Among the many genres of writing graduate students may never be taught to write but must produce at some point in their graduate careers, the cover letter is one. Everyone must write it. Join this workshop to outline and start drafting (or improve) a cover letter that you anticipate writing. We will analyze samples and discuss effective practices, peer review your writing, and learn more from the experts, including two advanced graduate students and a writing professor. The second part of the workshop will cover the “statement” (which takes different forms). We will take the same approach and help you do as much as possible within the 70 or so minutes. If you have drafts, bring them.

Dr. Shyam Sharma is associate professor of writing and rhetoric who specializes in graduate-level writing and international students in his research and teaching. He teaches and writes about writing in the disciplines, professional writing, multilingual/translingual writing, and cross-cultural rhetoric.

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The Center for Multilingual & Intercultural Communication (MIC) is an interdisciplinary research center where applied linguists, linguists, psychologists, communication scholars, education specialists and scholars of allied disciplines explore multilingual repertoires as rich resources in the context of global mobility and technological advancement. stonybrook.edu/mic