

# Office of the Vice President for Research

## E-Newsletter

### Fall 2019

#### *Letter from the Vice President for Research*

Dear Stony Brook researchers,

Many of you will have read the recent [guidance](#) I sent describing important precautions when participating in research with an international connection. This guidance focuses on requirements to disclose all international research connections, including research performed in foreign locations, and all support provided from foreign sources, whether monetary or nonmonetary in form. SUNY recently released a statement on [Foreign Disclosure and Export Controls](#) that confirms disclosure requirements for all SUNY faculty, staff, and students.

These were motivated by the new guidance from several federal funding agencies warning of risks posed by certain foreign influences to U.S. economic and national security. The reason for informing researchers about these risks and the associated requirements for disclosure is to avoid possible violations that could, in some instances, cause a researcher to become ineligible for federal funding. I cannot emphasize strongly enough the importance of understanding the new federal guidance and its implications for investigators. Furthermore, because additional guidance is expected, it is necessary to keep abreast of future developments

The national attention focused on foreign influences has resulted in several unintended consequences, some of which are disturbing to campus communities that value an open atmosphere of learning. The warnings raised by some members of Congress and by other government agencies have been focused mainly on China. As a result, many universities have witnessed a growing unease among foreign-born faculty, notably those of Chinese origin, with respect to legitimate and valued international collaborations. In response, voices from academia have been quick to point out the countless benefits to U.S. universities—and to the U.S.—from having faculty, staff, and students from around the world. It is important for all of us to remember these benefits and to allay concerns among our valued colleagues.

I am fortunate to serve on the joint AAU-APLU Science and Security Working Group, which is engaging decision-makers from across government and academia. A chief goal is finding the right balance that ensures U.S. competitiveness in research and safeguards investments of tax dollars, while maintaining an open atmosphere of learning and valuable international collaborations. The Office of Science and Technology Policy has recently [released a letter](#) acknowledging the importance of “Striking the right balance between openness and security...” The letter describes the work of the newly created Joint Committee on the Research Environment (JCORE) in four areas: (1) coordinating outreach and engagement among federal funding agencies and universities, (2) establishing disclosure



requirements, (3) developing best practices for universities, and (4) developing methods for identifying and managing risk in the research environment. This is encouraging news for research universities, which are reacting to incomplete guidance from multiple sources.

Another consequence of the attention on foreign influences is confusion among faculty, staff, and students, who may be wondering whether a particular foreign connection must be disclosed. The Office of the Vice President for Research recognizes that the guidance from federal agencies is not always clear, and that individual circumstances may be unique. Any member of the campus community should feel free to contact our Office with questions. We will continue to monitor new guidance from all sources and share that with the campus community on our [webpage](#). Finally, feel free to contact me with any comments or concerns.

Regards,

Rich  
**Richard J. Reeder**  
**Vice President for Research**

## Upcoming Events

### **OVPR New Research Faculty Orientation, November 15th**

OVPR will be offering a New Research Faculty Orientation on November 15th, 11:00 am - 2:00 pm. Please register to join us for lunch and learn more about the Office of the Vice President for Research. Attendees will meet Dr. Richard Reeder, Vice President for Research as well as the leaders of the seven units within the OVPR office that support the research enterprise of Stony Brook University. Here is a sample of the important topics that we will cover:

- Who we are and how we support the research community
- How to find funding opportunities and collaborators
- How to prepare and submit your proposals
- What information systems are used to manage the life cycle of grant proposals and awards
- How to manage your award
- How to conduct your research ethically and compliantly
- How to commercialize and protect your research

## *News from Research IT*

### **DoIT Information System (Research)**

Development of the myResearch Safety module continues. We anticipate delivery of the Institutional Bio-Safety and Stem Cells Research Oversight Committee features by the end of this calendar year. Once complete, we will then start on IACUC, the final myResearch module implementation.

## *News from OPD*

### **Office of Proposal Development**

#### **RISE Conference**

Stony Brook University is co-sponsoring the Resilience in Sustainable rEconstruction (RISE) Conference, which will be held November 18-20, 2019 at the University at Albany. The three-day event will bring together leaders from across the country spanning higher education, government, community groups, non-profit organizations, and others to better understand the role that universities should play in collaborating with local communities to strengthen resiliency, planning, preparation, and response and recovery efforts around extreme weather and climate-related disasters. The conference will use Puerto Rico as a case study, evaluating the aftermath of Hurricane Maria. To learn more about the RISE 2019 Conference and to register, click [here](#).

#### **OVPR Fall 2019 Seed Funding Program Competition**

Over the summer we announced the Fall 2019 OVPR Seed Funding Program competition. This university-wide seed grant program aims to give Stony Brook University faculty a competitive edge in securing external research funds by supporting and fostering innovative scientific and scholarly activities that will lead to the development of highly competitive proposals for extramural funding. In our second year of this program, there have been a few updates to the application process.

#### **Deadlines:**

Full proposals due: October 7th, 2019

If you have questions or need further information please see our website or email [OPD\\_OVPR@stonybrook.edu](mailto:OPD_OVPR@stonybrook.edu).

#### **2019-2020 Grant Writing Workshops**

We are pleased to announce a full and diverse line-up of grantsmanship workshops for the 2019-2020 academic year to support faculty with submitting winning proposals.

#### **Exciting Updates to Pivot Funding Opportunity Database!**

In order to make searching and receiving relevant and valuable funding opportunities easier, Pivot by Proquest has recently added two new features.

- The first is that faculty are now able to assign a proxy. You may now assign an administrator to be able to edit your profile and design funding opportunity searches. If you would like OPD to help with your editing and/or searches, please contact Maureen Piekos at [maureen.piekos@stonybrook.edu](mailto:maureen.piekos@stonybrook.edu).
- The second development, which should be finalized by November 1st, is the single sign-on capability. You will soon be able to sign-on to Pivot using your Stony Brook University NETID and password.

For more information about Pivot, tips to navigate the Pivot website and design funding opportunity searches, please contact [maureen.piekos@stonybrook.edu](mailto:maureen.piekos@stonybrook.edu).

## **Welcome OPD'S New Staff Members: Julianna Carbone, Alice Baumer, and Donna Scala**

The Office of Proposal Development is excited to have Julianna Carbone and Alice Bauer join our team as Proposal Coordinators and Donna Scala join as a Research Development Coordinator.

Julianna Carbone has recently arrived from a nonprofit organization as coordinator for student enrichment programs. She partnered with school district administrators to design and implement individualized programs to meet the district's needs. Julianna has overseen and managed numerous events to foster intellectual growth in young students on Long Island

Alice Baumer has joined us, expanding on her career in higher education, with expertise in college admissions and career services for such institutions as College of Mount Saint Vincent, Fordham University and Suffolk County Community College. She has a BS in Business and a MSED in Adult Education & Human Resource Management.

Donna Scala comes to OPD from Stony Brook University's Center for Inclusive Education where she served as a Program Coordinator for the department's externally funded programs benefiting underrepresented students.

We are thrilled to include these professionals with their drive and passion to Stony Brook University's Office of Proposal Development.

## *News from OTLIR*

### **Office of Technology Licensing and Industry Relations**

#### **Organizational Changes in OTLIR**

We are very pleased to announce Dr. Sean Boykevisch as the new Director for the Office of Technology Licensing and Industry Relations (OTLIR). Sean takes the place of Peter Donnelly who is now the Associate Vice President for Technology Partnerships overseeing all of Economic Development and OTLIR under the Office of the Vice President for Research. Sean will be reporting to Pete Donnelly. Please join us in congratulating Sean and Pete!

As many of you may know, Sean joined OTLIR in 2008 as a Licensing Associate and has since held positions of greater responsibility within the office. Sean has been Assistant Director for Life Sciences in OTLIR since 2012. Previously, Sean worked at the Center for Biotechnology as a Business Development Associate and Business Development Manager where he facilitated and managed academic/industry partnerships between Stony Brook University and greater New York, as well as co-managed the Center's Technology Development fund, and developed commercialization strategies for early stage technologies. Sean received a Ph.D. in Molecular and Cellular Biology from Stony Brook University in 2006 in the Lab of Dr. Dafna Bar-Sagi.

We wish Sean and Pete all the best in their new roles!

## **The Research Foundation signs an exclusive license with Curamir Therapeutics, Inc.**

The Research Foundation on behalf of Stony Brook University has entered into an exclusive license agreement with Curamir Therapeutics, Inc. for the miRNA-based cancer therapeutic developed by Dr. Jingfang Ju. Dr. Ju's innovative miRNA engineering platform allows for the development of miRNA mimics with improved efficacy and safety. Curamir Therapeutics has received \$10 million in financing from Delos Capital. A full press release can be found [here](#).

## **LineaRx, Inc.**

LineaRx, Inc, a wholly-owned subsidiary of Applied DNA Sciences, executed an exclusive license agreement with The Research Foundation for the State University of New York as part of its acquisition of SBU's spinout company, Vitatex, Inc. Additional details can be found [here](#).

## **Analogic Canada**

Analogic Canada, a wholly-owned subsidiary of Analogic Corporation, executed an exclusive option agreement with The Research Foundation for the State University of New York for the development of improved PET detection technology developed by researchers in the Department of Radiology. Analogic is an established worldwide leader in direct conversion digital detector technology used in digital mammography used by major medical OEMs.

## **Microsoft**

The Research Foundation for the State University of New York has executed a non-exclusive testing agreement with Microsoft for the testing of software to detect cyber-attacks developed by researchers in the Department of Computer Science.

## **The Online Inventor Portal is a Success!**

We are very grateful to our Stony Brook inventors for their support and help with the launch of the [OTLIR Online Inventor Portal](#). Our disclosure process is now completely paperless.

Please share with us your experience when using the Portal; we will be glad to answer your questions. We highly appreciate any feedback!

## **Visit to the U.S. Patent and Trademark Office**

The OTLIR Team met with Ms. Laura Peter, Deputy Under Secretary of Commerce and Deputy Director of the USPTO, during a visit to the United States Patent and Trademark office.

On August 6th, members of the OTLIR team visited the United States Patent and Trademark Office in Washington, D.C. It was a great opportunity for us to meet with economists and patent examiners, to learn more about advanced patent searching techniques, foreign patent license grants, and patent examination policies, practices, and procedures.

## **First NAI-SBU Chapter Planning Meeting and a Fireside Chat!**

The NAI-SBU Chapter Members participated in our first Chapter Planning Meeting/Fireside Chat on Monday, August 19th. It was a great opportunity for our members to share thoughts, plans, and ideas for future collaboration regarding engagement and development of the broader Stony Brook Innovation Community. We received very helpful feedback which will be used to plan future campus events to encourage and support open innovation.

A special thank you to Josh Zarabi, Esq., a Stony Brook alumni and patent attorney at Carter, DeLuca, Farrell & Schmidt, LLP for leading an informative discussion on publications and patents in view of recent changes in the patent law and industry partnerships.



From left to right: Olga Kaufman, Fran Ribaudo, James Martino, Maureen Case, Sean Boykevisch, Deputy Under Secretary of Commerce and Deputy Director of the USPTO Ms. Laura Peter, Donna Tumminello, Valery Matthys, and LeAnn Acconcia.

### **New U.S. Patents**

OTLIR is pleased to announce the following U.S. patents issued to our faculty and students from January 2019 to present.

Inventors	Patent No.	Title	Issue Date
James E. Egan, Iwao Ojima, Mansoor M. Amiji, Galina Ivanovna Botchkina	10,206,875	Nanoemulsion compositions of taxoid drugs, and methods for the use thereof to target cancer cells and cancer stem cells	2/19/2019

Wadie F. Bahou, Patrick Hearing, Varsha Sitaraman	10,214,730	Adeno-Associated-Virus Rep Sequences, Vectors and Viruses	2/26/2019
Iwao Ojima, Dale Deutsch, Martin Kaczocho, William T. Berger, Robert Rizzo, Trent E. Balias	10,213,406	Alpha- and Gamma-Truxillic Acid Derivatives and Pharmaceutical Compositions Thereof	2/26/2019
Liang Gao	10,222,600	Method and apparatus for tiling light sheet selective plane illumination microscopy with real-time optimized light sheet	3/5/2019
Tadashi Honda, Wei Li, Suqing Zheng, Albena Dinkova-Kostova	10,233,146	Acetylenic cyanoenones as therapeutics for inflammation and carcinogenesis	3/19/2019
Vladimir Samuilov	10,247,689	Low Concentration Ammonia Nanosensor	4/2/2019
Benjamin Chu, Benjamin Hsiao, Hongyang Ma, Zhe Wang	10,272,392	Porous graphene based composite membranes for nanofiltration, desalination, and pervaporation	4/30/2019
Divya Bhatnagar, Raphael Davis, Miriam Rafailovich	10,279,079	Compositions and methods for spinal disc repair and other surgical and non-surgical indications	5/7/2019
Iwao Ojima, Jacob Vineberg, Tao Wang	10,280,183	Therapeutic Agent For Treating Tumors	5/7/2019
Srinivas Pentylala	10,294,290	Polypeptides derived from calcitonin receptors and methods of use	5/21/2019
Carol Carter, Jonathan Leis	10,300,080	Methods and compounds to inhibit enveloped virus release	5/28/2019
Arthur Mikhno, Elsa D. Angelini, Andrew F. Laine, Todd Ogden, Ramin Parsey, Joseph John Mann	10,304,183	Regularization of Images	5/28/2019

Sanford Simon, Shilpi Goenka	10,300,000	Inhibition of melanogenesis by chemically modified curcumins	5/28/2019
Bruce Futcher, Steffen Mueller, Steven Skiena, Eckard Wimmer, Chen Yang	10,316,294	Attenuated influenza viruses and vaccines	6/11/2019
Benjamin Chu, Benjamin Hsiao, Hongyang Ma	10,315,155	Highly porous fibrous network materials for gas filtration	6/11/2019
Matthew Eisaman, Nanditha M. Dissanayake, Ahsan Ashraf, Nancy Goroff Upton, Xiuzhu Ang	10,333,017	Hole blocking, electron transporting and window layer for optimized CuIn.sub.(1-x)Ga.sub.(x)Se.sub.2 solar cells	6/25/2019

## News from ORC

### Office of Research Compliance

#### **Export Control Compliance**

Export controls are a complex set of federal regulations that regulate: the disclosure, shipment, use, transfer, or

- transmission of commodities, information, materials, software to a foreign person or foreign entity anywhere (including within the U.S.) and
- transactions and provisions of services involving prohibited countries, persons or entities based on trade sanctions, embargoes, and travel restrictions.

Non-compliance can result in fines and penalties to the university and the individual! Visit the [Export Control Compliance](#) website for training materials, guidance documents, newsletters and other resources to help you with understanding the regulations. Any export related questions should be directed to Susan Gasparo ([susan.gasparo@stonybrook.edu](mailto:susan.gasparo@stonybrook.edu) or 2-1954).

#### **Annual Disclosure Certification, Conflicts of Interest**

Annual Disclosure Certifications were due in myResearch COI by May 31st. If you have not submitted your Annual Disclosure Certification new awards, award continuations and IRB submissions will not be processed until your Annual Disclosure Certification has been submitted.

#### **Institutional Biosafety**

Researchers who use the Institutional Biosafety Committee (IBC) will see some changes in the upcoming months. myResearch IBC will be available for use in the near future.

New policies will soon be available for the Institutional Biosafety Committee. The policies will include new National Institutes of Health (NIH) guidance and additional information about the movement from the Recombinant DNA Advisory Committee (RAC) to the newly formed Novel and Exceptional Technology and Research Advisory Committee (NExTRAC). The National Institutes of Health have also implemented an Incident Reporting Template as well as information about the requirement to report certain incidents to the NIH. Stay tuned.

**Just a reminder if you conduct research involving recombinant or synthetic nucleic acid molecules...**

[The National Institutes of Health Guidelines for Research Involving Recombinant or Synthetic Nucleic Acid Molecules \(rsNAM\)](#) and Institutional Biosafety Committee application requirements are applicable to all faculty, staff, students, and users of the facilities of this University who propose and conduct research involving recombinant or synthetic nucleic acid molecules, regardless of source of funding. The SBU website for [Biosafety in Research](#) provides links to the current IBC membership roster, meeting dates, submission deadlines, and links to institutional policies and procedures, NIH Guidelines, and other information relevant to the compliant conduct of rsNAM at SBU.

## ***News from OSP***

Office of Sponsored Programs

### **Updated Fringe Benefit Rates Effective July 1, 2019.**

The U.S. Department of Health and Human Services (DHHS) approved the RF's fringe benefit rates for fiscal years 2019 and 2020. Please click [here](#) to see more.

### **Updated Graduate Student Tuition Rates**

The Fall 2019-2020 tuition rates have been made available. The new tuition rate to be charged to new and renewal proposals submitted to sponsors on or after August 26, 2019, is \$5,652/year/student (or \$2,826 per semester). This rate will be held constant throughout the lifetime of the award if funded. Current rates can be found [here](#).

### **New PI Eligibility Policy**

Effective August 1, 2019, a revised [PI Eligibility](#) Policy has taken effect. To serve as Principal Investigator (PI) on a sponsored project, an individual must have a current faculty appointment. Titles that require no prior approval to serve as PI include: Assistant Professor, Associate Professor, Professor, Distinguished Professor, Clinical Professor, Toll Professor, Research Assistant Professor, Research Associate Professor, Research Professor, Librarian (Asst., Assoc.). University administrators in leadership roles (e.g., Directors, position classification MC3 or higher) are also eligible to serve as Principal Investigators and must identify

appropriate reporting structure. PIs who do not hold one of the titles mentioned above will need approval during the myResearch proposal routing by their Department Chair, their Center Director, their Dean (or Dean's designee) or the appropriate senior leadership linked to their unit designation.

## **Sponsor Updates**

### **ORCID**

Starting October 2019, NIH, CDC and AHRQ, will require individuals supported by training, fellowship, and career development awards to have an ORCID iD linked to their eRA Commons personal profile ([NOT-OD-19-109](#)).

ORCID use requirement will be implemented in two phases:

1. For institutional training grants and other awards that make appointments through xTrain (e.g. T-series grants), enforcement starts October 1, 2019. At the time of appointment, xTrain will check whether appointees have ORCID iDs. Appointments will not be accepted for NIH review unless an ORCID iD is linked to the appointee's eRA Commons Profile
2. For individual fellowship and career development applications (e.g. F-series grants, K grants except for K12/KL2, enforcement starts January 25, 2020.

eRA system validations will check whether applicants have ORCID iDs. Applications will not be accepted unless an ORCID iD is linked to the PD/PI's eRA Commons Personal Profile. Register for an ORCID iD or associate your ORCID iD with Stony Brook University by visiting the [Stony Brook University Libraries ORCID page](#)

***Additional info excerpted from Extramural Nexus – Open Mike – posted August 5, 2019:***

Enter once, reuse often. That's the mantra of Open Researcher and Contributor Identification (ORCID), a non-profit organization that promotes the use of its unique digital identifier to connect researchers with their science contributions over time and across changes of name, location and institutional affiliation. With this in mind, in fiscal year 2020, NIH will begin requiring individuals supported by training, fellowship, career development, and other research education awards to have an ORCID iD linked to their personal electronic Research Administration (eRA) account. [Continue reading →](#)

## **New Centralized Notification for Unfunded Applications**

***Posted by [NIH Staff](#) on August 26, 2019:***

The more you know, and the more that can be sent in a single email, the better. Applicant organizations will begin receiving centralized email notifications listing applications that NIH does not intend to fund from the Advisory Council held approximately 14 months prior. [Continue reading →](#)

## **Clarifying Long-Standing NIH Policies on Disclosing Other Support and on Policies related to Financial Conflicts of Interest and Foreign Components**

In mid-July, NIH published a Guide Notice (NOT-OD-19-114) “Reminders of NIH Policies on Other Support and on Policies related to Financial Conflicts of Interest and Foreign Components”. Its purpose is to clarify what is meant by foreign activities as they relate to other support and what NIH expects to be disclosed since NIH Grants Policy Statement (rev. October 2018). In addition to the Guide Notice itself, the following information below from Extramural News may be useful resource. Also see FAQs: [Other Support & Foreign](#). For assistance, you may email [grantscompliance@od.nih.gov](mailto:grantscompliance@od.nih.gov).

***Excerpted from Extramural Nexus – Open Mike – posted August 11, 2019:***

Who funds your current research? Make sure to let NIH know. It is required. Institutions and investigators must disclose all forms of what is termed “other support” when applying for and receiving NIH grants. Other support includes all resources, regardless of whether or not they have monetary value, available in direct support of an individual’s research endeavors. [Continue reading →](#)

## **SciENCv**

The National Science Foundation is designating SciENCv ([Science Experts Network Curriculum Vitae](#)) as an NSF-approved template and is encouraging faculty to use SciENCv to prepare a biographical sketch for inclusion in an NSF proposal. NSF will continue to accept biographical sketches not prepared through use of SciENCv until implementation of the next iteration of the Proposal and Award Policies and Procedures Guide (PAPPG), which is estimated to be implemented in January 2020.

SciENCv is a researcher profile system for all individuals who apply for, receive or are associated with research investments from federal agencies. Multiple training resources are available on the [SciENCv](#) website. The following website resources may be of assistance to proposers preparing a biographical sketch using the SciENCv format:

- [SciENCv Background](#)
- [YouTube Video: SciENCv Tutorial](#)

- [YouTube Video: Integrating with ORCID](#)
- [SciENcv Help](#)

## **xTract Required Use for Training Grant RPPRs**

Beginning with RPPRs due October 1, 2019, required data tables submitted with training grant (T15, T32, TL1, T90/R90) progress reports must be created via xTract. Because xTract is integrated with eRA Commons, some training data will be prepopulated in the system (e.g. trainee names). It is not mandatory to use xTRACT for new and renewal training grant applications at this time. For additional resources, see [NOT-OD-19-108](#), [Data Tables and Instructions](#) and [xTract Help & Tutorials](#)

## **Reporting Sexual Harassment in Science**

In June, NIH launched a new [webform](#) that allows individuals to notify NIH about a concern that sexual harassment is affecting an NIH funded project at a grantee institution. The form can be submitted anonymously. For more information, see the [February 2019 statement](#) from NIH on sexual harassment in science or email [GranteeHarassment@od.nih.gov](mailto:GranteeHarassment@od.nih.gov) to notify NIH about specific concerns.

## **myResearch Training**

Training for myResearch Grants is ongoing through the end of 2019. To sign up for one (or more) of the training sessions below, click this [link](#) and fill out the myResearch Grants Training 2019 Registration Form. If you have any questions about the training dates, please contact the Office of Sponsored Programs at [ovpr\\_myresearchgrants@stonybrook.edu](mailto:ovpr_myresearchgrants@stonybrook.edu).

## **Who's New in OSP?**

Join us in welcoming Laura MacArthur to the OSP family. Laura recently joined our team as our Contracts and Clinical Trials Specialist. Her in-depth administrative and contract negotiation experience and knowledge of federal compliance regulations and policies that she has successfully applied in her previous role at Brookhaven National Laboratories make her a valuable asset to our office.

## **Additional OSP Staff Changes**

Celeste Radgowski has accepted the role of a Senior Grants and Contracts Specialist in the Office of Sponsored Programs. In her new role, Celeste will oversee grants, New York State contracts, and sub-awards administration, and will continue to stay abreast of the changing regulatory landscape. She will work closely with her colleagues and research community on providing guidance and oversight of the grants

administration, including training in grants and contracts policies and procedures. Please join me in congratulating Celeste in her new role.

## ***News from OGM***

### **Office of Grants Management**

#### **New Staff Members in OGM**

The Office of Grants Management is pleased to welcome two new staff members. Risha Bostick and Corinne Lentz join the OGM team as Sponsored Award Analysts, where they are both presently training with the post award teams that support life of award expenditure approvals, and all aspects of financial reporting and close out.

#### **Federal Award Close-out Deadline**

Federal funding agencies mandate that university awardees submit all close-out reports and final payment requests, no later than 90 calendar days, following the end date of the performance period. This has resulted in funding agencies suspending our ability to be reimbursed for research expenditures after the 90-day deadline.

For this reason, the Office of Grants Management (OGM) must have all expenditures posted to awards within 75 calendar days of project end date. In addition and to allow for proper execution of sub award final invoices, final invoices must be received from flow-through entities within 45 calendar days of project end date.

The RF for SUNY/SBU, will not be reimbursed for charges that are not posted to sponsored awards prior to 90 day mark, and therefore cannot be processed beyond that date.

#### **End of Award - Allowable Costs**

Expenditures in the final 90 days of federally sponsored awards are highly scrutinized to ensure costs are necessary and directly benefit the funded research within the prescribed award period, and should only be those cost that are needed to conclude the project. Items of long term use, such as computers and computer accessories, equipment, and service agreements that exceed the award end date, should not be submitted for consideration.

In addition, it is never permissible to order items or to move costs from another award, in the final 90 days of a federal award in an attempt to spend down balances. All costs and justifications must illustrate the benefit to award objectives and be fully utilized within the budget period identified in award notices. The

annual federal cost audit, targets end of award charges to verify that there is satisfactory evidence that all costs are necessary, reasonable and will be utilized within the award period.

The OGM approval process serves to document this review and is critical to our federal cost accounting standard compliance. 2 CFR 200.402-405

### **Euro Lloyd Requests**

The Offices of Grants Management and Procurement are pleased to offer a new process for submitting requests to purchase air travel. Effective immediately the campus community can submit Euro Lloyd purchase requisitions charging sponsored awards for air travel to: [OGM\\_airtravelrequest@stonybrook.edu](mailto:OGM_airtravelrequest@stonybrook.edu).

OGM will monitor this email box and forward to Procurement after review and approval. Request should be submitted by 3:00 pm, and any requests received after 3:00 pm may be processed on the following business day. <https://www.stonybrook.edu/commcms/travel-and-expense/>

### **Cost of Meals and Dining Out**

Federal Uniform Guidance, 2 CFR 200, indicates that meals and entertainment expenses are not allowable except for sponsored awards where meals are necessary to meet the objectives of the funded award and participation in the scientific goals, such as conferences. The cost of meals and dining out with colleagues, because the discussions include shared research goals and progress, are not allowable direct charges to federal awards. As with all direct costs, charges must be necessary, reasonable and allocable, to specifically meet the objectives of the Federal research award. 2 CFR 200.439 and 200.402-406

### **Research Foundation Report Center Training**

Research Foundation Report Center Training is available to all PI's and their administrative staff. These sessions allow for review of the award expenditures, how to identify open purchase orders that require attention, and how to determine available balances throughout the life cycle of the award. To schedule RF Report Center Training, contact Cindy Traub at 2-4886.

## ***News from HRS***

### Human Resource Service

#### **Upcoming HRS Workshops:**

##### **Training and Organizational Development - Human Resource Services - Stony Brook University**

The Training & Organizational Development unit of Human Resource Services encourages and facilitates staff and organizational development. The area provides training opportunities that enable employees, at all levels, to develop the skills and competence needed to be successful in their chosen careers or prepare for new responsibilities by participating in a variety of developmental programs.

[Click here](#) for the listing of available workshops and the corresponding dates/locations on our Campus.

#### **Post Doc Hiring**

Human Resource Services receives a number of questions about the search and selection of post-doctoral associates and senior postdoctoral associates. These are unique positions and we recognize the need for a streamlined hiring process and the importance of providing options for PIs. To accelerate the hiring process, assist in outreach and to provide an immediate applicant pool, Human Resource Services places a Post Doc Omnibus Ad scheduled to run in the Fall post doc edition of Science. The omnibus ad promotes post doc opportunities while directing applicants to postings listed on the University's JOBS page. There is no cost to the departments, the ad eliminates delays in hiring by providing a mechanism to continuously collect resumes, ensuring a ready and immediate applicant pool. An ad currently appears on the Science careers website through October 25, 2019. All departments are encouraged to post their opportunities to the University website whether or not they have secured specific funding at this time. For immediate assistance contact [Donna /Kossack](#) in HRS Recruitment at (631) 632-1702.

#### **State Employees- Flexible Spending Open Enrollment**

The Flexible Spending Account (FSA) Open Enrollment will begin on October 7, 2019 and end at 10:00 pm on November 8, 2019. The FSA consists of three important benefits for employees — the Health Care Spending Account (HCSA), the Dependent Care Advantage Account (DCAA), and the new Adoption Advantage Account. Employees may choose to enroll in either or all three accounts. The FSA offers eligible employees the opportunity to use pre-tax dollars for out of pocket medical, child care, elder care or adoption expenses. Paperless enrollment makes it easy for employees to apply online at [www.flexspend.ny.gov](http://www.flexspend.ny.gov) or through a toll-free number 800-358-7202.

The Benefits Office will be sending out additional notifications regarding the FSA Open Enrollment.

## ***Other News***

### **Visit your Faculty Commons!**

The Center for Excellence in Learning and Teaching (DoIT/CELT) invites you to visit the Faculty Commons in Melville Library E1332 where you can consult with CELT staff on teaching, learning, and technology, work on your courses, collaborate with colleagues, and of course...enjoy a cup of coffee/tea! Our opening year has been a great success with over 1,000 sign-ins each semester. This space is open to anyone teaching and can be requested for teaching/learning relevant presentations and events. CELT events in the Commons are listed on our website, Twitter, and Campus Announcements. Our hours are Monday-Friday 9am-5pm. We hope to see you soon!

CELT Phone: 2-2358; Web: [celt.stonybrook.edu](http://celt.stonybrook.edu); Tweet @CELT\_SBU