

WolfieONE

*Monthly Change Champion Meeting
March 2026*

Topic		Presenter
Welcome & Introductions		Kim
Communications & Key Messages		Kim
Champion Learning and Insights		Kim
Champion Toolkit Enhancements		Kim
2026: Championing Change		Kim
Timeline Overview		Hina
Questions, Discussion, & Feedback		Hina & Kim

Communications & Key Messages

This slide previews the key topics from this month's newsletter to help you prepare for upcoming conversations.

Monthly Newsletter – February being released tomorrow, February 5

- **Updated Timeline**
- **Project Updates**
 - Tax engine for SBF
 - Integrations Ecosystem
- **OCM Updates**
 - Stakeholder Engagement
 - COA educational sessions
 - Planning for NERM educational sessions
 - **Training**
 - Curriculum is being reviewed
 - Leveraging Brightspace to rollout WolfieONE training
 - Train-the-Trainer has kicked off

Change Champion expectations:

- **Review** the **new resources** in the toolkit to understand what's relevant this month to share with your teams
- **Share** the identified highlights as appropriate with you teams

Change Champions are NOT expected to:

- You are not expected to share everything.
- OCM will clearly flag when Champion action is needed

Key takeaways from Change Champion Reengagement Meetings from November:

- Champions want clearer, more concise messaging materials to share with their teams. Many feel overwhelmed by information and are unsure which materials to disseminate, both from meetings and training videos.
- Champions value the established communication channels and regular, proactive updates from the OCM team.
- Champions seek additional guidance and clarification on what specific information to share, ensuring their teams receive focused and relevant updates.



**“REAL CHANGE HAPPENS WHEN PEOPLE FEEL HEARD,
SUPPORTED, AND EMPOWERED TO BE PART OF THE JOURNEY.”**

Jane Goodall

New Training Resources Alert:

What has been added: Email Template and Resource Repository

Why: To help you introduce yourself as a WolfieONE Change Champion to your teams OR to let them know about your upcoming/scheduled Champion-led session.

Actions for Champions:

- Open the email template, make changes (if you want) to suit your tone, send it out to your teams.
- Use the Resources table to choose which of the materials in the Champion toolkit you should present to your audiences.

[Email Templates](#)

[Repository Link](#)

[Champion Toolkit Link](#)

WolfieONE Change Champion Toolkit



FEEDBACK



TRAINING
RESOURCES



LEARNING
RESOURCES



SWAG



EVENTS

Change Champion expectations:

- Use Training Resources to share WolfieONE updates in a way that work best for your teams
 - Team / Department meetings
 - Staff huddles
 - Email updates
 - Lunch and Learns

2026: Championing Change

WolfieONE

This overview highlights monthly change objectives, and the role Change Champions will play in supporting WolfieONE in the near term.

Goals			
Month	March	April	May
Change Objective	Build confidence and foundational knowledge.	Expand departmental awareness and foundational understanding of WO.	Reinforce engagement and participation in training and key readiness events.
Change Champion Actions & Cascade	Self: Participate in Train-the-Trainer program if selected. Complete EDM (Enterprise Data Management) Brightspace learning module distributed from the OCM mailbox on 2/13. Review WolfieONE Overview and refamiliarize yourself with your toolkit. Send your introduction email to your department as their WolfieONE Champion. Cascade to your departments: Share learnings from the EDM module, if applicable.	Self: Present WolfieONE Overview to your departments. - Enter feedback and questions into feedback form or encourage your peers to enter them into the CC Toolkit feedback form. - Add your event to the CC Events Calendar here Events Cascade to your departments: Encourage your team to complete any WO Web-Based Training (WBT) that has been assigned to them.	Self: Continue to complete assigned training. Present any applicable trainings provided in your toolkit to your departments. Cascade to your departments: Encourage departments to enroll in end-user training. Remind departments about the upcoming Town Hall.

Ongoing Activities: attend monthly meetings, visit the Champions' toolkit, host sessions for your departments as appropriate, and collect and share questions and feedback with the OCM team.

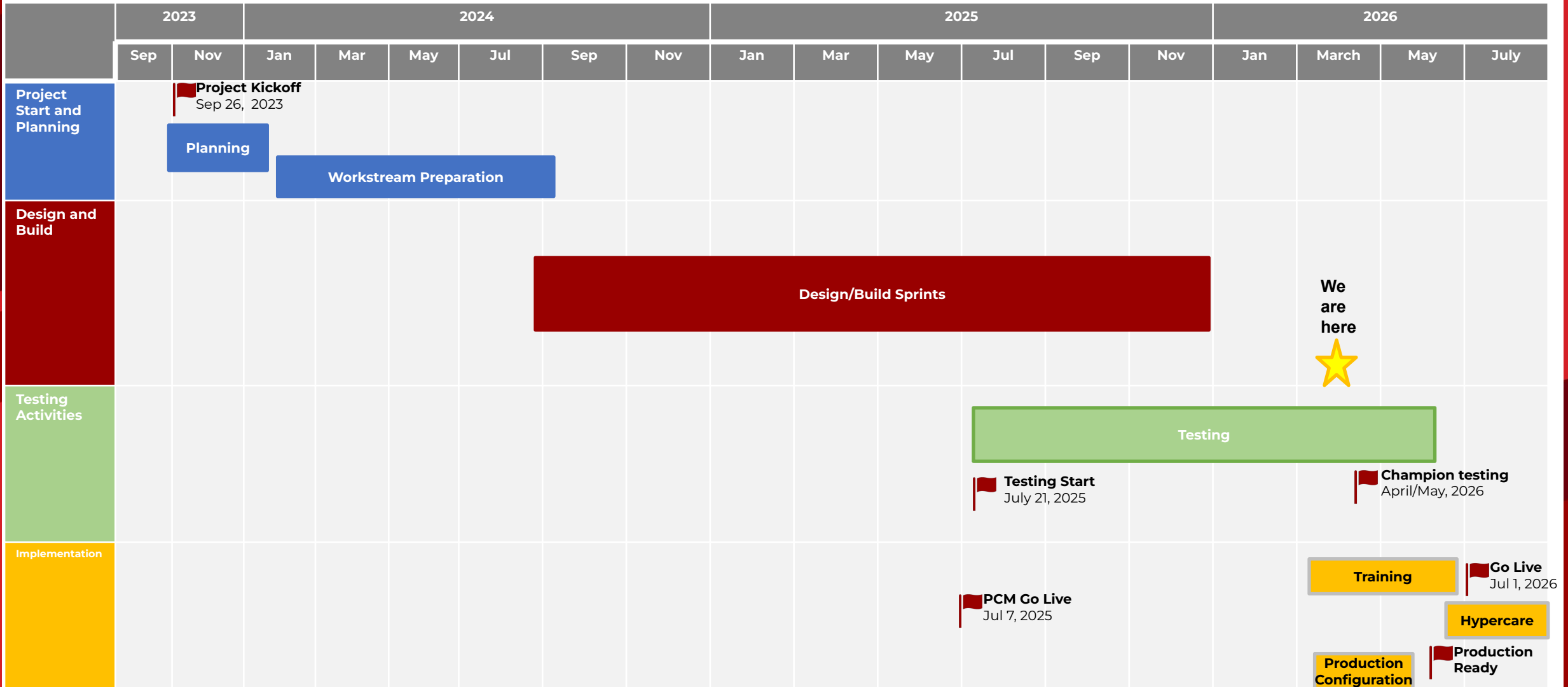


Lyle Gomes

Vice President for Finance

Timeline Overview - A Look Ahead at 2026

Wolfie**ONE**



Questions, Discussion, and Feedback Kim WolfieONE

Share suggestions or feedback on
WolfieONE here

or email us

ocm@stonybrook.edu



Thank You!

Thank you for your leadership, partnership, and commitment throughout 2025!

In February, Change Champions helped:



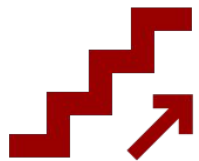
Reinforce
WolfieONE
messages



Disseminate key
changes through
meetings and
communications



Surface questions,
concerns, and feedback
early



**Your contributions directly supported project momentum and
preparedness heading into this next phase.**

Change Champion Toolkit

Learning Resources

A list of resources for Change Champions to **learn** about WolfieONE and the Change Champion Initiative.

- 10/16/2024 - Change Champion Kick-Off - ([recording](#)|[pdf](#)|[pptx](#) )
 - 11/14/2024 - Change Champion Training Part 1 - ([recording](#)|[pdf](#)|[pptx](#) )
 - 12/13/2024 - Change Champion Training Part 2 - ([pdf](#)|[pptx](#) )
 - 1/10/2025 - Change Champion Training Part 2 - Make Up - ([recording](#)|[pdf](#)|[pptx](#) )
 - Wolfie Personas ([pdf](#) )|[pptx](#) )
 - From the WolfieONE site: [FAQs](#) | [Glossary Of Terms](#) | [Systems and Scope](#)
 - [Free Oracle Training](#)
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Training Resources

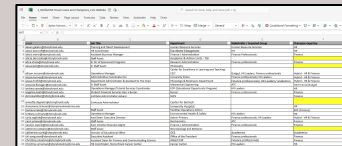
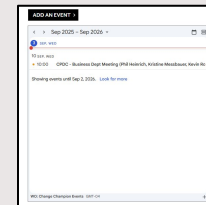
A list of resources Change Champions will use to **teach** others.

- Champion [Tips and best practices](#)  & [Tips to deliver a presentation](#) 
 - Employee Self Service ([pptx](#) )|[pdf](#) )
 - Manager Self Service ([pptx](#) )|[pdf](#) )
 - Chart of Accounts ([pptx](#) )|[pdf](#) )
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WolfieONE: Change Champion Events

< > Apr 2025						
SUN 30	MON 31	TUE Apr 1	WED 2	THU 3	FRI 4	SAT 5
			10am SON - C			
6	7	8	9	10	11	12
	10am CPDC L 1pm WolfieO	10am Facilitie 12pm WolfieO	1:30pm Staff I 4pm WolfieO		9am WolfieO	
13	14	15	16	17	18	19
	1pm Enrollme					
20	21	22	23	24	25	26
	11:30am SON 2:15pm MAPS					
27	28	29	30	May 1	2	3
				12pm Advanc	9:30am SoMA	
WO: Change Champion Events GMT-04						

WolfieONE: Change Champion Events (Responses)							
File Edit View Insert Format Data Tools Extensions Help							
A1 Timestamp							
Form_Responses1							
1	Timestamp	Email Address	Event Title	Start Date	Start Time	End Date	End Time
2	2/3/2025 15:29:41	edward.m.gross@stonybrook.edu	CSC - Staff Meeting (Edward Gross)	2/5/2025	2:00:00 PM	2/5/2025	3:00:00 PM
3	2/4/2025 12:20:45	jean.johnston@stonybrook.edu	Sea Grant- Staff Meeting (JeanAnn Johnston)	3/25/2025	11:00:00 AM	3/25/2025	12:00:00 PM
4	2/4/2025 14:52:21	marie-line.lubin@stonybrook.edu	Simons STEM Scholars Program	2/5/2025	2:30:00 PM	2/5/2025	3:30:00 PM
5	2/5/2025 10:24:31	faith.mirabile@stonybrook.edu	Provost's Office Coordinating Meeting (Faith Mirabile)	2/10/2025	12:00:00 PM	2/10/2025	12:30:00 PM
6	2/5/2025 14:43:48	Christine.Linneman@stonybrookmedicine.edu	Cancer Ctr Adm. Off Monthly Meeting	2/27/2025	12:00:00 PM	2/27/2025	1:30:00 AM
7	2/7/2025 8:00:55	dominique.barone@stonybrook.edu	SoMAS Faculty Staff Meeting (Dominique Barone)	2/13/2025	10:50:00 AM	2/13/2025	11:00:00 AM
8	2/7/2025 15:04:23	carla.caglioti@stonybrook.edu	Lichtenstein Center - Staff Meeting (Carla Caglioti, Scott Sullivan)	2/18/2025	2:30:00 PM	2/18/2025	3:15:00 PM
9	2/11/2025 9:49:42	paul.dominguez@stonybrook.edu	SHP Chairs & Deans Meeting	2/13/2025	1:00:00 PM	2/13/2025	2:30:00 PM
10	2/11/2025 11:25:36	lori.carron@stonybrook.edu	Directors Meeting (Lori Carron)	2/3/2025	1:00:00 PM	2/3/2025	2:30:00 PM
11	2/18/2025 11:05:36	Glenn.dausch@stonybrook.edu	OEA WolfieONE self service, Glenn Dausch	2/18/2025	2:00:00 PM	2/18/2025	3:00:00 PM
12	2/19/2025 18:50:40	sawanee.khongsawatwaja@stonybrookmedicine.edu	SSW - Faculty Meeting (Sawanee Khongsawatwaja)	2/25/2025	10:45:00 AM	2/25/2025	12:15:00 PM
13	2/25/2025 14:12:36	sawanee.khongsawatwaja@stonybrookmedicine.edu	SSW-Sayville Project (Sawanee Khongsawatwaja)	3/19/2025	9:30:00 AM	3/19/2025	10:30:00 AM
14	2/25/2025 14:14:00	sawanee.khongsawatwaja@stonybrookmedicine.edu	SSW - All Staff & Supervisors (Sawanee Khongsawatwaja)	3/26/2025	10:00:00 AM	3/26/2025	11:00:00 AM
15	2/27/2025 8:16:13	christine.linneman@stonybrook.edu	CC Administration Team Meeting (Christine Linneman)	2/27/2025	12:00:00 PM	2/27/2025	1:00:00 PM
16	3/10/2025 10:04:41	andrea.cavese@stonybrook.edu	EOP (andrea cavese)	2/19/2025	2:30:00 AM	2/19/2025	3:30:00 AM
17	3/10/2025 17:17:13	devon.kellahe@gmail.com	Staff Meeting - 1/15/25 Lauren Giunta	1/25/2025	12:00:00 PM	1/25/2025	1:00:00 PM
18	3/10/2025 17:18:43	devon.kellahe@stonybrook.edu	Shared EES - Lauren Giunta	2/17/2025	12:00:00 PM	2/17/2025	1:00:00 PM
19	3/11/2025 9:35:31	alexis.mariis@stonybrook.edu	MAPS- Wolfie One Update	3/17/2025	2:15:00 PM	3/17/2025	3:15:00 PM
20	3/11/2025 11:31:35	jennifer.carlino@stonybrook.edu	DUE Senior Staff Operations Meeting	3/24/2025	10:00:00 AM	3/24/2025	11:00:00 AM
21	3/11/2025 12:13:10	robert.L.miller@stonybrook.edu	Institutional Research Planning Effectiveness	3/14/2025	11:00:00 AM	3/14/2025	12:00:00 AM
22	3/13/2025 10:43:12	cynthia.forman@stonybrook.edu	Psychology - staff meeting (Cynthia Forman)	2/13/2025	10:00:00 AM	2/13/2025	11:00:00 AM
23	3/13/2025 11:28:31	carla.caglioti@stonybrook.edu	LC - Program Directors (Carla Caglioti)	3/14/2025	9:15:00 AM	3/14/2025	9:30:00 AM
24	3/19/2025 14:10:42	devon.kellahe@gmail.com	Office of Institutional Research, IRPE, Robert Miller	3/14/2025	12:00:00 PM	3/14/2025	1:00:00 PM
25	4/3/2025 15:29:33	jennifer.coggin@stonybrook.edu	CPDC Leadership Meeting	4/7/2025	10:00:00 AM	4/7/2025	12:00:00 PM
26	4/3/2025 16:36:04	alexis.mariis@stonybrook.edu	MAPS- Wolfie One Update MSS	4/21/2025	2:15:00 PM	4/21/2025	3:15:00 PM
27	4/4/2025 13:37:36	jennifer.coggin@stonybrook.edu	Facilities Divisional Leadership Meeting	4/8/2025	10:00:00 AM	4/8/2025	12:00:00 PM
28	4/9/2025 9:23:09	marie-line.lubin@stonybrook.edu	Staff Meeting	4/9/2025	1:30:00 PM	4/9/2025	2:00:00 PM
29	4/9/2025 10:12:53	sherilyn.towne@stonybrook.edu	Administrative Council	3/10/2025	1:30:00 PM	3/10/2025	1:40:00 PM
30	4/9/2025 10:13:59	sherilyn.towne@stonybrook.edu	SON - SASN Staff Meeting	3/19/2025	10:00:00 AM	3/19/2025	10:10:00 AM
31	4/9/2025 10:14:47	sherilyn.towne@stonybrook.edu	SON - Graduate Faculty Meeting	4/2/2025	10:00:00 AM	4/2/2025	10:10:00 AM
32	4/9/2025 10:15:48	sherilyn.towne@stonybrook.edu	SON - Undergraduate Faculty Meeting	4/21/2025	11:30:00 AM	4/21/2025	11:40:00 AM
33	4/9/2025 16:50:36	lori.carron@stonybrook.edu	Enrollment Management Directors meeting (MSS)	4/14/2025	1:00:00 PM	4/14/2025	2:30:00 PM
34	4/21/2025 15:12:11	sherilyn.towne@stonybrook.edu	SON - Manager Training (at Admin Council)	4/21/2025	1:30:00 PM	4/21/2025	1:00:00 PM
35	4/29/2025 11:30:14	dominique.barone@stonybrook.edu	SoMAS Faculty Staff Meeting - Dominique Barone	5/2/2025	9:30:00 AM	5/2/2025	10:00:00 AM

✓ Get familiar with <u>OCM / WolfieONE</u> website and the <u>Change Champion Toolkit</u> site.	
ü Add your WolfieONE Change Champion <u>e-signature</u> .	
ü Add your WolfieONE <u>Zoom background</u> .	
ü Set a meeting with your Department/Division to present the COA.	
ü Check the List of <u>Change Champions</u> to see if you can team-up with other Champions.	
ü Add that meeting to the <u>Change Champion calendar</u> .	

2026: Championing Change

WolfieONE

This overview highlights monthly change objectives and the role Change Champions will play in supporting WolfieONE in the coming months.

Goals				
Month	April	May	June	July
Change Objective	Prepare departments for upcoming training and change activities by addressing concerns and readiness gaps.	Strengthen organizational readiness by setting expectations and finalizing support structures.	Build confidence ahead of go-live by ensuring employees know how to prepare and where to get help.	WolfieONE Go Live!
Change Champion Actions & Support	• Share department-level feedback • Identify areas needing additional support • Promote upcoming training • Reinforce readiness messaging • Flag high-risk areas or concerns • Help set expectations cutover	TBD	• Encourage training completion • Remind teams where to go for help	• Serve as a local point of support • Share feedback and issues • Reinforce patience and adoption

Regular Activities: Attending monthly meetings, reinforcing key messages within your departments, collecting and sharing feedback with the OCM team.