

Functional Data Governance Committee for Student Data
Meeting Minutes February 1, 2018, 2-3 PM
President's Conference Room

Reviewed and approved minutes for December. No meeting in January.

Online Course Matrix – Reviewed online course matrix, which contains online types with appropriate values for Instruction mode, Building, Location, and Meeting Pattern depending on type of course. Discussion on changing multicomponent hybrid classes (one section online and other section in-person) to Hybrid at the section level. This would make it easier to classify online classes but it won't work if different sections can be combined to make up a class; current practices will be maintained at the section level. FDGC agreed to proposed change of Instruction mode description from World Wide Web to Online. The Online Course Matrix will be updated and distributed.

Proposal for U5 and U6 Academic Level Codes – Discussed the proposal to add new academic level codes (U5 and U6) to indicate that a student is pursuing an additional Bachelor's degree. The issue with creating a new way to track students pursuing an additional bachelor's degree came up at East campus because they are seeing an increase in students enrolling in undergrad programs coming in with a bachelor's degree, and these students have different eligibility for financial aid. East campus has not been flagging these students as pursuing an additional bachelor's degree just using them for credits towards the program. West campus currently tracks students pursuing an additional bachelors using a plan code which has been proven problematic. As proposed, students entering with a bachelor's degree would be set to U5. U6 would indicate their "second year" in the program, although a formal definition has not been received. Discussion on if it is necessary to have a U6 code. Currently, the academic level are determined by credits (U0: not in degree program, U1: 0-24, U2: 25-56, U3: 57-84, and U4: 85+. Using credits to determine U6 would be problematic trying determining what credits to count. If you go with time-based to classify U6 that differs from the way academic level is currently calculated. Adelaide said there is a customization for HSC students that sets there academic level based on year. It is a load level rule run each semester called SUSETLVL. It is unclear exactly what is happening. Theresa will follow up with Paul Ray to see if he knows more. Andrew Kirsch will also investigate. This change would not be applied retroactively for prior additional bachelor's students. Ken will address need for U6 at follow up meeting in HSC.

Academic Group Labels – Discussion on standardizing Academic Group labels to remove "College of" and "School of" or put it at the end, ex: School or Journalism would have academic group of "Journalism, School of" or "Journalism". Need to add HFM – Family Medicine. This is separate category for Nutrition. Rich will research why Family Medicine has its own academic group. One issue with removing College and School from names, may be that it will remove distinguishability between programs with Colleges and Schools and those without. The group will bring back to respective departments to get feedback to discuss next meeting.

Institution names in External Org table – Brief introduction into changing the names of external organizations in (PS_EXT__ORG_TBL) to reflect IPEDS descriptions. Will discuss further at next month's meeting.

Next meeting March 1 at 2:00 pm – 3:00 pm in **President's Conference Room**.

Attended by:

Adelaide Kuzmack	Jennifer Bracero	Mark Lang
Andrew Kirsch	Jonathan Anzalone	Michael Mooney
Braden Hosch	Kane Gillespie	Rich MacDonald
Colleen O'Toole	Ken MacDowell	Rob Kukta
Erica Hackley	Kim Berlin	Theresa Diemer
Erik Andersen	Kim Rant	
Jeffrey Mackey	Lori Lyons	

Not in attendance:

Ahmed Belazi
Faith Matranga
Ginny Clancy
Henry Joseph
Michael Riordan
Yoonmi Noh