



Stony Brook University



EOP/AIM 2019

Summer Academy Handbook

July 7th – August 9th

Educational Opportunity Program
Advancement on Individual Merit (EOP/AIM)
Stony Brook, NY 11794-3375

TEL: 631.632.7090
FAX: 631.632.7153

Dear EOP/AIM Student:

Welcome to Stony Brook University and to the 2019 EOP/AIM Pre-Freshman Summer Academy! The entire EOP/AIM family congratulates you on your admission to Stony Brook University and your decision to become part of this amazing program. Our team is here to assist you in any way we can over the next five weeks, but more importantly over your entire time at SBU.

During the EOP/AIM Summer Academy you will be engaged in intensive academic coursework, as well as social and cultural activities, and a thorough orientation to the campus and the University community. The staff will also introduce you to the various services we provide in EOP/AIM throughout the academic year, including personal, financial aid, career and academic counseling, tutoring, mentoring, study groups, supervised study hall, specialized instruction, workshops and our computer lab.

On behalf of the EOP/AIM staff, I would like to thank you for giving us the opportunity to prepare you for some of the best years of your life. We know that if you apply yourself and come to the summer academy with a positive attitude and ready to work, you will be more than prepared for your freshman year at Stony Brook University. We look forward to working with you during the Pre-Freshman Summer Academy and throughout your educational journey at Stony Brook University.

Best wishes for a most successful summer academy and we look forward to welcoming you on July 7th.

Sincerely,

Pamela M. Matzner

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Director of EOP/AIM

EOP/AIM Staff Contact Information

Staff members

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Welcome to Stony Brook Summer Academy!

As a pre-freshman admitted to Stony Brook University through the Educational Opportunity Program, you have a chance to broaden your horizons and participate in rewarding new adventures. In the summer, before other freshmen arrive at Stony Brook, you have the opportunity to get a head start by becoming familiar with the campus, and by sharpening your intellectual and academic skills by experiencing the rigors of college-level courses.

What is EOP? EOP is the abbreviation of the Educational Opportunity Program of the State University of New York. The purpose of the Educational Opportunity Program is to fulfill New York State's commitment to provide access to higher education for economically disadvantaged students who possessed the potential to succeed in college, but whose academic preparation in high school has not fully prepared them to pursue college education successfully. The primary mission of the EOP is to facilitate the recruitment, enrollment, retention, and graduation of these students. This is accomplished by providing EOP/AIM students with an array of educationally related support services.

What is AIM? AIM is the acronym for the Advancement on Individual Merit program of Stony Brook University. AIM is the campus name for EOP. In order to reduce confusion and to maintain tradition, the Educational Opportunity Program at Stony Brook is referred to as EOP/AIM.

What is the Program's Mission? The purpose of the Educational Opportunity Program is to provide opportunity and access to higher education for economically disadvantaged students who possess the potential to succeed in higher education, but whose academic preparation in high school has not fully prepared them to successfully pursue college/university education. The primary mission of EOP/AIM is to facilitate the recruitment, enrollment, retention and graduation of these students, while fostering learning and promoting student success.

What are the Core Values of EOP/AIM at Stony Brook? The Core Values of EOP/AIM at Stony Brook University are academic excellence, integrity, moral leadership, personal and social responsibility and civic engagement.

Program Staff. The program staff consists of the director, five counselors/academic advisors and one assistant to the director throughout the academic year.

All summer academy students are assigned to counselors who are affiliated with a certain undergraduate college of study. There are six colleges including Human Development (HDV), Global Studies Leadership and Service (GLS), Arts, Culture and Humanities (ACH), Information and Technology Studies (ITS), and Science and Society (SSO).

The office is open from 9:00 AM to 5:00 PM daily.

Main office number and Mailing address for Summer Academy Program:

If you would like to mail any items to the EOP/AIM students during the Pre-Freshman summer Academy, please use the main office address below. **DO NOT** mail packages directly to the Residence Hall.

Student's Name
EOP/AIM SUNY Stony Brook
W-3520 Melville Library
Stony Brook, NY 11794-3375
Office Main Number: (631) 632-7090
Office Fax Number: (631) 632-7153
www.stonybrook.edu/eopaim

OR

Amazon - Drop location
Frank Melville Library, room E0319
Stony Brook, NY 11794-0001

EOP/AIM Pre-Freshman Summer Academy

Length of program:

- Five-week summer academy
- Every EOP student is expected to earn a minimum cumulative grade point average of 2.0 during the summer academy. Students who accomplish this objective may earn college credits for some of the courses they successfully complete.
- Students who successfully complete Writing and Africana Studies courses with a grade of A - C will earn three (6) college credits toward the University's general education curriculum.

Courses:

- Mathematics
- Africana Studies
- Writing
- Chemistry, Physics or Scientific Research

Summer Academy cost:

- The summer program is FREE OF CHARGE to students, and includes housing, tuition, fees, meals, and books.

Summer Housing Arrangements:

- Students are housed for the five-week academy in one of the University's 26 residence halls.
- Females and males live in different wings, and must remain in their own wings throughout the academy.
- At least one Resident Assistant (RA) is assigned to each floor of each wing, and is responsible for communicating residential policies and regulations, responding to personal and residential needs of students, planning social activities, advising on campus/residential life, and serving as a resource liaison to EOP/AIM staff.
- In addition to residential assistance (RA), summer academy residential staff is also comprised of one residential hall director and an assistant to the residential hall director.

Home Visitation:

- Students are allowed to leave the summer academy program for an overnight visitation. A full day Saturday to Sunday morning, approximately the third weekend of the program.
- Students have three options to leave on home visitation day which is indicated on the permission slip.

Academy Rules

Students who engage in any of the following activities will result in immediate expulsion from the program and revocation of your admission offer:

- Any violent or dangerous behavior directed at another person, or property.
 - Use and/or abuse of any controlled substance, including alcohol.
 - Repeated violation of program and/or campus rules.
1. **Curfew:** All academy students must sign in at the Residential Hall no later than 10:30 p.m. on weeknights.
 2. **Quiet Hours/lights out:** Hours are observed at 12:00 a.m. If asked by another resident to keep the noise down, students are expected to comply as a courtesy to others.
 3. **Tardiness and Absence from Classes and Other Scheduled Activities:** Classes, seminars, workshops, and other activities will begin at the posted time. Students who arrive late disrupt the instructor or workshop leader and other members of the group. Students who miss classes or arrive late will receive disciplinary actions. Continued behavior of this type may result in dismissal from EOP/AIM program and denial of admission to the University in the fall.
 4. **Classroom Decorum:** It is unacceptable for students to sleep in class or workshops, or engage in any form of disruptive behavior. Students should be alert and respectful to both their instructors and classmates.
 5. **Textbooks:** The textbooks used during the summer academy will be re-used by others. Students are expected to return textbooks at the end of the academy in the same condition in which they were issued. Please do not write in the books.
 6. **Guest Policy:** No guests are allowed in the residential hall at any time during the academy except during check-in and check-out. This rule is in place as a security measure, and is designed to prevent strangers and persons of unknown character from roaming through the building. Exceptions may be made for parents and family members pre-determined on "Home Visitation Day." Students are not permitted in the rooms of other students of the opposite sex at any time.
 7. **Checking Out of the Residence Hall:** At the end of the Summer Academy, your room should be left in the same condition in which it was found. Before leaving your room, please remove all possessions and thoroughly clean the room. Lock your door and sign out. Damaged rooms and/or furnishings and rooms left dirty will result in dorm damage bills.
 8. **Room Keys:** Keys are given to students in the beginning of move-in day. Keys are expected to be returned at the end of the summer academy after checking out. Any lost keys, the student will be charged for the cost of approximately \$350.00 or more to change the lock.
 9. **University Student Conduct Code:** In addition to the EOP/AIM Academy rules, students are governed by rules set forth in the University Student Conduct Code provided [here](#) and The Rules for the Maintenance of Public Order provided [here](#).

Financial Aid Checklist

Your counselor will work with you individually during the summer academy and in the fall to review your financial aid package. One of your most important responsibilities during your college career is to follow the procedures to ensure that you receive the best financial aid package possible. You and your counselor will monitor your financial aid at each mandatory meeting, but it is up to you to complete the financial aid forms, obtain the appropriate signatures, and send the forms to the appropriate office before the stated deadlines

Summer Academy Checklist

During the summer, arrangements will be made for students to take care of many details that will serve to make their lives more pleasant in the fall. Before the summer is over, please make sure you have done the following:

- Registered for fall 2019 classes
- Submitted final high school and college transcripts
- Taken an identification/meal card picture
- Applied for the meal plan
- Applied for housing for the 2019/2020 academic year
- Submitted all required documents to the Office of Financial Aid & Scholarship Services
- Received and signed a financial aid award letter
- Submitted a completed health form to Student Health Services
- Set up electronic mail (e-mail) account

Move In and Opening Weekend Schedule

Sunday July 7th 2019

Time	Event
9am - 12pm	Student Check-in/Parent Info Table
12pm - 12:30pm	Families Depart
12:30pm - 1pm	East Side Dining
1pm - 2:30pm	Lunch and Opening ceremony LDS
2:30pm - 5pm	Workshops (Academic Integrity, Community Standards, Library & DoIT)
5pm - 7pm	Food For Thought SAC
7pm - 8pm	Book Distribution EOP Office
8pm - 10pm	Residential Programming
10pm - 12am	Flex Time
12am	Lights Out

**Educational Opportunity Program
Advancement on Individual Merit (EOP/AIM)
STUDENT CONDUCT CODE**

Students within The Educational Opportunity Program/Advancement on Individual Merit (EOP/AIM) are expected to conduct themselves in a manner supportive of the SUNY Office of Opportunity Programs and Stony Brook University missions. EOP/AIM expects students within our program to exhibit respectful behavior appropriate to this community and an environment of learning. For this reason, EOP/AIM has created a Conduct Code for students that are admitted to the university through our program. The EOP/AIM Student Conduct Code is divided into two sections: Guidelines for the EOP Pre-Freshman Summer Program and Guidelines for EOP continuing students.

This contract represents an agreement between _____ and the Educational Opportunity Program/Advancement on Individual Merit. EOP/AIM holds that by adhering to the terms of this agreement and fulfilling their academic obligations, the above-named student will increase the probability of having a successful summer program and college career. EOP/AIM will provide services that support and facilitate the successful pursuit of a baccalaureate degree. Counseling, academic advisement, financial aid assistance, support courses, career counseling, tutoring, stipends, and advocacy in institutional processes are services provided to allow students to advance on individual merit.

Guidelines for Pre Freshmen:

Failure to comply with the following Code of Conduct by any participant in the Pre-Freshman Summer Academy, whether acting alone or with any other persons, is likely to result in dismissal from the EOP/AIM Pre-Freshman Summer Academy and forfeiture of the offer of admissions to Stony Brook University for the fall semester. In addition, students who fail to successfully complete all courses during the Pre-Freshman Summer Academy will be required to appeal to the appropriate EOP/AIM committee, indicating the reason for their poor performance and demonstrating an academic plan for success in the fall. **All final decisions as to who will be permitted to continue in the fall are at the discretion of the EOP/AIM Director/ Assistant Provost.**

During the EOP Pre-Freshman Summer Academy, as a student under the auspices of EOP/AIM, I shall at all time:

1. Remain on the Stony Brook University campus and not leave the campus unsupervised for any reason.
2. Remain in designated areas and not venture without permission to any location on the Stony Brook University campus.
3. Abide by the no visitation policy during the summer and not invite any guests, including parents, to the residence hall.
4. Refrain from possession and/or use of a mobile phone or other non-allowed device of communication outside of flex-time.
5. Refrain from bringing any item to Summer Academy that is prohibited on the Campus Living Essentials list [here](#). Any prohibited items are found they will be confiscated and EOP is not responsible if they are lost or stolen from the College Office.
6. Acknowledge that EOP/AIM must perform random health and safety inspections of rooms in the residence hall in order to ensure the safety of students within the Academy.
7. Refrain from sharing any prescription or over the counter medication with another student within the EOP Summer Academy.
8. Maintain respect for EOP/AIM and Stony Brook University authority figures.
9. Refrain from entering the room of a student of the opposite gender in the Pre-Freshman Summer Academy Residence Hall.
10. Maintain appropriate decorum within classrooms, the residence hall, and all other University facilities.
11. Refrain from foul language and lewd behavior towards EOP professional and paraprofessional staff, University administration, and the general population at Stony Brook University.
12. Dress in appropriate attire that is conducive to an environment of learning.
13. Maintain a positive attitude that promotes learning, is open to a healthy academic experience, and attempts to successfully complete the Summer Academy honestly and with integrity.
14. Refrain from using the electronic devices inappropriately during class times, workshops, meals, meeting and all Summer Academy programmed activities and when specified by any Summer Academy professional or Para-professional staff.
15. Refrain from taking photos, video recording, and audio recording or on line posting any of the aforementioned of ANY Summer Academy professional staff member, para-professional staff member, student, or other University member without their consent.
16. Abide by all policies, rules and standards established by Stony Brook University Code of Conduct provided [here](#). In addition, students must follow the laws of the local, state, and federal entities as to be a responsible member of Stony Brook University.

Guidelines for Continuing EOP Students:

Any violation of the EOP/AIM Student Conduct Code by a continuing EOP student, whether acting alone or with any other persons, will place the student in non-compliance with EOP/AIM. EOP students that are not in compliance will also be required to appeal to the appropriate EOP/AIM committee, indicating the reason for their behavior and are at risk of losing the support of the program. **All final decisions as to who will be supported by the program are at the discretion of the EOP/AIM Director/ Assistant Provost. As a student under the auspices of EOP/AIM, I shall at all time:**

1. Maintain academic integrity. Put forth, at all times, an honest and conscientious effort in all academic responsibilities and refrain from all forms of academic dishonesty including but not limited to misuse of academic resources, facilities, software, data equipment and networks.
2. Maintain respect for the people and property of the Stony Brook University community. Theft of or damage to personal or University property is a violation to the University's Code of Conduct provided [here](#).
3. Maintain respect for the person and property of others and refrain from threats and physical harm to any person or persons, including but not limited to: assault, sexual abuse, or other forms of physical abuse.
4. Refrain from harassment, whether physical, verbal or written, which is beyond the bounds of protected free speech, directed at a specific individual(s), easily construed as "fighting words," and likely to cause an immediate breach of peace.
5. Refrain from disorderly conduct including but not limited to, public intoxication, lewd, indecent or obscene behavior.
6. Refrain from illegal purchase, use, possession or distribution of alcohol, drugs or controlled substances.
7. Attend all mandatory meetings with assigned counselor. Keep all scheduled appointments with EOP/AIM professional, paraprofessional, and tutorial staff, Success Coaches, Impact Workshops, Mentorship experiences, and office interns.
8. Promptly return any information requested by the EOP/AIM office or assigned counselor.
9. Immediately inform assigned counselor in the EOP/AIM office if a problem develops in one or more courses.
10. Complete all "to do" items in SOLAR for financial aid or other Stony Brook University requirements within a timely manner.
11. Abide by all policies, rules and standards established by Stony Brook University Code of Conduct provided [here](#). In addition, students must follow the laws of the local, state, and federal entities as to be a responsible member of Stony Brook University.
12. Maintain a commitment to intellectual and personal growth, making a conscientious effort in all academic responsibilities.

I have read the terms of this contract, accept them, and shall abide by them. The Educational Opportunity Program/ Advancement on Individual Merit (EOP/ AIM) in preparing this contract is aware of all terms stated in this agreement and shall honor them.

Student's Name _____

Dated: _____

Student's Signature _____

Dated: _____

Pamela Matzner
Director, EOP/AIM

**Educational Opportunity Program
Advancement on Individual Merit (EOP/AIM)
STUDENT CONDUCT CODE**

I have read the terms of this contract, accept them, and shall abide by them. The Educational Opportunity Program/ Advancement on Individual Merit (EOP/AIM) in preparing this contract is aware of all terms stated in this agreement and shall honor them.

Student Print Name: _____

Student's Signature: _____ Dated: _____

Pamela Matzner: *Pamela Matzner*
Director, EOP/AIM

Dated: _____

Office Copy