2019-2020

FAMILY CALENDAR AND HANDBOOK
Family Calendar & Handbook Contents

Welcome Letters ................................................................. 1

FAMILY CALENDAR:
Important Dates, Deadlines and Highlighted Events ................. 2

FAMILY HANDBOOK: .......................................................... 28
Resources for Families ....................................................... 28

Important Reminders for Family Members ............................. 29
Communication of Student Information .................................. 29
Campus Safety and Security .................................................. 29
SB Alert-Emergency Communications .................................... 29
Emergency Management and Response .................................. 30
University Police .............................................................. 30
Student Health Insurance Policy .......................................... 31
Immunization Requirements .................................................. 31
Public Health Requirements—Meningitis ............................... 32
Academic Records ............................................................. 32

This Community Belongs to All of Us .................................... 33
Statement of Community .................................................... 33
University Community Standards ......................................... 33
Title IX of the Education Amendments of 1972 ......................... 33
All-Gender and Gender-Specific Facilities Use .......................... 34
Data Privacy Awareness ..................................................... 34
Email Policy ......................................................................... 34
Alcohol and Other Drug Policies ........................................... 34
Tobacco-Free Policy ........................................................... 34
Policy Regarding Religious Holidays ...................................... 34

Stony Brook University A to Z Guide .................................... 35
Important Phone Numbers .................................................. 45
Campus Map and Index ...................................................... back cover

PLEASE NOTE: Information contained in the Family Calendar and Handbook, including policies, dates and deadlines, may be subject to change. Students and family members are encouraged to visit the Stony Brook University website (stonybrook.edu) for the most current information.
Welcome Letters

Dear Parents and Family Members,

I am delighted to welcome you and your student to our University. This is the beginning of a life-changing experience as your student enters a time of enormous growth and opportunity among our community of scholars.

Stony Brook is one of the world’s premier research institutions. We are ranked as the #32 best public university according to U.S. News & World Report, and Kiplinger’s lists Stony Brook as one of the 35 best values in public colleges and universities.

Our dedicated faculty, academic advisors, and support staff are committed to ensuring that all of our students have a successful undergraduate experience. As a member of one of six small undergraduate communities, your student will enjoy close connections with faculty. There will be many opportunities for undergraduate research, including the possibility for select students to work in labs alongside Brookhaven National Laboratory researchers engaged in the most important scientific study being done today. The connections your student makes here will last a lifetime, as will the valuable degree your student earns. Our distinguished alumni include university presidents, publishers, scientists, teachers, inventors, CEOs and artists.

I urge you to encourage your student to take advantage of all that Stony Brook has to offer. There is no limit to what your student can accomplish here. Welcome to Stony Brook, and my best wishes for a successful year.

Sincerely,

Samuel L. Stanley Jr., MD
President, Stony Brook University

Dear Parents and Family Members,

Welcome to Stony Brook University! We are very pleased that your student will begin their studies here this semester. There is a broad range of majors and minors available to our students through which they can begin to shape their futures. Our Undergraduate Colleges will help ease the transition to college by creating an academic foundation while fostering a sense of belonging to an academic community. This is important for all first-year students - both residents and commuters. It is through their experiences in the Colleges that students will have the opportunity to interact regularly with both faculty and staff from across the University.

There are so many academic and co-curricular opportunities through which students can become engaged. We know that students who are engaged are more successful, both during their college years as well as in their pursuits later in life. Encourage your student to get involved and try new opportunities. I highly recommend our study abroad program, the national student exchange and research, as they are often life-changing experiences.

We are prepared to support your student throughout their academic career at Stony Brook. Through the Undergraduate Colleges, the Academic and Transfer Advising Services, the Academic Success and Tutoring Center and many other departments and services on campus, faculty and staff are ready to help your student be successful. Please encourage them to take full advantage of the resources and supports that are available.

Again, congratulations on reaching this exciting milestone in your student’s future.

Sincerely,

Charles L. Robbins
Vice Provost for Undergraduate Education
Dean, Undergraduate Colleges
**Red Hot Tradition:** Our color? Think red, as in red hot. All year long our students wear red, carry red book bags, cover their walls with red Seawolves pennants, and show their pride on “Red Fridays.” Check out the complete line of red hot Stony Brook accessories at Shop Red West: bkstr.com/sbuweststore/home. Surprise your student with a gift card to purchase their favorite SBU gear!

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<td><strong>stonybrook.edu/familyweekend</strong></td>
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**New Student and Family Welcome BBQ**

Guests are welcome to assist residential fall incoming students with move-in and attend the New Student and Family Welcome BBQ right before Orientation Part II: Experience Stony Brook begins in the summer. While students have mandatory events to attend for Experience Stony Brook, family and guests are not able to attend these events. This is a great opportunity for families to spend time with their student before the semester begins. For tickets and information visit: stonybrook.edu/familyevents.

**Family Weekend Registration Opens**

We invite all family members to take part in Family Weekend, a traditional event that occurs in the Fall Semester. Family members connect with their students to experience a bit of student life at Stony Brook University as well as the surrounding area. Join us for a weekend of fun-filled activities and entertainment for the entire family including CommUniversity Day! Please note, SBU students will need a ticket to participate in Family Weekend. For more information and to register visit: stonybrook.edu/familyweekend.
Red Hot Tradition: Between 1:00-2:20 pm every Wednesday during the academic year, few classes are scheduled, giving students a chance to come together for some of Stony Brook's most exciting events. We call it Campus Lifetime, a weekly tradition dating back to 1991. Campus Lifetime features carnivals, concerts, student expo fairs, live entertainment, celebrity speakers, free food and giveaways—plus a chance for informal face-to-face encounters in the midst of hectic academic schedules.
The Fight Song was written by Perry Goldstein and Howard Gimpel in commemoration of the band’s inaugural season. We’re the red-hot Seawolves of SBU, We never stop fighting until the battle’s through. Let’s go Stony Brook, Let’s go team, Don’t let go until you hear them scream: Seawolves Rock, Seawolves Rule! Let’s go Stony Brook the number one school.

Go, Fight, Win
(Victory Song)
Music & Lyrics: John Leddy
The band plays Go, Fight, Win during its pregame performance at all home football games and after each first down during the game and during breaks at men’s and women’s basketball games. The band also plays the Victory Song after each football and basketball home victory.

Red Hot Tradition: October is best known for our Homecoming Weekend tradition. Homecoming Weekend includes the election of homecoming royalty and Idol-style talent competitions during the Seawolf Showcase.
Red Hot Tradition: Stony Brook’s 20 varsity NCAA Division I teams bring a well-loved tradition to campus all months of the year—noise! Fans of football, baseball, lacrosse, and many other sports love making noise for their favorite Seawolves teams. As always, red is the predominant wardrobe color.

Seawolves Tickets

Interested in supporting Stony Brook Athletics? Join the thousands of Seawolves fans who already pack Lavalle Stadium and the Island Federal Credit Union Arena for football, basketball, lacrosse, and all of Stony Brook’s 20 intercollegiate sports. To purchase tickets, call (631) 632-WOLF or visit us online at stonybrookathletics.com.
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<td>Thanksgiving Recess: CLASSES NOT IN SESSION</td>
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<td>Commuter Connection</td>
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<td>Emerson String Quartet at Staller Center for the Arts University Libraries Presents: Pet Therapy Festival of Lights</td>
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**NOTES:**

**Red Hot Tradition:** *It’s a fact:* Yelling makes finals more tolerable. Just ask all the students who pop open their residence hall windows and holler during the sacred University tradition known as Midnight Scream, held in December and May during finals week. Some say the tradition rejuvenates and motivates them for a few extra hours of late-night studying; others claim it’s essential just to preserve their sanity. For faculty and administrative staff, participation is optional.
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**Red Hot Tradition:** Students meet, eat, dance, and cheer at dozens of Opening Activities (called Chillfest for winter enrollees) including barbeques, comedy shows, films, and seasonal activities like ice skating and ski trips. Our 85,000-square-foot Campus Recreation Center is devoted entirely to students’ well-being and includes a running track, fitness studios, basketball courts and state-of-the-art exercise equipment.

**Take in a Show at the Staller Center**
Looking for an amazing experience that offers theater, art, music, or comedy? Family and guests are encouraged to visit Stony Brook University’s Staller Center for the Arts while on campus. Home to the Grammy Award-winning Emerson String Quartet, the Staller Center has hosted other top-notch performers such as Renée Fleming and Savion Glover, as well as international ballet, opera, and theatrical performances. The Staller Center also hosts a regular film series for campus and community and the Stony Brook Film Festival each summer, as well as a variety of children’s programs through the year. For more information on upcoming events, as well as ticket sales, visit the Staller Center website at stallercenter.com.
**Red Hot Tradition:** Black History Month is celebrated throughout the United States in the month of February. At Stony Brook, we honor the diversity of our community by celebrating the achievements and acknowledging the struggles of all African Americans. Our annual observance of Black History Month includes panels, symposia, and lectures, as well as cultural and social events.

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<td>Involvement Fair</td>
<td>Commuter Connection</td>
<td>Involvement Fair</td>
<td>IT/Computer Science Job &amp; Internship Fair</td>
<td>Last day for students to add or drop classes</td>
<td>Engineering Job &amp; Internship Fair</td>
<td>Body Traffic at Staller Center for the Arts</td>
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<td>Residence Hall Room Freeze Ends</td>
<td>Involvement Fair</td>
<td>Ash Wednesday</td>
<td>Business Job &amp; Internship Fair</td>
<td>Health Insurance Waiver Forms Due</td>
<td>Second Invoice Due</td>
<td>Tao Drummers at Staller Center for the Arts</td>
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<td>President's Day</td>
<td>Room Selection (Housing Renewal) Begins</td>
<td>Maha Shivaratri</td>
<td>Student &amp; Family Welcome Event</td>
<td>Healthcare, Human Services &amp; Research Job &amp; Internship Fair</td>
<td>Date: Deadline to sign up for the Time Option Payment Plan</td>
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<td>Ash Wednesday Beginning of Lent</td>
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<td>Healthcare, Human Services &amp; Research Job &amp; Internship Fair</td>
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NOTES:
Red Hot Tradition: March is home to the Major/Minor Networking Event, where students can speak to the faculty, administrators, and peers to find out about all of the majors and minors offered at Stony Brook. Every academic department is represented to help students define their interests and make the best choices regarding major and/or minor declarations.

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<td>Starry Nights at Staller Center for the Arts</td>
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<td>Students will enroll for next fall's classes between now and late April (each student’s exact date can be found on their SOLAR account)</td>
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Send a Care Package

The Residence Hall Association, with the help of On Campus Marketing, will provide a variety of services for families to partake in throughout the year. Programs and products offered will be a way for families to show their college students that they care. Included will be an opportunity to purchase welcome and/or care packages for their student living on campus.

For more information contact the Residence Hall Association at (631) 632-9236.
April is all about Stony Brook’s Red Hot Traditions.

**Strawberry Fest** brings everyone in the campus community to the Academic Mall each spring to enjoy a mouthwatering menu of strawberry treats and a fun-filled day of live music, dancing, and student performances. This event is traditionally held during Campus Lifetime in conjunction with Diversity Day.

**Earthstock** is celebrated in mid April on Earth Day. The campus-wide celebration features exhibits, displays, lectures, and concerts to promote and support environment-friendly living. Events include folks on stilts, dance and drumming performances, rubber duck races down the “stony brook,” live musical performances, and an ice cream social.

**Red Hot Tradition:** At Stony Brook, Asian American Heritage is celebrated during the month of April to recognize the culture and contributions of Asian Americans. Through the month of April, student groups and campus departments highlight the heritage of Asian Americans through programs, performances, and discussions.

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Passover

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Passover

Passover

Orthodox Good Friday

Diavalo at Staller Center for the Arts

Orthodox Easter

Beginning of Ramadan

Passover

Passover

Passover

Emerson String Quartet at Staller Center for the Arts

Final Invoice Due Date

Ramanavami

Commuter Connection

Passover

Ramanavami

Carol Wincenc Flute at Staller Center for the Arts

Good Friday

Room Selection (Housing Renewal) Ends

Good Friday

Room Selection (Housing Renewal) Ends

Good Friday

Ends

Room Selection (Housing Renewal) Ends

Room Selection (Housing Renewal) Ends

Good Friday

Beginning of Ramadan

Orthodox Good Friday

Diavalo at Staller Center for the Arts

Ramanavami

Orthodox Easter

Beginning of Ramadan

Ramanavami

Orthodox Easter

Beginning of Ramadan

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Orthodox Easter

Beginning of Ramadan

Ramanavami

Orthodox Easter

Beginning of Ramadan

Ramanavami

Orthodox Easter

Beginning of Ramadan

Ramanavami
Sandy Shore
Music: Peter Winkler
Words: Winston Clark

Sandy shore
Meeting the Northern sea
Ancient ground where
newborn dreams arise
Scarlet, gray
Under azure skies
The morning of a lifetime
lies in Stony Brook
Raise a grateful cheer
for Stony Brook!

Youthful joys
Youthful folly, too
Ancient wisdom seen
through youthful eyes
Lifelong friends
Bound by youthful ties
The morning of a lifetime
lies in Stony Brook
Raise a grateful cheer
for Stony Brook!
**Red Hot Tradition:** Commencement is definitely our favorite tradition—the act of proudly sending forth graduates with degrees that are valued around the world. New students can start on the right track by visiting our Career Center. Resources include help finding internships and jobs, resume writing, job fairs, and visits from alumni who are professionals in various fields. Visit [stonybrook.edu/career](http://stonybrook.edu/career).

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**May has some more Red Hot Traditions.**

The Roth Pond Regatta is a genuinely unique Stony Brook tradition dating from 1987. Teams race across Roth Pond in makeshift craft constructed only of cardboard, duct tape, and paint. Students, faculty, and staff are all invited to compete and trophies are awarded to the winners. Nobody stays dry.

The URECA (Undergraduate Research and Creative Activities) Celebration is a University-wide event that showcases the accomplishments of 150 to 200 Stony Brook students working with faculty mentors in virtually every discipline. Students display their work through research posters, art exhibits, talks, and performances.

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**May Calendar**

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<td>Last Night Out</td>
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<td>Commuter Connection</td>
<td>URECA Celebration of Undergraduate Research</td>
<td>University Libraries Presents: Pet Therapy</td>
<td>Last Day of Spring M-F Classes</td>
<td>Last Day of Spring SAT Classes</td>
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<td>Reading Day</td>
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<td>Eid al-Fitr</td>
<td>Final Exams for M-F Classes</td>
<td>Residence Halls and Apartments Close</td>
<td>Ascension Thursday</td>
<td>Commencement</td>
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*Summer dates subject to change due to program development in progress.*
Campus Landmark: Boulders are scattered about the Stony Brook campus, several hundred being 20,000 year-old leftovers from the Ice Age glaciers that once blanketed Long Island. During the extensive excavations that accompanied the initial construction of buildings and roadways on campus, these boulders were unearthed and incorporated into the landscape. Today, many of these ancient rocks serve as brightly painted totems for fraternities, sororities, and other campus organizations.
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<td>Summer Session II Begins</td>
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**Campus Landmark:** The Paul Simons Memorial Bike Path, six miles of pristine pavement for biking, running, and rollerblading, encircles the campus. The path is dedicated to the memory of Paul Simons, a former Stony Brook student and avid cyclist.
Campus Landmark: It’s a long way from Cretaceous-era Madagascar to present-day Long Island: 8,600 miles and 70 million years, to be precise—but *Manjungasaurus crenatissimus* looks right at home in the lobby of our Administration Building. The exact replica of the Cretaceous meat-eater is patched together from specimens unearthed on Madagascar by a team of Stony Brook University paleontologists, led by Dr. David Krause of the Department of Anatomical Sciences. The fearsome skeleton has even acquired a nickname: “Stony Bones.”
RESOURCES FOR FAMILIES:
Student Orientation and Family Programs................................................................. (631) 632-6710
Stony Brook University Counseling and Psychological Services (CAPS).................. (631) 632-6720
Dean of Students Office............................................................................................... (631) 632-7320

Student Orientation and Family Programs: stonybrook.edu/orientation
Stony Brook University Counseling and Psychological Services (CAPS): studentaffairs.stonybrook.edu/caps
College Parents of America: collegeparents.org
National Resource Center for First-Year Experience and Students in Transition: sc.edu/fye
Important Reminders for Family Members

Communication of Student Information
Stony Brook University recognizes that communication between students and families is a very important issue. New students arrive expecting interesting and engaging classes, and a vibrant campus life, as well as respect for their privacy and independence. Families wish to remain interested and connected to their student’s success, not only when they arrive on campus but throughout their academic career. Stony Brook University believes that students’ involvement, engagement, and responsibility for their education fosters growth and development. In keeping with this belief, the University’s primary relationship is with its students. This is consistent with the federal Family Educational Rights and Privacy Act (FERPA), which guarantees the privacy of educational records. All rights accorded under this law transfer to the student, regardless of age, at the time of enrollment at a postsecondary educational institution. Non-University individuals (including family) may only have access to educational records, such as grades, grade point average, and the specific number of hours/credits enrolled, passed, or failed with the explicit authorization of the student. Students may complete a form authorizing the Registrar’s Office to permit family to view the student’s academic record. For more information on FERPA, please visit the Registrar’s website at stonybrook.edu/commcms/registrar/.

It is important for students to communicate with their family on a regular basis regarding both academic and social/personal concerns. Academic reports are provided to students with the expectation that this information will be a part of ongoing communication with family. In some circumstances, the University may communicate directly with family in instances of health emergencies, serious accidents, or other serious medical or psychological conditions. In all practical circumstances, the University will attempt to obtain a student’s consent to notify family. The University will, on occasion, need to rely on the judgment of its staff to assess each situation to make a determination as to when to seek family assistance. The decision to notify family without the agreement of the student will be made, in almost all cases, by hospital staff, University police, the Dean of Students, or the Vice President for Student Affairs.

In cases where a family member believes a student is in an urgent situation, they may call University Police at (631) 632-3333, the Office of the Dean of Students at (631) 632-7320, or the counselor on call at the University Counseling Center at (631) 632-6720.

Campus Safety and Security
Critical Incident Management and Communication Information for Families
Stony Brook University has a comprehensive Emergency Management Plan which is utilized in the event of campus, regional, or national incidents. It is important for families and students to be aware of these practices and to understand the University’s response in these circumstances.

SB Alert-Emergency Communications
1. Stony Brook has an extensive and updated digital communication system for emergency responders using cell phones and portable radios to ensure communications and interoperability with each other and external agencies such as the Suffolk County Police and local fire departments. Emergency information is communicated to the campus community by way of our fire alarm systems, e-mail, website, campus cable TV system and radio station (WUSB 90.1 FM) and external media sources.

2. Voice and Text Messaging: Stony Brook has implemented a mass notification system to provide urgent communications to members of the campus community. Stony Brook University officials can also generate emergency messages by utilizing NY Alert, a similar system developed by the State Emergency Management Office (SEMO).
3. Outdoor Warning Siren: Stony Brook University has installed an outdoor siren alert on the University’s main campus. While some individuals may hear the siren indoors, the siren is designed to be heard OUTDOORS ONLY.

4. Digital Signage: Hundreds of LCD Televisions are located in buildings and areas of public assembly on campus. During non-emergencies they display relevant content for campus events but will be managed by the Office of Emergency Management during an emergency to send critical messages and provide timely updates.

5. Voice Fire/PA Systems: Fire alarm systems in all areas of campus residences and the vast majority of academic and administrative buildings have voice-capability. This will allow us to broadcast an alternate emergency tone and voice message over the speaker system to assist with evacuation, provide shelter in place directions and provide additional information as needed during emergencies.

6. Campus Safety Website: A new Campus Safety “Staying Safe on Campus” website has been established as a resource for the campus community. The website has links to important emergency, safety, security, health, counseling and other information. Visit our website: stonybrook.edu/campus-safety.

SB Guardian

A mobile phone-based service for students, staff, and faculty that functions in two primary ways:

1. Panic Call Mode: This feature allows users to not only connect with police via phone, but also by GPS and profile information. It is often referred to as a personalized blue light phone in your pocket.

2. Precautionary Timer Mode: This feature allows users to set a timer for the time they expect to travel from one location to another on campus. If the timer is not deactivated by the user, University Police will automatically be notified for investigation.

Emergency Management and Response

1. Stony Brook University has a comprehensive Emergency Management (All Hazards) Plan that establishes the policy, procedures, and organizational structure to respond, control, and recover from emergency situations, using the National Incident Management Training System (NIMS).

2. An Emergency Management Team, including University Police Officers, Fire Marshals, Building Managers, Safety Wardens, and Residence Hall staff responds to and evaluates emergency situations using the Incident Command System (ICS).

3. Our University Police Department, in partnership with the Suffolk County Police Department (SCPD), has reviewed Critical Incident Response Plans and provided training to all UPD Officers for “active shooting” situations. In addition, UPD Officers have received training on the National Incident Management System (NIMS), Mental Health Disorders, Firearms Training, and Incident Response.

4. Our University Fire Marshals provide fire safety coverage round-the-clock (24/7). Fire Marshals are highly trained for response to fires, fire alarms, hazardous material incidents, technical rescues, and other emergencies. They work closely with local volunteer fire departments, which facilitates the response to and recovery from emergency situations.

University Police

1. University Police officers patrol the Stony Brook University campus via motor vehicles, bicycles, and on foot.

2. Officers are trained at the Suffolk County Police Academy and receive continuous in-service training in topics that include crime prevention, CPR, bias-related crime, ethical awareness, multicultural diversity, crisis intervention, and firearms recertification. The University Police have a mutual aid agreement with the Suffolk County Police Department and a close working relationship with the New York State Police. Resources and crime information are routinely shared among these agencies.

3. Several campus safety programs exist to facilitate a safe campus environment, including Blue Light phones, Walk Service/Ride Service, ID card access to residential buildings, Operation ID, Rape Aggression Defense, video cameras, and Crime Stoppers.

4. University Police can issue traffic summonses and perform routine traffic stops. Drivers on campus must maintain the campus speed limit of 30 MPH (15 MPH in certain areas).
5. The North and South gates of the University are closed from 11:00 pm to 6:00 am. Individuals who wish to enter campus with a vehicle during those hours must enter through the main gate.

Additional information about campus safety, health, and security is available on the Campus Safety website at stonybrook.edu/safety.

**Student Health Insurance Policy**

All full-time matriculated students at Stony Brook are automatically billed for the University Health Insurance plan at the beginning of each semester. Enrollment and fees are posted separately for each semester. If a student has alternative health insurance coverage they are required to complete an online waiver via SOLAR prior to the waiver deadline which is the first day of classes. Waivers for this insurance plan are given only if the student already has comparable health insurance. To complete a waiver the student must go to the main page of their SOLAR account and follow the instructions under “Health Insurance Waivers” found under the header “Campus Financial Services.” Students must complete a new waiver at the start of every fall semester. All waiver information will be verified by our insurance broker. Please provide information from either the policy or insurance card when submitting the waiver information. Providing insurance information from the card will help to avoid errors that might result in a denial of the waiver. If the waiver is not approved by our insurance broker your student will receive a denial letter and be enrolled in the University plan.

Students who are insured by their families’ insurance policy must review that policy before classes and determine:

- When the student will “age out” of the plan
- How to use the plan benefits when away from home
- How to use the plan for a medical emergency
- If the alternate plan will pay for medical services received in this geographical area
- How/when to submit a claim form and bill for prescription medicines or for lab tests to the families’ health insurance company

**Immunization Requirements**

The New York State (NYS) Department of Health requires us to make sure that Stony Brook students provide us with all of the required documentation regarding their immunization status. University Policy regarding immunizations states that as a condition of a student’s attendance at Stony Brook University, they must provide proof of immunity against measles, mumps, and rubella (MMR). **This information is required of all students and must be received by the Student Health Service no later than 3 weeks prior to orientation.** If students do not comply with these requirements, the following actions can be taken:

- Students will be de-registered from classes and will need to leave campus after any grace periods are exceeded
- Students may not be permitted to participate in advance registration in the future, and may be subject to reinstatement fees and other fees
- Student financial aid may be affected
- Once students are de-registered their access to Blackboard is terminated

**If a student has not complied by the FIRST DAY OF THE SEMESTER, and the student is taking six or more credits, the Registrar will disenroll the student.**

If a student is not sure where to obtain their immunization information, it may be obtained from the following sources:

- Student’s private medical practitioner
- High school health office
- Previous college health service (transfer students)
- Infant records held by a family member that is signed by a physician

Immunizations (shots) are available from your student’s doctor, through the NYS Department of Health, or through the Student Health Service. The NYS Department of Health offers immunizations at low cost, and in some cases no cost, to the student. If your student needs a health form please go to our website and download a copy at stonybrook.edu/shs and select “Forms” from the menu.
Public Health Requirements—Meningitis

All students attending courses on Stony Brook campus, must verify by their signature that they have received information about meningococcal disease and have made an informed decision about whether or not to receive immunization against meningococcal disease. All students must demonstrate compliance with this requirement by the 1st day of the semester. This includes New York State residents as well as Non New York State residents and International Students. The Registrar will de-register any student enrolled for 6 or more credits or hourly equivalent that is not in compliance with this requirement by the 1st day of the semester.

Students may comply with this law by reading the required information regarding meningitis, and completing the meningococcal vaccination response form. This can be done:

- Electronically: This form may be signed electronically through the students’ SOLAR account, if and only if the student is 18 years of age or older.
- Paper: For students that are under 18 or who wish to submit a paper form (pdf). The form may be printed, completed by parent or guardian if the student is under 18, or completed by the student if 18 or over. The form may then be sent to Student Health by mail, fax or hand delivered. The form may be found using this link: stonybrook.edu/commcms/studentaffairs/shs/forms.php.

Students must provide the required immunization information immediately to the Student Health Service Office, not the Registrar’s Office. The Student Health Service Office is the office authorized in determining students compliance. Therefore, students must contact their office with any questions they might have. They can be reached at (631) 632-6740.

The University has the responsibility to make sure all students comply with the law, so please encourage your student to comply no later than 3 weeks prior to their orientation, so that there will be no disruption to their University attendance.

The Student Health Service complies with all Federal (HIPAA/FERPA) and New York State Regulations regarding privacy of medical information. Any request for information regarding a patient who is 18 years or older would require the consent of the patient prior to the release of the specified information.

Academic Records

The Registrar’s Office is located on the 2nd Floor of the Administration Building in the lobby area. For complete information on all services provided by the Registrar’s Office, please visit our website at stonybrook.edu/registrar.

[FERPA—Family Educational Rights and Privacy Act of 1974]

FERPA is a federal law designed to protect the privacy of educational records. This law states that at the postsecondary level, family have no inherent rights to inspect their student’s academic records. Once the student begins attending an institution of higher education, regardless of age, FERPA rights transfer to the student. Records can be released to the family member if one of the following conditions is met:

- Through written consent of the student
- In compliance with a subpoena
- If the student is a dependent on the most recent tax return. A copy of the return is required. This is a last-resort option, is rarely used, and is at the University’s discretion.

Under FERPA, the following information is considered Directory Information and is available upon public inquiry: Name, Local Address, Phone, Program (Majors/Minors Declared), Degrees Awarded, Degree Dates, Dates of Attendance, Enrollment Status (Full-Time/Part-Time), Participation in Officially Recognized Activities and Sports. FERPA forms to release or suppress information are available on the Registrar’s website.

[ENROLLMENT VERIFICATIONS] An Enrollment Verification is an official document providing proof of student enrollment. Most commonly, medical insurance companies request proof of full-time status to keep the student covered under the family’s plan. Students may also need a verification to defer student loans. Students may print out a verification by logging into their SOLAR System account.

[ACADEMIC CALENDARS] Every student is responsible for meeting Academic Calendar deadlines. Non-adherence to deadlines may result in academic record and/or financial consequences. Academic Calendars are available on the Registrar’s website.

[IMPORTANT DEADLINE] Students who receive a TAP award MUST declare a major by the first day of classes of their junior year (57 credits or higher). If a student does not have a major declared by this time, they will be decertified for the TAP Award.

ALL DEADLINE DATES ARE STRICTLY ENFORCED.
This Community Belongs to All of Us

Statement of Community
As members of Stony Brook University, we acknowledge that the primary purpose of this community is education, including academic achievement, social development, and personal growth.
In committing ourselves to study and work at Stony Brook, we agree to promote equality, civility, caring, responsibility, accountability, and respect. We also recognize the importance of understanding and appreciating our differences and similarities.
As members of a respectful community, we will not encroach on the rights of others, either as individuals or as groups. We recognize that freedom of expression and opinion entails an obligation to listen to and understand the beliefs and opinions of others, and to treat others fairly.
We strive to be a responsible community. We are accountable individually for our personal behavior and development, and collectively for the welfare of the community itself.
We encourage all Stony Brook community members to celebrate and express pride in our community’s academic, athletic, and social accomplishments, and to involve themselves in the surrounding local and global communities.
In affirming this statement, we commit ourselves to becoming dedicated, active, and full members of Stony Brook University in each and every role we assume. Available online at stonybrook.edu/commcms/pres/vision/community.html.

University Community Standards
The Office of University Community Standards supports the educational mission of Stony Brook University by addressing and resolving situations in which the behavioral choices of students may negatively impact others and/or themselves. Through our student conduct processes and outreach, we educate students on the rights and responsibilities of community membership, and support the success of individual students and the Stony Brook University community as a whole. We aim to achieve these goals through a range of interventions from informal guidance and reflective conversations through formal student conduct processes which can lead to restorative and educational outcomes for our students. The Office of University Community Standards addresses inappropriate student conduct and serves to educate students on how their behavior affects themselves, others, and the University community. University behavioral policies and procedures are outlined in the Code of Student Responsibility and are reviewed on a tri-annual basis through the Rules Revision Committee, which includes significant student participation. Students may apply and become Administrative Hearing Board volunteers. Once selected, Hearing Board volunteers are trained to hear evidence and render fair and objective decisions on allegations brought to the formal hearing process. For more information please visit our website: stonybrook.edu/commcms/studentaffairs/ucs/.

Title IX of the Education Amendments of 1972
Title IX of the Education Amendments of 1972, is a federal law that prohibits discrimination on the basis of sex in every educational program or activity that is federally funded. At Stony Brook, the law protects all students, faculty and staff from sexual discrimination, including all forms of sexual misconduct, harassment and violence.
Stony Brook University is committed to the mission of Title IX and to eliminating sex discrimination. We take our Title IX obligations seriously and we will take immediate and appropriate action to thoroughly investigate sexual harassment and sexual violence, to protect victims and to combat recurrence. Stony Brook’s designated Title IX Coordinator is Marjolie Leonard; they can be reached at (631) 632-6280 or titleix@stonybrook.edu.
More information, including detailed definitions and a link to file a complaint, is available on the Title IX online resources website at stonybrook.edu/oide/titleix.
All-Gender and Gender-Specific Facilities Use

Students, faculty, staff and other members of the Stony Brook University community are permitted to use facilities such as restrooms or locker rooms consistent with their gender identity, in compliance with federal and state laws and regulations, including Title IX. Accommodation of the needs of our entire community also includes the creation of all-gender multi-use restrooms. All-gender restrooms are available at the Student Activities Center (SAC) and allow LGBTQ individuals, persons with disabilities who may require assistance from a companion of a different gender and families with small children to freely use these facilities without facing discrimination or alienation. Single-stall restrooms are also available in various locations throughout our campus for any individuals with privacy concerns. For a complete listing of all-gender and single-stall restrooms, please visit stonybrook.edu/commcms/studentaffairs/lgbtq/ourcampus/restrooms.php.

Data Privacy Awareness

Stony Brook wants to help families be #PrivacyAware and safer online. We encourage you to sign up for National Cyber Security Alliance’s family online safety newsletter, #CyberAware, at staysafeonline.org/about-us/contact-us/. Each month you will receive helpful information about online safety news and free resources for you and your family. For more information, you can also visit: staysafeonline.org/ or it.stonybrook.edu/policies/d105.

Students, Faculty & Staff may not post or share passwords or other personal credentials that they may have for any account. All must always use secure passwords that are changed periodically. Any questions, please contact (631) 632-9800.

Email Policy

All students are required to check their Stony Brook Google Apps for Education e-mail account on a regular basis from any device on stonybrook.edu/mycloud. Any questions, please contact (631) 632-9800.

Alcohol and Other Drug Policies

The University has established policies and procedures regarding the use and possession of alcoholic beverages and other drugs on property owned or leased by Stony Brook University, applicable to all members of the campus community, including students, faculty, staff, alumni, and visitors. Alcohol may be purchased, possessed, or consumed on the campus only by individuals who have attained the age of 21, and in approved locations. Student violation of alcohol and other drug policies will result in corrective measures that may include student conduct referrals to the Office of University Community Standards. On campus student support and intervention services are available for alcohol and other drug problems. Students are strongly encouraged to use these services. For more information on the University alcohol and other drug policies please refer to the Code of Student Responsibility: stonybrook.edu/commcms/studentaffairs/ucs/conduct.php.

Tobacco-Free Policy

In keeping with the University’s desire to provide a respectful, safe, healthy, and clean environment for all students, employees, and visitors, the use of tobacco products is not permitted at Stony Brook. No forms of tobacco use are allowed on University property. This includes all indoor and outdoor locations. The use of tobacco is also prohibited in all University vehicles, which includes buses, vans, cars, and trucks. The sale of cigarettes and other tobacco products is prohibited anywhere on University property, and tobacco advertisements must not be publicly displayed at the University. For more information on the University Tobacco-Free Policy please visit: stonybrook.edu/commcms/tobaccofree/.

Policy Regarding Religious Holidays

Stony Brook University is committed to providing the opportunity for all students to practice their faith. Each spring the Office of the Provost will issue a listing of major religious holidays that will take place during the following academic year. This will ensure that faculty is aware of the major celebrations of the faiths practiced by our students. All student absences in order to practice their faith will be viewed as an ‘excused absence,’ with no negative consequence. Faculty are strongly urged to avoid scheduling examinations, papers, presentations or other assignments to be due on any of the major listed holidays. When this is unavoidable, students will be given the opportunity for an equivalent make-up. Students will be expected to notify their professor in advance, but definitely before the final date of the ‘add/drop’ period of their intention to be out for religious observance. To view the full Policy Regarding Religious Holidays please visit: stonybrook.edu/commcms/provost/faculty/handbook/academic_policies/religious_holidays_policy.php.
Stony Brook University A to Z Guide

Academic and Transfer Advising Services (ATAS) ....................... 632-7082
ATAS advises continuing sophomores, juniors, seniors, and transfer students in the College of Arts and Sciences, College of Business, School of Journalism, and the School of Marine and Atmospheric Sciences. ATAS advisors assist students with major/minor selection, semester course planning and registration, review of degree progress toward graduation, interpretation of University academic policies and procedures, and referrals to other support services on campus. In addition, ATAS advisors manage the transfer credit evaluation and articulation processes for all undergraduate transfer credits for the above-mentioned colleges and schools as well as the College of Engineering and Applied Sciences.
Room E-2360, Melville Library
stonybrook.edu/advising

Academic Integrity Office ....................................................... 632-7080
The Academic Integrity Office, as part of the Division of Undergraduate Education, serves to educate the University community about academic integrity. The Academic Judiciary Committee addresses all cases of academic dishonesty among undergraduate students in the College of Arts and Sciences, College of Business, School of Journalism, and School of Marine and Atmospheric Sciences. For College of Engineering and Applied Sciences (CEAS) Academic Judiciary guidelines, contact the College of Engineering and Applied Sciences.
Undergraduate Student Office
Room E-3310, Melville Library
stonybrook.edu/commcms/academic_integrity

Academic Success and Tutoring Center (ASTC) ....................... 632-4920
ASTC supports the University’s mission of ensuring a comprehensive, high quality undergraduate education by providing services that complement classroom instruction. Through collaborative efforts with academic departments and student services, the ASTC enhances, promotes, and develops tutorial and academic success programs.
Room 120, Psychology B Building
stonybrook.edu/tutoring

Alumni Association ................................................................. 632-6330
The Stony Brook Alumni Association seeks to reach, serve and engage all Stony Brook alumni, students and other constituencies to foster a lifelong intellectual and emotional connection between the University and its graduates, and to provide the University with goodwill and support. The Alumni Association offers students and alumni alike, valuable benefits and services, volunteer opportunities and engaging experiences around the globe to keep your student close to their alma mater.
Room E-1315, Melville Library
stonybrook.edu/alumni

Amazon@StonyBrook
Enjoy the convenient services that Amazon offers with the pickup location in the lower level of the Melville Library. Order online at amazon.com/ulp and pickup your package directly from a locker.

Athletic Bands ........................................................................ 632-4815
The Spirit of Stony Brook Athletic Bands program is among the most important goodwill ambassadors for Stony Brook University, and is among the most respected and visible organizations on campus. Comprised of nearly 200 wind, percussion, and color guard members from New York and over twenty states across the country, the program strives to provide entertaining performances, positive energy, and heartfelt spirit at all events on campus and beyond. The Spirit of Stony Brook provides year-round opportunities in musical and performance growth, teamwork, and leadership, to meaningfully contribute to the campus community it serves. The Spirit of Stony Brook is a one credit class (MUS 268) open to all students, with a background in music (winds/percussion) or color guard, who are interested in marching and pep band.
Stony Brook University
Student Activities Center, Room 222A
stonybrook.edu/marchingband

Athletics ..................................................................................... 632-WOLF/9653
The Department of Athletics oversees 20 NCAA Division I sports. For team information, a list of schedules, and information on coaches and players, please visit stonybrookathletics.com.
Blackboard .......................................................... 632-9800
Blackboard is a web-based course management system that many instructors use to post course information for students. All admitted students have access to Blackboard. To log into Blackboard, your student will need to use their NetID username and password, which they can set in SOLAR.
Room S-1460, Melville Library
blackboard.stonybrook.edu

Block Meal Plans
A meal plan that features a specific number of meals to be used throughout the semester. Sign up online at stonybrook.edu/mealplan.

Bulletin
The Undergraduate Bulletin is the official publication detailing major and minor requirements, degree requirements, course descriptions, academic rules and regulations, and other information relevant to undergraduate students. Students are responsible for familiarizing themselves with all of the information in the Bulletin, available online.
stonybrook.edu/ugbulletin

Bursar and Student Accounts ...................................... 632-9316
This office is responsible for student billing, collection of payments, payment plans, delegated access, and refunds.
Lobby, Administration Building
stonybrook.edu/bursar

Campus Card Admin. ID Office ..................................... 632-2737
Campus Card HSC ID Office ........................................... 444-8151
The Campus Card Office issues student ID cards.
Lobby, Administration Building (Room 254) or HSC Level 3, Room 162
stonybrook.edu/campuscard

Campus Dining Services .............................................. 632-6517
Campus Dining on the West Campus offers a choice of meal plans, usable in more than six dining facilities encompassing a variety of dining cuisines.
stonybrook.edu/dining

Campus Lifetime
Between 1:00 pm and 2:20 pm every Wednesday during the academic year, very few classes are scheduled, allowing students, faculty, and staff opportunities to participate in campus programs and activities.

Campus Recreation ......................................................... 632-7168
The primary goal of Campus Recreation is to enhance the quality of life on campus for the students, faculty and staff by providing a diverse set of programs and facilities to meet their recreational needs. Some of the Department of Campus Recreation programs include: intramural sports, fitness programs, informal recreation, lap swim, sport clubs, special events and equipment rentals. studentaffairs.stonybrook.edu/rec/

Campus Residences ......................................................... 632-6750
Campus Residences oversees all Residence Halls and Residence Hall staff. If you have a question about living arrangements, contact your student’s Residence Hall Director. The Campus Residences Central Office is located within Mendelsohn Quad (between Irving and O’Neill).
studentaffairs.stonybrook.edu/res

Career Center .............................................................. 632-6810
Located at the foot of the Zebra Path walkway between the Library and Frey Hall, the SBU Career Center has resources to help students and alumni explore careers, make connections between majors and careers, apply for jobs and internships (including part-time, summer, co-op, volunteer, paid, and credit), and make a smooth transition from college to work.
Lower Level, Melville Library
stonybrook.edu/career

Center for Prevention and Outreach (CPO) ...................... 632-2748
CPO offers a wide range of services to address student concerns about alcohol and other drugs, mental health, healthy relationships and sexual violence. CPO focuses on prevention and early intervention, and strives to provide information, education and resources to individuals, groups and communities so they can take care of themselves and each other. CPO’s Survivor Advocate provides support and resources to student victims of violence.
Room 310, Student Activities Center
stonybrook.edu/CPO

All numbers dial area code 631
Child Care ................................................................. 632-6930
Child Care is available right on campus. Stony Brook Child Care is a nationally accredited program and offers exemplary care in a state-of-the-art facility especially designed for children. Located on the corner of South Drive and Stony Brook Road, across the street from the South P parking lot. Students, faculty and staff may be eligible for tuition assistance. stonybrook.edu/sb/childcare

Class Standing
Student’s ranking as a freshman (U1), sophomore (U2), junior (U3), or senior (U4); based on the number of units completed.

Colleges, Schools, and Departments
Stony Brook has eight major academic units for undergraduate students (College of Arts and Sciences or CAS, College of Engineering and Applied Sciences or CEAS, College of Business, School of Health Technology and Management or SHTM, School of Journalism, School of Marine and Atmospheric Sciences or SoMAS, School of Nursing, and School of Social Welfare) each of which is subdivided into departments.

College of Engineering and Applied Sciences (CEAS)
Undergraduate Student Office ..................................... 632-8381
CEAS Undergraduate Student Office assists students majoring in, and those interested in pursuing CEAS programs. The Undergraduate Student Office staff are actively involved in the recruitment of prospective freshman and transfer students, oversee numerous College-wide events, advise CEAS-related student organizations, administer the unique CEAS-specific scholarship and tutoring programs, and work closely with the Career Center and industry to assist students with finding internship and job opportunities. Room 231, Engineering Building stonybrook.edu/commcms/ceas-undergrad/

Commuter Meal Plans
Commuter students can choose meal plans that are all dining dollars or a combination of dining dollars and meals. Meals can be used at dine-in locations located at East Side Dining and West Side Dining. Save the sales tax on every purchase. Sign up online at stonybrook.edu/mealplan.

Commuter Student Association (CSA) .......................... 632-6456
CSA is the student organization that represents the interests and needs of commuter students at Stony Brook University. CSA plans programs and events, advocates to administration on behalf of commuter students, and represents commuter students in our student government’s legislative branch. Students are encouraged to attend general body meetings that traditionally take place during Campus Lifetime in the Student Activities Center. Room 145, Student Activities Center facebook.com/StonyBrookCSA

Commuter Student Services and Off-Campus Living .......... 632-7353
The Office of Commuter Student Services and Off-Campus Living (CSS/OCL) is committed to contributing to student learning and development, by offering support, advocacy, resources, programming, assessment and outreach aimed to create a vibrant and holistic higher-education experience for students who do not reside on campus. CSS/OCL orients commuter students to Stony Brook University and the local community, and provides them with the tools they need to be successful both on and off campus. Room 225, Student Activities Center stonybrook.edu/commuters

Computer Labs ......................................................... 632-9800
There are open computer labs on West Campus (known as SINC Sites) available to students that are supported by the Division of Information Technology (DoIT). In addition, there are computing centers in each undergraduate residential quad for residents as well as a lab for East Campus students in the HSC Library. it.stonybrook.edu

Computer Support-Customer Engagement & Support Service Center ......................................................... 632-9800
The Customer Engagement & Support Service Center provides computer support to students who are having trouble with their personal machines, such as network connectivity issues, software installation issues, or quick hardware diagnostics. Room S-5410, Melville Library it.stonybrook.edu/services/service-center
Counseling and Psychological Services (CAPS) ....................... 632-6720
CAPS provides free and confidential services to all eligible Stony Brook students (those currently registered for six credits in a degree program). CAPS services include individual, couples, and group counseling; psychiatry/medication management; consultation; crisis intervention; and community-based programming and campus outreach. CAPS After Hours counselors are also available by phone, 24/7, to provide immediate support to any student in need. West Campus - Student Health Center, 2nd Floor
East Campus - Health Sciences Center, Level 3, Room 3-040F
studentaffairs.stonybrook.edu/caps

Dean of Students ................................................................. 632-7320
The Dean of Students plays a vital role in maintaining and enriching the campus community. The Office of the Dean of Students advocates for student needs and offers leadership for co-curricular programs and activities to improve student life. Suite 222, Student Activities Center
studentaffairs.stonybrook.edu/dos

Degree Works
Students can access their degree progress report on SOLAR, which details all of the degree requirements needed to graduate including major requirements, residency requirements, SB Curriculum requirements, 120 credits (varies by major/minor), 39 upper-division credits, and a 2.0 cumulative GPA. The degree progress report also includes transfer coursework and AP or other credit by examination. Students should review their degree progress report each semester for accuracy.

Dine-In Locations
Continuous service from morning to night. Students can swipe their ID card and stay as long as they would like. Dine-In locations include East Side Dining and West Side Dining.

Dining Dollars
Meal plans may include dining dollars to be used at retail locations (Jasmine Asian Food Court, Student Activities Center (SAC) Food Court, Tabler Cafe, Starbucks at Roth and the Melville Library, Bagels, Coffee and Ice Cream at HDV/GLS Center, East Side Dining’s Emporium convenience store, Kosher, Halal NY, Island Soul Caribbean, Cocina Fresca Southwest cuisine, Pizza and Pasta, East Meets West Deli and Market at West Side). Dining Dollars can also be used at Dine-in locations to pay for the door price. Dining dollars roll over from the fall to the spring semester.

EOP/AIM ................................................................. 632-7090
The Educational Opportunity Program/Advancement on Individual Merit at Stony Brook University. stonybrook.edu/eopaim

Faculty Student Association (FSA) ....................................... 632-6517
FSA is a not-for-profit auxiliary services corporation licensed by the State University of New York to provide goods and services that contribute to the quality of campus life in a flexible, efficient and responsive manner to support the mission of the Stony Brook University campus. FSA provides the following: Campus Dining Services, vending machines, locker rentals, Wolfie Wallet, textbooks and course materials through Follett, Campus Stores Stony Brook apparel and merchandise, laundry facilities, West Campus Meal Plan Office, Student Health Insurance, and student employment opportunities.

Family Connect ................................................................. 632-6710
If you have a question about a university policy or would like to know how your student can get involved on campus, use Family Connect! Call or e-mail the Office of Student Orientation and Family Programs and you will be able to speak directly to a staff member. We will provide you with a detailed answer to your question or connect you with the appropriate individual who will address your concern. You can also sign-up for our free, e-mail based communication and newsletter. stonybrook.edu/orientation/family

Family Events ................................................................. 632-6710
Events such as Family Weekend, the New Student and Family Welcome BBQ (a summer event for families of incoming fall students), and the Family Welcome Reception (a winter event for families of incoming spring students) give families the opportunity be engulfed in our traditions, be further connected to campus resources, and partner with the Office of Student Orientation and Family Programs in their student’s success at Stony Brook University. stonybrook.edu/familyevents
Federal Work Study Job Opportunities ........................................ 632-6840
The Office of Financial Aid and Scholarship Services administers the Federal Work Study (FWS) Program. Stony Brook currently allows for a variable wage scale based on the assignment type and prior experience. Students are encouraged to work no more than 20 hours per week during the semester. Students can search for and apply for FWS job opportunities through Handshake.

Room 180, Administration Building
stonybrook.edu/finaid
stonybrook.joinhandshake.com/login

Financial Aid ................................................................. 632-6840
The Office of Financial Aid and Scholarship Services is responsible for the processing and disbursement of student's federal, state, and institutional financial aid.
Room 180, Administration Building
stonybrook.edu/finaid

Global Affairs .............................................................. 632-7656
The Office of Global Affairs aims to globalize the Stony Brook University campus and prepare its students for the challenges of the 21st century. It achieves this goal by offering our students the opportunity to go abroad while at the same time attracting and welcoming international students to this campus for a quality academic and cultural experience.
Room E-5311, Melville Library
stonybrook.edu/oga

Google Applications
Google Applications (Apps) for Education is the primary email system for everyone at Stony Brook University except Hospital employees and members of the School of Medicine and School of Dental Medicine. Stony Brook’s Google Apps suite of products include Mail, Calendar, Drive, Contacts, Sites, Groups, Hangouts and a host of other applications to enhance communication and real-time collaboration across campus.
it.stonybrook.edu/services/google-apps

GPA (Grade Point Average)
The unit hours in each course multiplied by the grade in each course divided by the total number of units. Students earn a GPA each semester and a cumulative GPA for all semesters of study.

Graduate School ............................................................. 632-4723
The Graduate School is home to our graduate programs.
Second Floor, Computer Science Building
grad.stonybrook.edu

Graduate Student Organization (GSO) .............................. 632-6492
The GSO is the graduate student government. Its purpose is to identify and protect the rights of graduate students, advance their interests, provide a forum for public debate, and promote graduate student participation.
Room 227, Student Activities Center
sbgso.org

Handshake
Handshake is Stony Brook’s job and internship database featuring on campus and off campus opportunities for students and alumni. Additional features include an employer directory, events calendar, and subscription to one or more Career Communities. Your student's Handshake account will be activated one week after orientation. Students can access it using their NetID and Password through the Career Center’s website, stonybrook.edu/career, or directly at stonybrook.joinhandshake.com.

Health Sciences Office of Student Services ...................... 444-2111
The Health Sciences Office of Student Services (HS OSS) provides administrative services for the Health Sciences Schools including: Dental Medicine, Health Technology and Management, Medicine, Social Welfare, and Nursing, as well as the graduate program in public health and the graduate program in nutrition. Areas of responsibility include admissions, financial aid, data reporting, event reservations for the Schools and Hospital, and serving as the advisor to the undergraduate Health Sciences Association.
Room 271, Level Two Health Sciences Tower
stonybrook.edu/hsstudents
Health Services ................................................................. 632-6740
Student Health Service offers comprehensive and cost-effective health services for both medical and psychosocial health concerns for all Stony Brook students who have paid their health fee.
Student Health Center
studentaffairs.stonybrook.edu/shs/

Interfaith Center ............................................................... 632-6565
The Interfaith Center reflects the many diverse religious traditions on our campus. It is the organization for chaplains and campus ministry persons who are officially selected representatives of religious denominations and have a major concern for and a working relationship with the University.
Fifth Floor, North Wing, Melville Library
sbinterfaith.org

Institutional Diversity and Equity (OIDE) ............................ 632-6280
OIDE is charged with ensuring that the Stony Brook University experience provides equal opportunity and is safe, welcoming and free from discrimination. OIDE governs institution-wide compliance with Stony Brook policy and state and federal laws that prohibit all forms of discriminatory behavior. We are fully committed to the prevention and elimination of all forms of discrimination, harassment and sexual misconduct.
Room 201, Administration Building
E-mail: oide@stonybrook.edu
stonybrook.edu/oide

International Academic Programs ...................................... 632-7030
International Academic Programs offers study abroad opportunities for students through faculty-led programs or directly enrolling with international partner universities. Study Abroad is an excellent opportunity to earn academic credit, while exploring new countries and cultures. Go Far Beyond!
Room E-1340, Melville Library
stonybrook.edu/studyabroad

LGBTQ* Services ............................................................. 632-1690
LGBTQ* Services strives to provide opportunities to raise awareness and educate about gender, sexuality and LGBTQ* communities. LGBTQ* Services strives to create a welcoming, supportive and inclusive campus where students are able and encouraged to bring their entire selves to the table.
2nd Floor, West Side Dining
stonybrook.edu/lgbtq

Libraries ............................................................................ 632-7115
The University Libraries are comprised of 6 distinct locations, including the Melville Library, Math/Physics, Chemistry, Marine and Atmospheric Sciences, Southampton and Health Sciences libraries. The collection has over 2 million volumes and includes scholarly journals, ebooks, music recordings and scores, and a map collection. The Melville Library is the main library on the West campus and is comprised of the Central and North Reading Rooms, Main Stacks, Music Library and Special Collections. The Central Reading Room is open 24 hours from Sunday through Thursday.
Information about the library locations, including the hours, can be found at library.stonybrook.edu/libraries.

Library-Group Study Rooms .............................................. 632-7148
There are a number of group study rooms located in the Melville Library. The Central and North Reading Rooms offer enclosed, collaborative learning spaces for groups of 2-6 people.
library.stonybrook.edu/research/places-to-study/reserve-a-study-room/

Library-Research Assistance ............................................ 632-7148
Stony Brook University librarians provide students with in-person and virtual reference and research assistance. Students with reference questions and research projects can visit the reference librarian in the North Reading Room during business hours throughout the semester. They can also chat with a librarian via the “Ask Us” button on the library homepage (library.stonybrook.edu).
Additionally, students can email their questions to ask@stonybrook.libanswers.com or contact a liaison librarian with subject expertise (guides.library.stonybrook.edu/profiles) for individual in-depth research assistance.
Library-Resource Sharing ....................................................... 632-7133
The Resource Sharing department provides interlibrary loan, document delivery, and reserves services. Students can request books, articles and other material not found in the Stony Brook University Libraries’ collections from other libraries through Interlibrary Loan. Books and articles held in our collection can be delivered to SBU library locations using Document Delivery. Faculty often place required and supplementary course material on reserve at the library for students to use for a shortened borrowing period. Information can be found on the Libraries’ homepage or by emailing ill@stonybrook.edu or reserves@stonybrook.edu.

Major
Completion of a major is required to graduate from Stony Brook. Completion of a minor is optional. A student’s declared major is noted under “plan” on the unofficial transcript located on SOLAR. Some majors and programs have special application and entrance requirements. Students are required to declare a major in the middle of sophomore year, or upon earning 57 credits toward graduation.

Math Learning Center (MLC)
On campus site where students receive free math tutoring. The MLC hours are posted on their website.
math.stonybrook.edu/MLC

Meal Plan Office .............................................................. 632-6517
This office will help you make changes to your meal plan.
First Floor, East Side Dining
stonybrook.edu/mealplan

Multicultural Affairs ......................................................... 632-7320
The Office of Multicultural Affairs provides programs to maintain an all-inclusive campus community where diversity is valued and celebrated, and where a positive campus climate is promoted. The office helps to foster a campus environment that is welcoming, nurturing, and supportive for all members of the university.
Room 222, Student Activities Center
stonybrook.edu/oma

MySBFiles ....................................................................... 632-9602
Students can store files (up to 2 GB) on their MySBfiles, which is network file storage that can be accessed from anywhere as long as they have a connection to the Internet. In addition, students can post personal web pages within this space.
it.stonybrook.edu/services/mysbfiles

NetID
NetID is used for access to University services such as: SINC Site computers and printing, MySB drive shares, Blackboard, and more. To set up their NetID password, students must log into SOLAR and click “Set Your NetID Password” located in the NetID information section.
it.cc.stonybrook.edu/accounts/netid

Office of External Scholarships and Fellowships
Nationally competitive external fellowships provide funding for graduate school as well as overseas research and teaching. The External Scholarships and Fellowships Advisor offers one-on-one mentoring and extended “boot camps” to help students prepare strong applications for these awards. Stony Brook has a proud history of successes, but every student who goes through the process comes out a winner by honing their writing, interviewing and networking skills.
stonybrook.edu/fellowships

Office of University Community Standards ....................... 632-6705
The Office of University Community Standards supports the educational mission of Stony Brook University by addressing and resolving situations in which the behavioral choices of students may negatively impact others and/or themselves. Through our student conduct processes and outreach, we educate students on the rights and responsibilities of community membership, and support the success of individual students and the Stony Brook University community as a whole.
Room 347, Administration Building
studentaffairs.stonybrook.edu/ucs
Ombuds Office ................................................................. 632-9200
The Ombuds Office assists students (as well as faculty and staff) seeking information or a resolution of a concern or problem related to their life or work at the University. Other services include educational workshops on conflict resolution, communication and informal mediation.
Room 137, Psychology B Building
stonybrook.edu/ombuds

Parking Services ..........................................................632-AUTO/2886
This office oversees all on campus parking, issuing parking permits and billing for parking tickets. Parking permits can be ordered online at their website. All students who bring cars to campus must have an appropriate permit (residential or commuter). Only juniors and seniors can obtain a residential parking permit.
Second Floor Lobby, Administration Building
stonybrook.edu/parking

Police, University ......................................................... 632-3333
Stony Brook is committed to ensuring the safety of students, employees, and visitors through effective policies and procedures, educational programming, and community involvement. In case of emergency, dial 333 from on campus phones; dial 632-3333 from private phones. Reports of fire or medical emergencies, as well as criminal activity, can be made directly to the University Police from student room telephones or emergency phones. Each campus Residence Hall is equipped with fire/smoke alarms that signal directly to the Police Department.
Dutchess Hall, South Campus
stonybrook.edu/police

Program in Academic English (PAE) .............................. 632-7706
PAE is a program within the Department of Linguistics. The PAE serves undergraduate students through Writing Academic English (WAE) courses. Students may be required to take WAE courses based on a writing score issued by a committee of WAE experts.
Room S-121, Social and Behavioral Sciences Building
linguistics.stonybrook.edu/academic-english/

Provost ................................................................. 632-7000
Senior administrator responsible for all academic programs. The Office of the Provost also carries responsibility for the academic mission of the West campus, providing direct supervision for all academic units, support services and operations, and coordinating all academic programs.
Room 407, Administration Building
stonybrook.edu/provost

Registrar .............................................................. 632-6175
The Registrar’s Service Counter is where students go for assistance with registration, a suppression of directory information, order a transcript, file for graduation, file an academic major/minor change, or other academic record-related issues.

Statement of Student Responsibility
Students themselves are responsible for reviewing, understanding, and abiding by the University’s regulations, procedures, requirements, and deadlines as described in all official publications and our websites. These publications include, but are not limited to: the Schedule of Classes, Academic Calendars, Undergraduate and Graduate Bulletins, and the Student Planner.

Important: All tuition and fees listed under Financial Information (including but not limited to tuition, fees, housing and meal plan costs, and late payment fees) provided in the Online Undergraduate Bulletin are subject to change by the State of New York and/or Stony Brook University.

Residence Hall Association (RHA) ................................. 632-9236
RHA is a student-run organization which represents the views, concerns, and rights of the residential community while striving to improve the quality of life on campus through various programmatic initiatives.
rha.stonybrook.edu
Residential Safety Program (RSP) ................................. 632-6337
RSP is composed of students who patrol the residential areas of campus, ensuring that activities are safe and orderly.
studentaffairs.stonybrook.edu/res

Residency Requirement
After the 57th credit, whether any of these have been taken at Stony Brook or not, at least 36 more toward the degree must be taken at Stony Brook.

Retail Dining Locations
Use the flexible dining dollars on your ID card to dine on the go at Jasmine Asian Food Court, Student Activities Center (SAC) Food Court, Tabler Cafe, Starbucks at Roth and the Melville Library, Bagels, Coffee and Ice Cream at HDV/GLS Center, East Side Dining’s Emporium convenience store, Kosher, Halal NY, Island Soul Caribbean, Cocina Fresca Southwest cuisine, Pizza and Pasta, East Meets West Deli and Market at West Side.

SB ALERT!
SB Alert is a comprehensive notification structure used to alert the campus community in the event of a major emergency and to provide important safety and security information. A mass notification system is used to provide voice, email and text messages to members of the campus community. To receive these messages, students must provide the student’s (not families’ or guardians’ information) cell phone number and preferred email address in the SOLAR System.
stonybrook.edu/sbalert

Seawolf
The mascot of the University’s athletic teams. Also known as “Wolfie.” A Seawolf is a mythical sea creature, and according to the legend of the Seawolf, anyone fortunate enough to view it is subject to good luck.

SINC
An acronym for Students In Need of Computers, historically known as Stony Brook Instructional Networked Computers. These computer labs, located across campus are available to all current students.
it.stonybrook.edu/services/sinc-sites

Student Accessibility Support Center (SASC) .......................... 632-6748
SASC coordinates advocacy and support services for students with disabilities. These services assist in integrating students’ needs with the resources available at the University to eliminate physical or academic barriers and to ensure an accessible academic environment. All information and documentation of student disabilities is confidential. SASC can assist with University procedures and requirements, and test accommodations as well as the recruitment of readers, interpreters, and note-takers. Voice/TTY is available at (631) 632-6548.
Room 128, Educational Communications Center (ECC)
stonybrook.edu/sasc/

SOLAR System
The SOLAR (Student On-Line Access to Records) System provides direct access to academic records, course registration, and personal information.
stonybrook.edu/solar

Staller Center for the Arts ...................................................... 632-2787
Students get discounted tickets for world-class dance, musical, and theatrical performances on the two stages of the Staller Center, which is also home to the Stony Brook Film Festival each summer.
Staller Center for the Arts
stallercenter.com

Stony Brook Curriculum (SBC)
All undergraduate students at Stony Brook must complete general education coursework that fulfills the learning objectives outlined in the Stony Brook Curriculum or “SBC” for short. The SBC ensures students will learn the skills necessary for life-long learning. Some of the SBC objectives will be fulfilled in a student’s major, but others will allow students to explore new areas of study. Some students may even discover a major, minor, or new area of interest by taking courses that fulfill SBC objectives.
Student Engagement and Activities ........................................... 632-9392
The Department of Student Engagement and Activities is your student’s source for getting involved with campus life. This department encompasses the following areas: clubs and organizations, fraternity and sorority life, major programs and traditions, student media, and WUSB 90.1FM/107.3FM Radio.
Room 218, Student Activities Center
stonybrook.edu/studentengagement

Student Orientation and Family Programs ............................... 632-6710
This office is dedicated to helping new students and family members during Orientation, through their first-year experience, and throughout the Stony Brook undergraduate experience.
Room W-3519, Melville Library
stonybrook.edu/orientation

Summer Sessions ............................................................... 632-6175
A great way for students to get ahead with their studies is to take classes during the summer. More than 600 courses in 90 subjects are offered, including those that meet core requirements.
stonybrook.edu/summer

Traditions
Stony Brook University is host to many rich and deep-rooted traditions. Some of our most famous include Midnight Breakfast, Earthstock, Strawberry Fest, WolfStock (Homecoming), Seawolves athletic events, and the infamous and nationally renowned Roth Pond Regatta.
stonybrook.edu/sb/traditions

Undergraduate Colleges ..................................................... 632-4378
The Undergraduate Colleges are small but vital thematic communities, offering individualized support while tailoring the first-year experience for students with similar interests. Each Undergraduate College is led by a team of faculty and staff dedicated toward enhancing student success and offering an integrated approach to undergraduate education.
Room N-3071, Melville Library
stonybrook.edu/undergraduate-colleges

Undergraduate College Advisors .......................................... 632-4378
Each Undergraduate College has assigned advisor(s) who are available to help first-year students make decisions about a wide range of topics relevant to their academic success: goal setting, course scheduling, academic program decisions, explanation and interpretation of University policies, referral to University resources and more!
Room N-3071, Melville Library
stonybrook.edu/undergraduate-colleges

Undergraduate Research and Creative Activities Program (URECA) ......................................................... 632-7114
URECA supports undergraduates engaged in faculty-mentored research, informs students about research opportunities on and off campus, and showcases student work.
Room N-3005, Melville Library
stonybrook.edu/ureca

Undergraduate Student Government (USG) ....................... 632-6460
USG represents the interests and concerns of the undergraduate student body. USG’s functions include funding clubs and organizations, advocacy, and organizing large-scale campus events. USG is not-for-profit and all functions are made possible by the Student Activity Fee.
Room 202, Student Activities Center
stonybrookusg.org

Unlimited Meal Plans
Unlimited swipes at the Dine-in locations (East Side Dining and West Side Dining), allowing students to eat anytime, as many times as they wish.

Veterans Affairs ........................................................... 632-4143
The goal of Veterans Affairs is to provide exceptional service to Veterans and Military associated students. If you have any questions about Veterans education benefits, or on campus services, please call or email Veterans Affairs at OSA_Vets@stonybrook.edu.
Room 347, Administration Building
stonybrook.edu/vets
Visa and Immigration Services (VIS) .............................. 632-INTL/4685
VIS advises and assists those in F-1 and J-1 status with regard to U.S. immigration matters and regulations. VIS is committed to providing international students and scholars with the highest level of expertise in advising and immigration services.
Room E-5310, Melville Library
stonybrook.edu/visa

Weather Information .................................................. 632-SNOW/7669
.................................................................................... 444-SNOW/7669
In case of inclement weather, check the University’s Home Page or the SOLAR System. stonybrook.edu/emergency

Winter Sessions ..................................................... 632-6175
Each January, Stony Brook offers a wide variety of classes that provide students opportunities to continue their studies and earn up to 4 credits. stonybrook.edu/winter

Wolfie Wallet
The Wolfie Wallet program lets students pay for shopping on campus and in the community with their student ID card, which acts as a debit card. Students can save 8% when they use Wolfie Wallet to pay for purchases at CulinArt dining locations on campus. This is separate from the campus dining meal plan, and students decide how much money to have available on their Wolfie Wallet card. For a complete list of restaurants and shops, discounts and specials, visit stonybrook.edu/wolfiewallet.

Writing Center .................................................. 632-7405
The Writing Center is a support service open to all students, faculty, and alumni seeking help with writing in all disciplines. They work with individuals and small groups to improve course assignments, develop writing for fellowships, graduate, and professional school, and enhance written communication at all levels. Appointments are in-person and online to accommodate commuters and students with disabilities.
Room 2009, Humanities Building
stonybrook.edu/writingcenter

Zebra Path
The striped walking path behind the Library, across from the Student Activities Center.

Stony Brook University A to Z Guide
Where Wolfie Banks

2 ON-CAMPUS BRANCHES

- Student Activities Center—Lower Level*
- Health Sciences—Level 2*
- Plus, Island offers the exclusive ATMs On-Campus with 14 convenient locations—All surcharge-free ATMs for Island Account Holders

OPEN AN ACCOUNT online in minutes or visit our campus branch: Student Activities Center (Lower Level)*

Branch Hours
Monday & Tuesday........ 8:30am – 4:30pm  Thursday. ................. 8:30am – 4:30pm
Wednesday................ 8:30am – 6:00pm  Friday .................. 8:30am – 5:00pm

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