Minutes from the June meeting were reviewed. Braden Hosch reported that Kathy Ross (Stony Brook Medicine CIO) has been identified as the SVP for Health Sciences designee to the Data Governance Council (DGC) but she will not be able to join the meeting until Nov. 2017. A University Senate designee to the DGC is still to be identified. Braden is working with Ed Feldman. Ahmed will represent Student Affairs for the near future.

**Functional Data Governance Committees** (FDGC) – Stewards have been identified for all groups (HR, Finance, and Student). Emails have gone out to members of Student and Finance. Finance group will meet September 29th. HR group will meet next month. The Student Committee has had one meeting where the group discussed the data governance structure, roles and responsibilities of data stewards, and began working through the issue of identifying online programs. Committees should report back at end of the year a list of what they worked on and how it was fixed.

**Data Governance Website** – The Data Governance website is up and running. Currently, housed on Office of Institutional Research, Planning and Effectiveness website. It contains the Data Governance Framework along with a list of the Data Governance Council members, and the Stony Brook University Data Strategy.

**Pending Issues** – Reviewed Pending Issues document for FDGCs. Additions include: Work location for HR; Southampton Hospital employees (esp. their academic appointments to SOM departments), Research grant effort including person effort, department credit, and scientific discipline; Volunteer and non-employee data - purpose and type of “non-employee” (vendor, unpaid faculty member, etc); joint appointments; faculty program affiliation; and tracking faculty hiring initiatives.

**Priorities** –

1) Complete data asset inventory
2) Identify and adopt data quality tool
3) Prepare a report on progress in improving data quality and training/communication
4) Others to be identified by DGC by October meeting

**Data Asset Inventory** – A basic inventory should be completed by the end of this academic year, including what and where. Question if CBase is under purview of this council (only data in CBase that is going into PeopleSoft would be covered at this time). It would also be helpful to create a list of projects that are not feasible due to data issues.

**Data Quality Tool** – The subcommittee is currently looking at vendor for a DQ tool focusing on data stewardship and data quality. They had demo with Data Cookbook who has a mature data stewardship product but inferior (new) data quality tool. The group will review a few more vendors and make a recommendations to the council. This review should be done in next 6-8 weeks for budget season.

Next meeting tentatively October 12 at 2:00 pm – 3:00 pm in President’s Conference Room.
Jacqueline Pascariello  Kathryn Larsen
Kim Berlin            Kathy Ross
Michael Ospitale       Lyle Gomes
Rodney Morrison        Wendy Tang
Theresa Diemer         Tracey MacEachern