Distance Education/Online Programs — Follow-up discussion on flagging Distance Education plans in PeopleSoft (PS). Kim Rant looked into the PS Higher Education user group (HEUG) to see if any other schools had a similar need. In 2013 after IPEDS released new Distance Education reporting requirements, University of Michigan put in enhancement request to add a way to tracking distance education plans but it did not get approved. Oracle provided a workaround of using the Plan Prospectus field on the plan taxonomy tab. Another school said they were using the short description on the plan table. We are going to look into the plan prospectus field to find out what datatype it is, if it can be table verified, and if it is currently being used before next meeting. We will discuss further at next meeting. In the meantime, it was suggested that Kim R. reopen the discussion with the HEUG user group since 4 years have passed and more schools may now be in need of tracking. Kim R. also suggested that Mike Mooney reach out to registrar at Univ. of Michigan and see how/if they resolved their issue.

Jeff M. discussed Student Accounts upcoming need to track online courses. SUNY implemented new tuition discount for students living outside of NYS and taking 100% distance education. Currently, distance education for the student is being tracked by the plan they are in but starting Fall 2018 they will need to look at distance education by course. At the course level distance education is currently tracked several different ways: 1. Instruction mode (World Wide Web – Asynchronous, World Wide Web – Synchronous, On-line and In Person – Hybrid) 2. Location Code (DISTLEARN, ONLINE) 3. Campus (Distant Learning/Off campus) 4. Other methods (ex: Nursing puts “D” in Section of online courses). These different methods do not always align so it is difficult to determine which courses are in fact online courses. We need to come up with a consistent way of identifying and coding online course by July 2017 for billing.

Issue List — Review Data Governance Pending Issues list. Brief discussion about the Visa/Citizenship issue. The data steward for this data is Student Accounts since it relates to billing. The field gets updated by Student Accounts, International Services, Financial Aid and possibly others. Occasionally, Financial Aid will update a student’s status based on information they received and later the information is overwritten with incorrect data. There is a need to know who and what processes are in place for updating Visa and Citizenship.

Data Dictionaries — We reviewed an example of a Data Dictionary entry for PS_ACAD_GROUP_TBL. There was a question about where naming conventions for fields would be store (ex: term code, “Z” in online plans). Also, it was suggested that relationships between tables be stored in the data dictionary. Brief update on status of Data Quality tool. Still looking into vendors. Currently, they have found applications that are good at metadata management but not data quality and vice versa. Products that have both are very expensive and probably not cost effective.

Next meeting November 2 at 2:00 pm – 3:00 pm in President’s Conference Room.