

# OLLI at Stony Brook University

## Authorizations & Releases, Waiver of Institutional Liability, Volunteer Identification and Agreement Code of Conduct Agreement, and Alumna/Alumnus & Former Faculty/Staff/Administrator Status

All members **must review and acknowledge** understanding of the following:

### **Directory Information Authorization and Release**

*Please affirm your understanding and acceptance of the following terms below:*

OLLI @Stony Brook University prints and shares with its members a roster indicating each member's name, phone, and email, as compiled from the annual membership database for University Business only. Workshop leaders will use this roster to communicate with their classes. The roster will not be used for non- University related solicitation purposes.

By agreeing to this Authorization and Release, I grant OLLI @Stony Brook University permission to include my directory information in the printed OLLI @Stony Brook University Member Roster publication.

YES, I agree       NO, I do not agree

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### **Photo and Print Authorization and Release**

*Please affirm your understanding and acceptance of the following terms below:*

The Osher Lifelong Learning Institute (OLLI) at the School of Professional Development at Stony Brook University produces and releases from time to time a variety of informational and promotional materials, including printed and electronic newsletters, articles and photographs, both on-line and in hard copy form.

By agreeing to this Authorization and Release, I grant OLLI @Stony Brook University nonexclusive permission to reproduce, in whole or in part, for its education, information or promotional purposes, photographs, videotapes and other media materials which may include my picture or image and any article which I may write for OLLI @Stony Brook University, in any printed or electronic publication or online University form.

YES, I agree       NO, I do not agree

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### **Waiver of Institutional Liability for Activities and Trips**

*Please affirm your understanding and acceptance of the following terms below:*

To participate in all University activities related to OLLI @Stony Brook University, each member **is required** to acknowledge that they have read, understand and agree to the following waiver terms:

1. "Neither SUNY, OLLI, their officers, agents, nor employees represent or act as agents for trip organizers or for transportation carriers, hotels, and other suppliers of services associated with activities or trips; nor do activity or trip organizers act on behalf of SUNY."
2. "Neither SUNY, OLLI, their officers, agents, nor employees are responsible or liable for any injury, damage, loss, accident, delay, claim or other cause of action that arises out of the trips organized, or provided to OLLI participants, by a third party."
3. "Neither SUNY, OLLI @Stony Brook University, their officers, agents, nor employees are responsible or liable for any losses, damages, claims or expenses due to sickness, weather, strikes, hostilities, wars, natural disasters or other such causes; or for any disruption of travel arrangements or any consequential additional expenses that arise from trips organized, or provided to OLLI participants, by a third party."

YES, I agree       NO, I do not agree

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**Volunteer Identification and Agreement for the Osher Lifelong Learning Institute at Stony Brook University**

Thank you for volunteering at SUNY Stony Brook ('Stony Brook University' or 'SBU') and the Osher Lifelong Learning Institute (OLLI), under the auspices of SBU.

Please affirm your understanding and acceptance of the following terms below:

1. I agree that my participation in the activities outlined in the Description of Volunteer Duties is wholly voluntary and without expectation of salary, employee benefits or other valuable consideration.
2. By signing this form, I understand and agree that my name and contact information may be made available to other Stony Brook University or OLLI volunteers as well as SBU staff and other individuals involved in OLLI activities.
3. I understand and agree that all lists of names and associated information provided to me are highly confidential, must be held in strict confidence and may be used only for purposes that pertain to University business and approved by Stony Brook University. I further understand that unauthorized use of any institutional data is strictly prohibited.
4. I agree to comply with all applicable rules, regulations, policies and procedures of SBU, the Stony Brook Foundation (SBF) and OLLI, as a steward of the information and data.

I understand and accept the terms and conditions of this agreement and am signing this agreement of my own free will.

YES, I agree       NO, I do not agree

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**Member Code of Conduct**

Please affirm your understanding and acceptance of the following terms below:

The goal of the Osher Lifelong Learning Institute at Stony Brook University is to create an environment both on and off campus of feeling welcomed, respected and appreciated. The ability to share freely without judgement ideas and experiences through participation in workshops, events and trips that are both educational and social with a goal of maximizing the learning experience for all members. Many of our programs offer a forum for the lively and even passionate exchange of views. To that end, our learning community follows principles of courtesy and mutual respect that promote reasoned discourse and intellectual honesty. Opposing viewpoints are honored and appreciated to preserve the dignity of others.

Transgressions may include denigrating other's views or opinions, threatening behaviors, offensive or abusive language, disruptive classroom conduct, sexual harassment or discrimination and monopolizing discussions. Personal attacks are especially unwarranted. There is no place for dismissive, hostile, or derogatory comments about or towards workshop leaders, OLLI members, or Stony Brook University staff.

All OLLI participants are expected to treat the Stony Brook University campus, University Staff, Faculty, Administrators and Students with the utmost level of respect in a manner that supports the safety, freedom and the well-being of others. OLLI participants who do not adhere to the principles of respect and courtesy will be removed from the OLLI program and/or denied the privilege of future participation.

YES, I agree       NO, I do not agree

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**Are you an Alumna/Alumnus of Stony Brook University?**

YES       NO

**Are you a former Faculty/Staff/Administrator of Stony Brook University?**

YES       NO

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_