



## PLUS LOAN CHANGE FORM 2021-2022

This form should be used to decrease or decline Graduate or Parent PLUS loans.

**Please note that reducing or cancelling a loan may create a balance due on your account. Check your "Account Summary" on SOLAR for details.**

### Graduate PLUS Instructions:

- Amounts listed on the form should be **disbursed amounts**, not accepted amounts. The disbursement amounts can be found by viewing the "Award Summary" page on SOLAR. If your award has not yet disbursed, you can cancel or reduce the loan via SOLAR.
- Requests should be made in whole dollar amounts only, as loans cannot be processed with cents.

### Parent PLUS Instructions:

- Amounts listed on the form should be **disbursed amounts**, not accepted amounts. *Only list the accepted amount if you are requesting a reduction or cancellation prior to the loan disbursing.* The disbursement amounts can be found by viewing the "Award Summary" page on SOLAR.
- Requests should be made in whole dollar amounts only, as loans cannot be processed with cents.

### **Example:**

Student is requesting that their Fall Graduate PLUS Loan be reduced from the original amount by \$800 dollars.

Award	Category	Offered	Accepted	Disbursed	
Direct Grad PLUS Loan	Loan	3,000	3,000	2,874	<a href="#">Award Detail</a>

### GRADUATE PLUS LOAN

Semester	Current Loan Amount (Net Disb Amount in SOLAR)	Amount of Decrease	New Requested Total Amount
Summer		-	=
Fall Only	\$2,874	- \$800	= \$2,074
Fall/Spring		-	=
Spring Only		-	=

FOR OFFICE USE ONLY	
COMMKEY	9PLCF
CHECKLIST	9PLC22

## PLUS LOAN CHANGE FORM 2021-2022

Name: \_\_\_\_\_ Stony Brook ID: \_\_\_\_\_

### GRADUATE PLUS LOAN

Semester	Current Loan Amount (Net Disb Amount in SOLAR)	Amount of Decrease	New Requested Total Amount
Summer		-	=
Fall Only		-	=
Fall/Spring		-	=
Spring Only		-	=

### PARENT PLUS LOAN

Semester	Current Loan Amount (Net Disb Amount in SOLAR)	Amount of Decrease	New Requested Total Amount
Summer		-	=
Fall Only		-	=
Fall/Spring		-	=
Spring Only		-	=

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

*Parent signature is required for changes to Parent PLUS Loans:*

\_\_\_\_\_  
Parent Name (Please Print)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

This form **must contain physical signatures**, typed signatures are not acceptable.

## Financial Aid Mailing and Contact Information

***You must print and sign this form as electronic signatures are not acceptable.***

For secure and faster processing, submit this form via the [Upload Process](#) located in your SOLAR To Do List.

Need help scanning your document? Check out our [Scanning Documents Using Your Smartphone guide](#).

***Note: Only .tif and/or .pdf file types are allowed for uploading.***

Alternatively, mail or fax all documents to the Office of Financial Aid and Scholarship Services.

Be sure to include the student's name and **Stony Brook ID** on all correspondence.

Office of Financial Aid and Scholarship Services  
Stony Brook Union, Suite 208  
Stony Brook, NY 11794-3252  
Telephone: 631-632-6840  
Fax: 631-632-9525