Review and approval of the minutes – Minutes from the February meeting were reviewed and approved. There was no DGC meeting in March.

Data Asset Inventory – results from pilot – After successful pilot group, we sent out Data Asset inventory request for all known University assets. We obtained results from 64 of the 86 data owners. Faculty research data is out of scope. A report with one page for each asset was created and will be sent to Matt Nappi and the hospital. Met with hospital to discuss data asset inventory for hospital. Since they are currently doing an internal inventory, they agreed to collect information needed for the Data Asset Inventory and report back. Assets continue to grow so this is a moving list.

Data purging/destruction protocols – Data purging and destruction is part of the Data Governance Council’s tasks. It is important to minimize unnecessary risk in case of a data breach. Andrew spoke to the group about purging PeopleSoft (PS) data. There is a tool native to PS that deletes on person at a time. It has been modified to allow for batch processing. PS has over 20 years of data and most likely not all needs to be retained. The group should look at what needs to be retained and what can be deleted, any reporting implications, and a schedule for deleting. Spoke about application data and affiliates data being possible places to start. Possible to deidentify records and keep key fields for reporting purposes. Determined affiliates would be a good place to begin. We should start with a list of criteria for deleting affiliates. Needs to be reviewed by all areas to avoid potentially removing data we would need in future. Need to reach out to Jeff Mackey to see if we need to keep affiliates information if they have been issued an ID card.

Analytics update – Acquired 130 more Tableau interactor licenses. Will start by training and distributing to Provost’s area, CEAS, department chairs, and some departments. Reviewed reports available through Tableau.

The next monthly meeting is scheduled for May 9, 2019 2-3 pm in the President’s Conference Room.

Attended by:
Ahmed Belazi       Julie Schoch
Andrew Kirsch     Kim Berlin
Braden Hosch      Kim Rant
David Cyrille     Robert Davidson
Diane Bello       Theresa Diemer
Jacqueline Pascariello  Tracey MacEachern

Not in attendance:
Kathryn Larsen
Lyle Gomes
Michael Ospitale
Rodney Morrison
Wendy Tang