April 4, 2019

Dear Graduating Student,

Now is the time for you to begin planning for the University Commencement Ceremony and the College of Engineering and Applied Sciences (CEAS) Convocation on Friday, May 24, 2019. To inform you more about the day’s events, the following information can be used as a reference.

I would also recommend that you visit the University’s commencement website for more information regarding the University Ceremony.

Congratulations on your degree! On behalf of the CEAS, I hope to see you at both ceremonies!

Best Regards,

Jennifer Dellaposta
Assistant Dean
College of Engineering and Applied Sciences
Everything You Need To Know About the University Commencement and the CEAS Convocation


This is the only document regarding the University Commencement and the CEAS Convocation you will receive from the College of Engineering and Applied Sciences. This is a useful document to have on hand on graduation day. Use it as a reference guide. More information regarding the University’s Main Commencement can be obtained on the University’s commencement website.

UNIVERSITY COMMENCEMENT

On Friday, May 24, 2019 the University Main Commencement Ceremony will begin at 11:00 AM in the Kenneth P. LaValle Stadium, rain or shine. Graduation candidates in academic attire must assemble at the Island Federal Arena parking lot at 10:00 a.m. and line up for the procession by their department posts. Please refer to Candidate Checklist for information on candidate arrival and line up.

Now - April 17: Apply for Graduation & Register for Commencement Ceremonies: The Graduation Application is available on SOLAR (Graduation Application & Commencement Ceremony Registration on SOLAR). On your SOLAR homepage, look for Student Records & Registration and select Degree Progress/Graduation and then select the Apply for Graduation tab. Candidates will be able to apply for graduation and register for the ceremonies of their choosing through the form on this tab. You need to complete the form on-line in order to obtain tickets to the University Commencement and the College of Engineering and Applied Sciences Convocation. If you have difficulty completing the form on SOLAR, contact the Office of Conferences and Special Events at (631) 632-1118. Make sure that you strictly adhere to the deadlines or your name may not appear in the University Commencement program or you may not be able to obtain tickets to the University Commencement Ceremony.

April 17 - 12 AM: Deadline to apply for graduation & register for commencement ceremonies.

Each candidate who has applied for graduation will have (3) GUEST TICKETS automatically reserved in their name for the University Main Commencement Ceremony, if you have chosen to attend.

On May 13: Access to the online ticket portal will become available to all Candidates who have applied for graduation and registered for the commencement ceremony on SOLAR by Wednesday, April 17 at midnight. REGISTERED CANDIDATES will receive an email to their SBU email account with instructions on how to obtain their (3) GUEST TICKETS to the University Main Commencement Ceremony. See further information below under GUEST TICKETS for details about the procedure for online Guest tickets.
The CEAS Convocation follows the University Commencement. This ceremony will be held in the Island Federal Arena located in the Sports Complex at 1:30 PM. Graduates must assemble promptly at 12:45 PM in the Pritchard Gym located in the Sports Complex to form the procession. Your guests should proceed to the Arena at the same time.

**Exit Survey** - Prior to receiving your Guest Tickets, all students who applied for graduation and registered for the department Convocation will be required to complete an Exit Survey which may take no more than 10 minutes. Please keep this in mind when picking up your tickets. For your convenience, The Exit Survey may be completed beginning the week of Monday, April 22, by visiting the CEAS Undergraduate Student Office during walk-in advising hours M-F from 10:00 a.m. – 4:00 p.m. completing your Exit Survey ahead of time will expedite your ticket pick-up beginning the week of Monday, May 13.

Guests **will not** be permitted to enter Pritchard Gym with the graduates. Guests should proceed directly to the Arena for seating.

- **Guest Tickets are required for the CEAS Convocation.** All students who have applied for graduation and registered for the department Convocation by April 17 (12 AM), 2019 will be able to pick up their (4) GUEST TICKETS in the College of Engineering and Applied Sciences, Undergraduate Student Office, Engineering Room 231 as indicated below:

  Dates: Monday, May 13 - Friday, May 24*, 2019  
  Time: 9:00 a.m. - 4:00 P.M. (through May 23)  
  Ticket Location for B.S., B.E., M.S. and Ph.D. graduates – Engineering Room 231

  * **On Friday, May 24, ticket pick-up** will be until 9:00 AM

**CEAS line up**

In the Pritchard Gym you will find banners indicating the names of the majors/departments. You must assemble behind the banner displaying your major. Faculty marshals, staff, and student helpers will be there to assist. (Those graduating with a double major within CEAS may choose either of the two to go with, but are encouraged to stay with the engineering group if engineering is one of the majors).

While in your department line, you will be required to complete an index card. Your first name, last name, mailing address and the phonetic spelling of your name (for proper pronunciation by the faculty marshal) must be clearly written on the card.

**Please remain in the line-up** AND keep the card with you. You will hand it to the faculty marshal as you mount the stage during the ceremony. The **marshal will use the card to announce your name, so print clearly.**
At 1:25 PM, The Saffron United Bagpipers will lead the procession and the platform party (deans and faculty) into the Arena. The ceremony will start promptly at 1:30 PM and end at approximately 3:30 PM. **Students are required to remain for the entire duration of the ceremony.**

**IMPORTANT!!!**

April 16th - April 17th: **Graduation Fair two days only** in Shop Red West, located in the lower level of the Melville Library (former University bookstore) from 11:00 AM – 6:00 PM

An academic ceremony requires that all participants be in **traditional academic attire**. Purchase your cap, gown, hood and tassel at Shop Red West starting April 16 up until the day of Commencement, May 24th for bachelors and masters candidates. If you cannot get to Shop Red West to purchase your academic attire, it can be ordered online and shipped home or to Shop Red West. Please contact Shop Red West at 631-632-6550 for more information.

<table>
<thead>
<tr>
<th>Bachelors and Masters Candidates can purchase their academic attire online</th>
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<tr>
<td>Ship to Shop Red West</td>
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<tr>
<td><em>Pick up for orders sent to the store begin on April 16th</em></td>
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<tr>
<td><strong>Ship To Home</strong></td>
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<tr>
<td>ONLINE DEADLINE: May 3, 2019</td>
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<tr>
<td>$13.75 Shipping Fee</td>
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<td><strong>COST</strong></td>
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<tr>
<td>Bachelors Regalia: $78.00 + Tax</td>
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<tr>
<td>Masters Regalia: $84.00 + Tax</td>
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**Click here to order your regalia today!**

Academic attire can also be purchased at Shop Red West beginning Tuesday, April 16, 2019 up until the day of Commencement, May 24th.

Graduates who don’t wish to wear academic regalia will be seated with guests and will require a ticket to gain entry into the ceremony. Bachelor’s and Master’s candidates will be wearing red caps and gowns. The hoods are golden yellow for B.S. (AMS, CSE, ISE, TSM) and M.S. graduates and orange for B.E. (BME, CME, CIV, ESG, ESE, ECE, MEC) graduates.
May 23: Doctoral Graduation & Hooding Ceremony - Thursday, May 23 at 1:00 PM

Ph.D. and other doctoral degrees will be conferred during a Doctoral Graduation and Hooding Ceremony on Thursday, May 23, 2019 at 1:00 PM in the Island Federal Arena, Sports Complex. During the ceremony, the University President will confer degrees and each graduate and his/her advisor will be invited on the stage where the graduate will be hooded by the advisor and the Dean of the Graduate School. For additional details or questions, please contact the Office of Conferences and Special Events at conferences.events@stonybrook.edu or call at 632-1118.

DOCTORAL REGALIA IS NOW AVAILABLE ONLINE!
Order online until April 17, 2019

Click here to order today!

COST
Rental: $150.00 + Tax
Purchase: $713.20 + Tax

Candidates who do not order online before April 17, will need to visit Shop Red West or Shop Rest East to obtain or order regalia.

Delivery & Returns
Candidates who order online by April 17 will be able to pick up their regalia beginning May 10 at Shop Red West.

All rented Regalia must be returned to Shop Red West or Shop Red East by May 31 at 4:00 PM.

For further questions please call Shop Red West at 631.632.6543.

May 23: Baccalaureate Honors Convocation -Thursday, May 23 at 6:30 PM

Baccalaureate degree candidates who will graduate with honors – cum laude, magna cum laude, and summa cum laude will be honored in a Baccalaureate Honors Convocation on Thursday, May 23 at 6:30 PM in the Island Federal Arena, Sports Complex. This is an invitation only event. Eligible candidates will receive an evite from the Office of Conferences and Special Events.

Honor stoles will be distributed at the Registration Table at the Baccalaureate event. Students not attending the event can pick-up their stoles at the Office of Conferences and Special Events, Suite 302 Wang Center the following day. Candidates needing additional information may contact the Office of Conferences and Special Events at conferences.events@stonybrook.edu or call at 632-1118.
ONLINE GUEST TICKETS – Main University Commencement Ceremony

All CEAS graduates who filled out the Ceremony Registration Form on SOLAR by the April 17 deadline will receive (3) GUEST TICKETS for the Main University Commencement Ceremony on May 24. Ticket holders must present either a printed ticket or present their QR code on their mobile device to be scanned for entry. Tickets are unique by QR code and admit one Guest each. Duplicate tickets will not scan and will not provide entry to the event. Note: Violations are subject to disciplinary action.

Online Ticket Procedure
Tickets guarantee your guests entrance into the Kenneth P. Lavalle Stadium. Gates to the Stadium open at 10:00 AM. Each candidate is responsible for obtaining their online tickets. On May 13, REGISTERED CANDIDATES will receive an email invitation with instructions on how to access tickets. All registered candidates will receive (3) GUEST TICKETS. To obtain online tickets, registered candidates must:

Candidates who have applied to graduate and registered for the University's Main Commencement Ceremony by Wednesday, April 17 at midnight on SOLAR will receive an email to their Stony Brook University account on Monday, May 13 with access to the Online Ticket Portal. All Candidates will receive (3) Guest Tickets to the University's Main Commencement Ceremony at that time.

Tickets are now through the Athletics ticketing system.

Steps to Accessing Tickets for University Commencement

1. Create a new account using your @Stonybrook.edu email address
2. Follow all prompts (i.e. enter address, etc.)
3. Confirmation page
4. A confirmation email will be sent followed by a second email containing a PDF of your 3 guest tickets

*NOTE THAT YOU WILL NOT BE CHARGED FOR TICKETS. TICKETS ARE ALWAYS FREE.

Ticket holders must present a printed ticket to be scanned for entry. Tickets are unique by barcode and admit one. Duplicate tickets will not scan and will not provide entry into the Ceremony. Violations are subject to disciplinary action.
If you need assistance with the online ticket process for the Main University Commencement, you must contact Conferences and Special Events at conferences.events@stonybrook.edu or call (631) 632-1118.

Give the University Commencement tickets to your guests and remind them to hold on to them. Your guests will be required to present their tickets to enter the stadium for the University Commencement Ceremony. Access to seating is strictly controlled. NO tickets will be available on Commencement Day.

There are no reserved or numbered seats at the University Commencement. Seating is on a first-come, first-serve basis. There will be specially marked seating for disabled and elderly guests. Ushers will be present to assist guests.

**Alternate Viewing will be available in Frey Hall** – to accommodate guests who do not have a valid ticket for entry into the LaValle Stadium on the May 24. Seating is limited and available on a first-come, first-serve basis.

**Live Web Cast** – There will be a live webcast of the ceremony which will be available on May 24, 15 minutes prior to the start of the ceremony at: https://www.stonybrook.edu/live
The ceremonies will then be archived and available online for two weeks.

Guests with smart devices can access closed captioning services for the Ceremony at stonybrook.edu/closedcaptioning

**Good luck on your finals.**
**We hope to see you on a sunny graduation day!**