



Family Educational Rights Privacy Act
Request to Suppress/ Release
Directory Information

Return completed form to:
 276 Administration Bldg.
 Stony Brook, NY 11794-1101

1. Enter your Stony Brook ID number and Information in the spaces provided below.

Student <u>Last</u> Name (Please Print)	Student <u>First</u> Name	Stony Brook ID <input type="checkbox"/> (if unknown, provide SS# <input type="checkbox"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Home Phone number with area code ()	Daytime (work) phone with area code ()	Student Major (if applicable) <input type="text"/> <input type="text"/> <input type="text"/>	College (if applicable) <input type="checkbox"/> CAS <input type="checkbox"/> CEAS
Home address including street number, city, state and zip code			
E-mail Address		First attendance at Stony Brook: Term and ↓ YEAR ↓ <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

2. Read the following statements:

- If you have suppressed your information via a FERPA Suppress Form your name will not appear in the Commencement Publication. If you wish to release your information and have your name appear please fill out the FERPA Release form and submit it to the Registrar's Office
- Certain student information is considered to be open to the public upon inquiry. This public information is called Directory Information and will remain public unless suppression is requested by completing this form. Directory Information includes:

Name, Local Address, Local Phone, Program of Study (including College of Enrollment and Major, Degrees and Awards Received, Dates of Attendance, Enrollment Status (e.g. full-time, part-time, withdrawn), Date of Graduation, participation in officially recognized activities and sports.

- By signing this form you are indicating that you wish to have your personal information suppressed or released. If you select "suppress," we will not publish or share your information with inquiring parties. If you select "release," we assume that you have previously requested suppression, and we will publish and/or share your information.
- This request is an "all or nothing" request. There is no method for suppressing or releasing selected types of information. If you sign this request, all Directory Information described above will be affected.
- Complete information regarding FERPA can be found on the Website for the Office of the Registrar:
<http://www.stonybrook.edu/registrar/>
- The University at Stony Brook makes use of the Social Security Number (SSN) as the student identification number for administrative purposes. Also, Congress requires the use of the SSN by any student who applies for any type of federal financial aid. Many efforts are made to protect the privacy of the SSN. A student may request to NOT have the SSN as the student identification number.

STUDENTS SHOULD BE AWARE THAT A SOCIAL SECURITY NUMBER IS REQUIRED WHEN REQUESTING ANY TYPE OF FINANCIAL AID OR TAX RELATED INFORMATION.

3. Select "Suppress" or "Release."

<input type="checkbox"/> SUPPRESS	<input type="checkbox"/> RELEASE (I have previously suppressed my Directory Information and now wish to release it)
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4. Supply signature(s) below. This form will not be processed without a student signature and a witness signature.

Student Signature	Date
Witness or Notary Public (Notary stamp required if form is not signed in person at the Office of the Registrar)	Date