Chemistry Department Policy on Short Term Visitors and Service Visits during Restart

As the chemistry building is currently restricted to essential personnel and those specifically included in faculty research plans, short term visitors and service technicians will need to be allowed entry and must follow our guidelines regarding the use building facilities and PPE.

We are therefore asking all faculty and staff to inform April Musano and/or Mike Teta at least 48 hours in advance of having a guest or service technician arrive at the building. Please provide day, and approximate time and duration of the visit, and let them know whether the loading dock or other special access or utility requirements are necessary, e.g. water, gas or electrical utilities.

Please plan on being available to meet your visitor at the door whenever possible. If you or a designated lab member cannot meet the visitor, let Mike or April know at least 48 hours in advance and provide their contact information so the visitor can call for entry to the building and workspace upon arrival (Mike Teta: 631-922-0232; April Musano: 631-632-7920). Also, ask the visitor to provide their cell phone number in case of delays. If work is being performed in a shared facility that uses a scheduling system for access, the visitor time must be scheduled in advance.

We also ask that you send the following short description of our policies for building access during Restart to the prospective visitor(s) prior to their arrival:

“All visitors to the Chemistry Building at Stony Brook University shall adhere to all applicable New York State Executive Orders, mandates, guidelines or requirements issued by either the Office of the Governor or by the New York State Department of Health on the coronavirus pandemic, the latter of which are available at: https://coronavirus.health.ny.gov/home, as well as those issued by U.S Centers for Disease Control at https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html Visitors shall consult the above-referenced guidance materials issued by New York state and federal authorities daily, and to conform its activities to updated guidance and recommendations, including the New York State COVID-19 Travel Advisory which can be found at https://coronavirus.health.ny.gov/covid-19-travel-advisory. The travel advisory details strict guidelines for those persons coming to New York State from a restricted state.

In compliance with Stony Brook University policy, access to the Chemistry building requires strict social distancing and wearing a mask whenever you are in public spaces such as hallways, restrooms, elevators and stairwells. Please note and abide by occupancy limits displayed on signs outside of labs, elevators, restrooms, etc. Hand sanitizer stations are available throughout the building and frequent hand washing is encouraged. Please see the Restart page on the Department of Chemistry web site for more specific information on the choice of masks for the tasks involved in your visit and access requirements to shared facilities such as the NMR Facility, the Mass Spectrometry Facility and and the Common Bio-Lab Facilities (Instruments, Cold Room, Tissue Culture). https://www.stonybrook.edu/commcms/chemistry/restart2020/index.php

In addition, all visitors must complete a COVID-19 Daily Health Self-Screening which can be found here: https://www.asa.stonybrook.edu/asa/ASAFoms/Department/HRS/Document/HRSF0154