Data Governance Council
Meeting Minutes June 8, 2017, 2-3 PM
President's Conference Room

Minutes from the April meeting were reviewed and approved.

Data Stewards Update – Most data stewards have been identified. We are waiting on a few from East campus schools (Medicine, Dental Medicine, Social Welfare). Also, we are still working with Ed Feldman to identify a Data Governance Council appointment from the University Senate.

Data Quality - A sub-committee is reviewing data quality and metadata management tools and will finalize a selection of vendors for demos starting in September.

Data Dictionary Standards – Reviewed Data Dictionary Standards [DRAFT]. Recommendations included:

- Switch order of Principles 3 and 4;
- Required elements, if field is derived or not in base table, leave table name field blank;
- Data Steward should provide the Office/Area of data steward managing the elements, and a separate list identifying data stewards should be maintained.

  PeopleBooks is a good reference for PeopleSoft data dictionary.

Data Strategy – Reviewed Data Strategy power point slides. Feedback was positive.

Data Asset Inventory – Need inventory of data assets with information. Each asset should have 1 page double-sided document. Braden showed example for National Student Clearing House. Data assets will be reviewed and prioritized. Adnan will share Service and Systems inventory Google docs from IT as starting off point.

Other Business – No meeting in July. Meetings may be moved to avoid conflict with Data Security group from the 2nd Thursday in month to 3rd Thursday. Next meeting tentatively August 10 at 2:00 pm – 3:00 pm in **President's Conference Room**.

Attended by:	***Not in attendance:***
Adnan Rangwala	*Ahmed Belazi*
Braden Hosch	*Diane Bello*
Kathryn Larsen	*Jacqueline Pascariello*
Kim Berlin	*Sue Schade*
Lyle Gomes	*Michael Ospitale*
Mike Riordan	*Tracey MacEachern*
Theresa Diemer	
Wendy Tang	