

OFFICE OF PROPOSAL DEVELOPMENT

OFFICE OF THE VICE PRESIDENT FOR RESEARCH



Stony Brook
Research

WHO WE ARE AND WHAT WE DO

The Office of Proposal Development (OPD) provides Stony Brook University investigators with comprehensive, strategic, project management support in identifying extramural funding opportunities and building collaborations for the development of highly competitive large and complex (multi-million, multi-institutional) proposals. OPD also provides early career faculty with extensive support to obtain or bolster funding for their research program. In addition to providing full support for the administrative components of the proposal development process, OPD manages limited competitions for the entire campus, organizes workshops and grant writing trainings, connects researchers to institutional resources, and offers editing and proofreading services for proposal content. OPD also assists PIs in coordinating with other offices on campus to facilitate industrial interactions, outreach to state agencies, mandatory cost sharing, and broader impacts/workforce development; which are often required for large-scale proposals.

How Can OPD Assist?

PROPOSAL DEVELOPMENT SUPPORT

- **Proposal Management**
(e.g., FOA analysis and checklists, shared workspace, document coordination)
- **Administrative Components**
(e.g., budget development, biosketches, data training tables, subcontract documentation)
- **Proposal Systems Assistance**
(e.g., myResearch, FastLane, ASSIST)
- **Identifying Funding Opportunities**
- **Proofreading & Editing Proposals**
- **Repository of Proposal Resources**

RESEARCH DEVELOPMENT SUPPORT

- **Workshops/Trainings**
- **Facilitate Research Collaborations**
- **Seed Grant Program**
- **Limited Competitions**

CONTACT INFORMATION

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