

**Data Governance Council**  
**Meeting Minutes September 29, 2022, 2-3pm President's Conference room/Zoom**  
**(Reschedule of October 13, 2022 meeting)**

Minutes from September 8th were reviewed and approved.

The October meeting was canceled in lieu of this meeting as a second meeting in September to continue the discussion and have a faster turn-around time to set priorities for 2022-23

**Discussion of priorities for 2022-23**– Continued reviewing existing priorities and added new, additional priorities. A survey will be sent out to rank the importance of each priority.

<b>EXISTING PRIORITIES:</b>	<b>NOTES:</b>
<b>Joint faculty appointments</b>	Maintain a list of joint appointments. Will work with Provost's senior leadership. Need to define faculty and types of joint appointments, how it is stored in PS or Oracle Cloud HCM.
<b>Admin appointment maintenance (e.g. Grad Program Director, Dept. Chair)</b>	Utilize the PS Administrative Post panel to maintain administrative and faculty appointments. Could be facilitated by a new Business Analyst for Data Governance position.
<b>Continue populating Data Cookbook</b>	Will be facilitated by a new Business Analyst for Data Governance position.
<b>Data purging pilot</b>	In progress but slowed due to upgrade. Having difficulty putting together a team to “push the button”. Created an ongoing process that needs to be implemented. Starting with ISIR records for students that never attended.
<b>Formalized Communication Plan</b>	Formalizing communication to Data Stewards.
<b>CBASE data</b>	Should the Medical and Dental school course and scheduling data be moved to PS or should we wait for a new system?
<b>Limiting access to transcripts</b>	Currently, everyone with access can access everything. Would like to limit access to enrolled students only. Past students can be sent to the Registrar's office. Possibly create roles with different levels of access.
<b>Selecting an owner for Affiliate data</b>	Need data trustee for affiliate's data which is owned by multiple departments. Hard to clean and untangle. The Oracle Cloud HCM module will need to be addressed if all data should be imported. Part B - Split for non-salaried appointments.
<b>ERP migration to cloud</b>	Several members of the DGC have been involved in initial implementation stages of Oracle Cloud HCM, EPM, and DBM
<b>RF job data, status, and work location</b>	This project was not pursued but will be a part of migration to Oracle Cloud HCM

## ADDITIONS:

<b>Distribution lists</b>	Ability to generate lists of employees by types or populations.
<b>Data Policy usage, storage</b>	University policy and training for employees who have access to sensitive data on the proper use and handling the data.
<b>Primary work location</b>	Maintenance of a primary work location for all State and RF employees.
<b>Centralized location for employee training</b>	Ability to track what training has been accomplished

The next meeting is scheduled for November 10, 2022 2-3 pm in the **Provost's Conference room**/Zoom.

### **Attended by:**

*Ahmed Belazi*

*Andrei Antonenko*

*Braden Hosch*

*Diane Bello*

*Kim Berlin*

*Nicholas Prewett*

*Paula Di Pasquale-Alvarez*

*Robert Davidson*

*Sara Lehmann*

*Susan Agro*

*Theresa Diemer*

*Tracey MacEachern*

### **Not in attendance:**

*David Cyrille*

*Dawn Medley*

*Jim Gonzales*

*Lyle Gomes*