we are getting university guidance on this
 - ii) Update 12/7/23: A&S Senate President confirmed with the Registrar's Office that cross-listing is still accepted, while a task force works on the matter. This means that the CC must review proposals requesting it.
- f) Chair’s Report from Senate EC Meeting: The Chair of English Department requested in an email the A&S Senate President (see bottom of this minute) to halt any process related to the joint BA program proposed by the SoCJ and PWR (the email was copied to CC Chair, and it was received after we had voted on the proposal). The Chair deferred the question to A&S Senate President, since Committee review and deliberation had presumably not seen “curricular impact” (the courses included in the proposed program were COM and WRT courses, with no evident overlap with EGL courses or with vertical/horizontal alignment issues). The President cleared the path for us to approve minutes and send out the decision, which is scheduled to be sent after minute approval. The Chair noted at the EC meeting that the issue of “curricular impact” of a course or program proposed by one or more independent units on other unit or units may require

broader discussion beyond the CC: it seems clear, based on Committee deliberations and precedents, that our purview is within “curricular” aspect of *impact* and doesn’t go into logistical, administrative, or enrollment issues.

6) Proposal Reviews

Task	Decision and notes to be relayed
<p>LCS - Revision - New course HUE 220 Modern Ukraine</p>	<p>Revise and Resubmit</p> <p>Dear Dr. Geisherik,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your proposal for HUE220 was voted as “revise and resubmit.”</p> <p>The committee made the following revision recommendations:</p> <ul style="list-style-type: none"> ● increase the office hours to 3 hours per week (per university policy). ● remove the DEC references as they are no longer required. ● specify assessment details for the final project. ● clarify the attendance policy and any grading consequences associated with absences. <p>We encourage faculty colleagues preparing the course material and proposal to use the relevant checklist here for ensuring that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all <i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – <u>Revisions Form</u>. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>LCS: revision - Change in Delivery UKR 111: Elementary Ukrainian I</p>	<p>Revise and Resubmit</p> <p>Dear Dr. Geisherik,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your proposal for UKR111 was voted as “revise and resubmit.”</p> <p>The committee made the following revision recommendations:</p> <ul style="list-style-type: none"> ● There is a 1-hour recitation noted in the syllabus and students are notified that they

	<p>should complete the recitation work independently. This suggests that the recitation is asynchronous but this modality is not clearly indicated (see note below). It is also not clear what “Audio/Video and Talk assignments” encompass and whether these activities are best classified as a “recitation” (vs. an asynchronous lecture). Clarifying the assignment would help to determine the most appropriate classification.</p> <p>We encourage faculty colleagues preparing the course material and proposal to use the relevant checklist here for ensuring that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all <i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – <u>Revisions Form</u>. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p> <p>PS: The Committee has currently requested the A&S Senate President to solicit feedback on its behalf with the Undergraduate Council as to what constitutes “recitation” in online asynchronous context, and we will update you if we receive a different policy guideline that we are required to convey to departments. In the commonly understood use of the term, a recitation allows for live questions and discussion with a TA or instructor; with the evolution of online pedagogy, we anticipate more flexibility in institutional policy, and we will update you either way.</p>
<p>Art Change in Delivery ARH 202 – Art of the Ancient World</p>	<p>Approved– The minor revision was made and voted approved by the Committee on 12/21, by email.</p> <p>Dear Dr. Schedel, On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your proposal for change in delivery mode of ARH202 was voted as “revise and resubmit.”</p> <p>The committee made the following revision recommendations:</p> <ul style="list-style-type: none"> • List the HFA+ learning objective explicitly and separate from other text. <p>The following are best practice recommendations:</p>

	<ul style="list-style-type: none"> ● Spell out and clarify what “CPD” refers to in the course schedule. ● The syllabus is an impressively comprehensive document and quite long. The committee had concerns that students might overlook essential syllabus information given the length. We suggest taking instructions such as assignment rubrics, bibliographies, etc. to separate documents or to course site that can be shared with students as needed. <p>We encourage faculty colleagues preparing the course material and proposal to use the relevant checklist here for ensuring that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all <i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – <u>Revisions Form</u>. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Art - Change in Delivery: ARH 301 Roman Art and architecture</p>	<p>Approved</p> <p>Dear Dr. Schedel,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in delivery mode of ARH301 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>SoMAS Revision - New Course MAR 106: Life in Our Ocean</p>	<p>Approved with note</p> <p>Dear Dr. Debonis,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for MAR106 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● Looks like all recommendations were addressed. The hyperlinks are not working in the PDF version of the documents, in case they are meant to be useful for students. Also, we recommend that the table be re-formatted for accessibility, as some cells are merged (and that can cause problems for students who use screen readers).

	<p>We will request an update to the bulletin based on the approval. Please make sure to provide the updated language to Erica Hackley.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Art Change in Delivery ARH 302 Egyptian Art and Architecture</p>	<p>Approved Dear Dr. Schedel, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in delivery mode of ARH302 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 104 Update title - Introduction to Archeology. Minor description update</p>	<p>Approved Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating title of ANT104 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 220 Updated course description</p>	<p>Approved Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating course description of ANT202 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 260 Updated course description</p>	<p>Approved Dear Dr. Russo,</p>

	<p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating course description of ANT260 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 273 Updated title - Old "The Unstoppable Species?"; New "The Unstoppable Human Species"</p>	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating title of ANT273 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 314 Add prerequisite - Permission of the instructor/Study Abroad office</p>	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for adding prerequisite in ANT314 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 320 Update prerequisite</p>	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating prerequisite in ANT320 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 353 Update prerequisite</p>	<p>Approved with notes</p> <p>Dear Dr. Russo,</p>

	<p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating prerequisite in ANT353 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> • The department is encouraged to provide clearer language in the description of the pre-requisite. <p>We will request an update to the bulletin based on the approval. Please make sure to provide the updated language to Erica Hackley.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 357 Update course title Old - "The Agricultural Revolution" New - "Origins of Agriculture"</p>	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating course title of ANT357 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 359 Update course description</p>	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating course description of ANT359 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 361 Add prerequisite - ANT 104</p>	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for adding prerequisite in ANT361 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma</p>

	Committee Chair
ANT 363 Update course description	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating course description in ANT363 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
ANT 387 Update title, course description, and prerequisite	<p>Approved with note</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating the title of ANT387 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> Your request to update the course title, description, and prerequisites for ANT 387 have been approved. Please note that because of the length of the course title you will need to provide a 30 character version to the Registrar to program this in PeopleSoft. <p>We will request an update to the bulletin based on the approval. Please address the issue, or ask the instructor of record to do so, as appropriate.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
ANT 391 Update title, course description, and prerequisite	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating title, course description, and prerequisite in ANT391 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
ANT 399 Update course description and prerequisites	<p>Revise and Resubmit</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your proposal for ANT300 was voted as “revise and resubmit.”</p>

	<p>The committee has the following requests:</p> <ul style="list-style-type: none"> • What is the course component for this? TUT? SEM? • Please clarify/explain 3-12 credit variable. • Please include a 30 character course title for Registrar. <p>The major and first issue that prompted the R&R vote has to do with the recent request from the Provost's Office to the Curriculum Committee to support departments with documentation of all credit-bearing courses/experiences, including independent studies and tutorial courses. We have added a section on such courses in our checklist linked below (see 1d). Please use the guidelines to create a template, form, or sample syllabus that reflects the SUNY requirements we've included in the checklist; you can use the CELT's new independent study course template for a sample, or you might create something that is more adapted to your department and adaptable by your faculty.</p> <p>We encourage faculty colleagues preparing the course material and proposal to use the relevant checklist here for ensuring that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all <i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – Revisions Form. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 402 Update title, course description, and prerequisite</p>	<p>Approved</p> <p>Dear Dr. Russo,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating title, description, and prerequisite of ANT402 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>

<p>ANT 403 Course code change, title change, description change.</p>	<p>Approved Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating course code, title, and description of ANT403 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 419 Update course description</p>	<p>Approved Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating the course description for ANT 419 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>ANT 488 Update title</p>	<p>Approved with notes Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating the title of ANT488 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● The Committee recommends removing "Enrollment requires program approval of an EXP+ contract" since that contract is no longer a university-wide standard document. <p>We will request an update to the bulletin based on the approval. Please make sure to provide the updated language to Erica Hackley.</p> <p>With regards,</p> <p>Shyam Sharma</p>
<p>ANT 495 & 496 Update titles to include I & II to differentiate courses</p>	<p>Approved Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for updating the course titles for ANT 495 and 496 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p>

	Shyam Sharma Committee Chair
Deactivate ANP 121 Biological Anthropology Laboratory	Approved Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP121 was approved. The next bulletin update will reflect the decision above. With regards, Shyam Sharma Committee Chair
Deactivate ANP 405 Human Evolution in the Headlines	Approved Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP405 was approved. The next bulletin update will reflect the decision above. With regards, Shyam Sharma Committee Chair
Deactivate ANP 444 Experiential Learning	Approve Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP444 was approved. The next bulletin update will reflect the decision above. With regards, Shyam Sharma Committee Chair
Deactivate ANP 447 Readings in Biological Anthropology	Approve Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP447 was approved. The next bulletin update will reflect the decision above. With regards, Shyam Sharma

	Committee Chair
Deactivate ANP 475 Undergraduate Teaching Practicum I	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP475 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANP 476 Undergraduate Teaching Practicum II	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP476 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANP 487 Independent Research in Biological Anthropology	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP487 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANP 488 Internship in Biological Anthropology	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP488 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma</p>

	Committee Chair
Deactivate ANP 495 Senior Honors Project in Anthropology	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP495 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANP 496 Senior Honors Project in Anthropology	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP496 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANT 207 From Cavemen to Vikings: The Prehistoric Archaeology of Europe	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANT207 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANT 270 Great Archaeological Discoveries	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANT270 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma</p>

	Committee Chair
Deactivate ANT 372 Family, Marriage, and Kinship in China	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANt372 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANT 380 Race and Ethnicity in Latin America and the Caribbean	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANT380 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANT 390 Topics in Social and Cultural Anthropology	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANT390 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANT 393 Topics in Archaeology	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating 393 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma</p>

	Committee Chair
Deactivate ANT 394 Topics in Archaeology	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANT394 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANP 399 Advanced Field Research in the Turkana Basin	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP399 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANP 387 Independent Biodiversity Research Project in Madagascar	<p>Approve</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANP387 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
Deactivate ANT 401 Problems in Archaeology	<p>Approve.</p> <p>Dear Dr. Russo, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for deactivating ANT401 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>

- 7) Next meeting – Heads up for next meeting
 - a)
- 8) Adjournment

Ref: Agenda 5a – Independent Study/Tutorial courses

Dear Colleagues,

On behalf of the A&S Curriculum Committee, I am writing to inform you about a new resource the Committee has created to help you meet SUNY and SBU requirements regarding independent study (IS) courses (also marked as TUT*). Per the Provost office's notice to this Committee last summer, SUNY constituent institutions are required to maintain and record syllabi for all credit-bearing experiences, including independent studies. We were asked to support constituent academic units in meeting the SUNY and SBU mandate for such courses, which we are doing by providing a resource.

The Committee deliberated extensively on the matter, seeking to find the most efficient (especially least time-consuming) way for faculty members, departments, and this Committee to meet the above mandate. I requested a small group of Committee members to study how other SUNY institutions (and if helpful, others beyond SUNY) document and report credit for IS/TUT courses. We found that, among diverse approaches, the least burdensome one would be to *provide a checklist* that includes the bare minimum requirements to meet the recording and reporting of mandates. Since we already use a [Proposal Submission and Review Checklist](#) for transparency, consistency, and efficiency for all involved, we decided to add a section on “Independent Study (TUT)” to the said checklist (see 1d). This will allow departments to create their own syllabi, templates, or online forms, as they see fit; such flexibility seems necessary because of the diversity of ways in which independent study courses are designed and delivered/taught.

In the process of our deliberation, study, and resource development, the Committee requested the CELT to develop an [independent study course template](#) that units across the university could adapt; we will recommend but not require this template, and departments can adapt or use it as a reference for their own templates or forms, letting faculty supervisors further adapt the departmental template/form as needed.

We hope that the new section in our Checklist (first link above) will be helpful for you to meet SBU and SUNY mandates on tutorial/independent study courses. When you propose new Independent Study/Tutorial courses for our review, we will provide the best feedback/support we can.

Shyam Sharma

Chair, A&S Curriculum Committee

*PS: A note on terminology—At Stony Brook, non-standard (not lecture or seminar style) courses are managed in the course catalog as “tutorial” or “TUT” courses on PeopleSoft. The ASCC

recognizes that the label of “independent study” or “tutorial” may fail to capture non-standard courses in your program, but please note that these terms are only a shorthand to categorize them for the Registrar’s scheduling software. The SUNY Contact/Credit Policy encompasses many instructional types (practicum, studio, study, reading, research, internship, honors thesis/project, etc), and the committee aims to review these non-standard courses in a way that preserves the curricular choices of the departments and their instructors.

Ref: Agenda 5b – survey solicitation

Dear Colleagues,

On behalf of the Curriculum Committee, I am writing to request your feedback for the Committee, or that of someone in your department/unit who has worked with us recently. We’ve made a number of improvements in efficiency, transparency, and support across the processes of curricular review and feedback – as we summarized in a presentation at a recent A&S Senate meeting – and any input based on your experience could help us take that initiative a step further.

This survey can be completed in approximately 5 minutes (plus any extended feedback you may have for us).

With best regards,

Shyam Sharma

Chair, A&S Curriculum Committee

Ref: Agenda 5g

----- Forwarded message -----

From: **Andrew Newman** <andrew.newman@stonybrook.edu>

Date: Tue, Nov 21, 2023 at 9:24 AM

Subject: Proposed BA in Rhetoric and Writing

To: F.Jason Torre <fjason.torre@stonybrook.edu>, CAS Curriculum

<cas_curriculum@stonybrook.edu>, Benedict Robinson <benedict.robinson@stonybrook.edu>

Dear Arts & Science Senate President and Curriculum Committee,

I’m writing on behalf of the English Department Executive Committee regarding the proposed B.A in Rhetoric and Writing, which the Director of Program in Writing and Rhetoric shared with me upon request, after Dean Lindenfeld referred to it at the CAS Senate meeting a week ago.

We want to urge three points:

- 1) This proposal should not be considered independently of the prospective relocation of the Program in Writing and Rhetoric to SoCJ.

2) Pending a program review that addresses redundancies and overlaps across English, PWR, Southampton Arts (including Creative Writing and Film) and SoCJ, no proposals for new courses or programs in these areas should be considered.

3) Programs submitting new proposals are asked "to identify any and all other departments impacted by your curricular changes," and to solicit letters of support from the chairs of those departments; the proposers should have requested such a letter from English. We note that under "similar programs," they list the Creative Writing BFA, but not the English BA. English requests to be considered as a stakeholder in any further discussions of this proposal.

With thanks and best regards,

Drew Newman