Opportunities Week of February 28, 2020

**Master’s Degree In Ecology and Evolution – Open House:** Students can complete this MA degree in three semesters while they work closely with a faculty advisor on a capstone project, participate in topical discussion seminars, develop a curriculum tailored to their interests, and much more. Pizza will be provided.

**Event is Wednesday, March 4, 2020, 12:00PM – 1:00PM, Life Sciences Room 650**

For more info, see attached flyer.

**Summer Employment Opportunity at the USDA:** The U.S. Department of Agriculture is hiring for summer Aids and Technicians to survey for the European Cherry Fruit Fly. Duties include Contacting property owners to secure permission to survey and inspect trees, marking trees for treatment or removal, assisting with treatment procedures, data collection using an electronic device, and maintaining daily records. Positions will work in teams and independently. Full time position is also available.

For more info and to apply, see attached flyer and application

**ScribeAmerica Positions:** ScribeAmerica is currently looking to recruit students to work as Medical Scribes. The scribe will work side by side with physicians, assisting with documentation for each patient evaluated by the doctor. It is an exceptional opportunity for any student interested in medicine to gain first-hand experience following a physician. ScribeAmerica is looking for dependable, motivated employees that have a desire for an eventual career in medicine, or are interested in learning more about careers in medicine. There are multiple shifts, both day and night, usually lasting 8-12 hours. Paid classroom and clinical training is provided.

See attached flyer for more info or visit www.scribeamerica.com

**JFEW SUNY Global Scholars 2020-2022:** The JFEW-SUNY International Relations and Global Affairs Program, funded by the Jewish Foundation for Education of Women (JFEW), is a two-year program for students from Stony Brook, Binghamton, and Geneseo with a preference for females. The integrated program includes two years of scholarship support (up to $5,500 each year), a monthly seminar series for two academic years, and a paid internship in a New York-based global organization during the summer between the Junior and Senior years. The Two-Year Academic Program will start in September 2020. The goal of the program is to prepare students for careers as practitioners in the field of international relations and global affairs and to create strong mentor and peer networks that will continue to support students’ goals through their careers. Students from all backgrounds who match the criteria are encouraged to apply.

For more info and to apply, visit https://stonybrook.joinhandshake.com/jobs/3526938/share_preview

**Fort Worth Zoo Conservation Expedition:** The Fort Worth Zoo is offering a Conservation Expedition to Anegada, British Virgin Islands to help the critically endangered Anegada iguana (*Cyclura pinguis*). Participants will learn field research methods such as distance sampling, mark-recapture, plant survey techniques, assist iguana diet studies, conduct feral cat surveys, and much more. The cost is $1,625 for one session. Cost includes one night on Tortola, one round-trip ferry ticket from Tortola to Anegada, seven nights on Anegada, meals, field supplies, transportation on Anegada, and all routine expenses on Anegada.

There are four separate one-week sessions offered between May 12- July 31, 2020

For more info and to apply, see attached flyer and contact kbradley@fortworthzoo.org

**Summer Job Opportunities Available with WNY PRISM:** The Western New York Partnership for Regional Invasive Species Management (WNY PRISM) is one of eight regional partnerships within New York State created to address the threat of invasive species and prevent or minimize the harm they cause to the environment, economy, and human health. This is accomplished through use of a coordinated partnership network for which we provide leadership, technical assistance and collaboration opportunities. Our goal is to improve, restore, and protect local aquatic and terrestrial resources by improving the effectiveness of invasive species management efforts and increasing awareness of invasive species issues throughout the 8-county region. Available positions include 16 Boat Stewards/Environmental...
Educators, 2 Lead Stewards, 3 Invasive Species Management Assistants and 1 Education and Outreach Assistant.

Applications Deadlines begin March 6, 2020
For more info and to apply, see attached flyer and visit https://www.rfhiring.com/jobs.asp

*Disclaimer: Undergraduate Biology does not endorse or take responsibility for any off-campus programs listed in Opportunities emails. While we do our best to vet any opportunity that is shared, please let us know immediately if you are suspicious of any employers/programs.
Seasonal Employment Opportunity

The U.S. Department of Agriculture is hiring for summer Aids and Technicians to survey for the European Cherry Fruit Fly. Full-time Positions are available.

Position: Plant Protection Aid/Technician
Location: Lockport, New York
Salary: $13.81 to $15.50 (Plus weekly overtime)
Benefits: Paid vacation and paid sick leave; Training provided
Start Date: Continuous Recruitment (Starting in March)

**Duties:** Contacting property owners to secure permission to survey and inspect trees, marking trees for treatment or removal, assisting with treatment procedures, data collection using an electronic device, and maintaining daily records. Positions will work in teams and independently.

Please contact Meaghan Gallagher for more information:
1-716-280-6609
PPQ.ECFF@usda.gov

Follow this link for instructions on how to apply!

USDA employees check fruit fly traps on host trees.
Program staff use extension poles to hang yellow sticky traps.

Issued January 2020

USDA is an equal opportunity provider, employer, and lender.
Fort Worth Zoo Conservation Expedition
Travel to the British Virgin Islands to help the Anegada iguana (*Cyclura pinguis*)

The Fort Worth Zoo is seeking participants to provide support for its Anegada iguana conservation project. All participants will play a direct role in conservation research and gain valuable skills in field methods.

**Dates:**
- Session 1: May 12 to 20, 2020
- Session 2: May 21 to 29, 2020
- Session 3: July 14 to 22, 2020
- Session 4: July 23 to 31, 2020

**Location:** Anegada, British Virgin Islands (BVI)

**Cost:** $1,625 for one session

**Group size:** Seven to 12 participants plus a project leader

As a participant you will:
- Learn field research methods such as distance sampling, mark-recapture and GPS
- Learn plant survey techniques and assist in iguana diet studies
- Assist researchers with camera-trapping surveys
- Conduct feral cat surveys
- Conduct nest surveys
- Learn radio-tracking techniques

Cost includes: One night on Tortola, BVI; one round-trip ferry ticket from Tortola to Anegada; seven nights on Anegada; meals on Anegada; field supplies; transportation on Anegada; and all routine expenses on Anegada.

Cost does **not include:** Airfare to Tortola, BVI; meals on Tortola; cab fare to and from the airport.

For more information and to apply, please contact Kelly Bradley, Fort Worth Zoo conservation biologist, at kbradley@fortworthzoo.org or 817-759-7173.
DOCTORS SAVE LIVES. SCRIBES SAVE DOCTORS.

“Being a scribe is a perfect job for anyone wanting to pursue a career in medicine. The job is not only a tremendous learning experience, but you’re actually making a difference by assisting the doctors to be more efficient so they can focus more on the quality of care for their patients.”

AMY HOGAN, 2010

WHAT IS A MEDICAL SCRIBE?

A Medical Scribe is a revolutionary concept in modern medicine. Traditionally, a physician’s job has been focusing solely on direct patient contact and care. However, the advent of the Electronic Health Record (EHR) created an overload of documentation and clerical responsibilities that slows physicians down and pulls them away from actual patient care. To relieve the documentation overload, physicians across the country are turning to Medical Scribe services.

A Medical Scribe is essentially a personal assistant to the physician; performing documentation in the EHR, gathering information for the patient’s visit, and partnering with the physician to deliver the pinnacle of efficient patient care.

WHY BECOME A MEDICAL SCRIBE?

For someone interested in medicine, whether it is a personal interest, or part of a career goal to become a physician or physician assistant, the chance to become a Medical Scribe is unlike any other opportunity available. It offers exciting one-on-one collaboration with a physician, and is unprecedented in its level of exposure to real medicine in practice.

A background in Medical Scribing is quickly becoming the standard for pre-medical experience, and is suggested by medical school acceptance committees across the country. The competition to become a Medical Scribe is intense, and the demand for Medical Scribe services across the country has never been higher.

Visit scribeamerica.com/apply to see if we are hiring in your area.

WHAT WE EXPECT

Intelligent candidates who can work positively and cooperatively amidst a stressful and unique environment.

You need to have good penmanship and computer skills, your medical expertise is not required but is an added bonus. The following traits are required for they are not easily learned:

WHAT WE EXPECT FROM YOU:
• Responsibility
• Confidence
• Maturity
• Punctuality
• Ability to multitask
• Self Motivation

COMMITMENT:
Commitment to ScribeAmerica: 2 years part time 8-12 shifts per month or 1 year full time 16-20 shifts per month.
“Scribe America is a great program that prepared me in many ways for medical school. Working side by side with doctors in the emergency room gave me an incredible real-life experience to apply to all the classes I am taking now. Diagnosing is intimately related to recognizing patterns in patient symptoms and while working with Scribe America I was able to watch the physicians think their way through patient cases and absorb countless amounts of information. Having also volunteered in hospitals and taken part in research prior to entering medical school, I would say that my time with Scribe America was the most influential factor in giving me confidence in my decision to pursue a career in medicine. The one-on-one experience with physicians, the variety of patient cases and symptoms, the introduction to medical diagnostic techniques, and the vast amounts of medical terminology have all been invaluable to my current student status besides that I thoroughly enjoyed coming to work every day. I have and will continue to recommend Scribe America to any person contemplating medical school with a desire to learn and work hard.”

KIM RIEGEL, 2011

Things That Will Help You Succeed

- A passion for Medicine
- Able to balance school AND work
- Computer skills, this is a must and will accelerate training as most hospitals are transforming to complete electronic charting
- Mature sophomores can benefit throughout college. Also people taking time off before Medical, PA or NP school are favored and the opportunity is highly beneficial to the applicant.

Note: Scribe hours are counted towards clinical training for PA school.

Making A Difference

We are the nation’s most frequently used medical scribe company with more than 4300 employees in 41 states providing professional services for over 500 clients. We invest heavily in the professional development of our scribes by providing them with unique resources such as the industry’s only academic textbook, paid attendance to our national scribe leadership conference, online education, networking opportunities through social media, and development of the ScribeAmerica Mobile Scribe App™. We are ranked on the INC 500 list two years in a row for fastest growing private companies. In addition Modern Healthcare named us one of the Hottest Healthcare Companies in 2013. In turn, we’ve been rewarded through successful development of the nation’s first “career scribes”, that is, individuals with advanced degrees who have chosen to make a career with ScribeAmerica. Our clients have benefitted too, having received the prestigious Press Ganey Summit and Stuart Fleming Patient Safety awards.

About Us

- Hardwork demanded, every shift
- Unlimited learning curve
- Competitive part time pay
- Some full-time positions available

www.scribeamerica.com/apply
UNITED STATES DEPARTMENT OF AGRICULTURE
Animal and Plant Health Inspection Service
JOB ANNOUNCEMENT

POSITIONS: Plant Protection Aide (GS-3)
          Plant Protection Technician (GS-4)
          Limited Appointment (temporary position)
          Mixed Schedule of Full Time, Part Time or Intermittent
          Multiple positions available

LOCATION: Positions are available in the following New York localities:
          * Lockport - European Cherry Fruit Fly Program (100+ positions)

SALARY: Determined based on education and experience
          Lockport: $13.81 or $15.50/hr

WHO MAY APPLY: This announcement is open to all United States citizens.

TYPE OF APPOINTMENT: This is a Limited Appointment lasting up to 180 days per year. These positions can also be extended for additional years, but no more than 180 days may be worked per year.

OVERVIEW: APHIS is a multi-faceted Agency with a broad mission area that includes protecting and promoting U.S. agricultural health, regulating genetically engineered organisms, administering the Animal Welfare Act and carrying out wildlife damage management activities. These efforts support the overall mission of USDA, which is to protect and promote food, agriculture, natural resources and related issues. Plant Protection and Quarantine (PPQ) is a program within APHIS which safeguards U.S. agriculture and natural resources against the entry, establishment, and spread of economically and environmentally significant pests, and facilitates the safe trade of agricultural products. Join our team and gain valuable experience working in the field to stop this invasive species from harming our nation’s agriculture. Find a link to the PPQ website here and learn more about our program: https://www.aphis.usda.gov/aphis/resources/pests-diseases/hungry-pests/the-threat/european-cherry-fly/cherry-fly

DUTIES: Duties may include: contacting landowners, tenants, farmers, nurserymen, orchardists, commercial facilities, municipal authorities and others to secure permission to conduct survey and inspection responsibilities; inspecting trees for exotic plant pests; trapping insects on private properties, nurseries and other situations; identifying and marking trees for treatment or removal; assisting with treatment procedures and conducting follow-up inspections; collecting survey and inspection data using a provided government-owned electronic device; and maintaining daily records of work completed. The incumbent must be willing to commute to and from the vehicle parking station, operate a government owned/leased vehicle while conducting duties, and use GPS or other approved tools to navigate. Must be willing to work independently or as part of a team in a field environment and in collaboration with cooperating agencies. The incumbent will be exposed to a variety of environmental conditions typical of Northwestern New York, with expectations to work outdoors throughout the year. Typical environmental conditions may include: cold, heat, sun, rain, snow, wind, biting/stinging insects, poison ivy, etc.

SPECIAL CONDITIONS:
- Males born after 12/31/59 must be registered with the selective service
- Must have a valid driver’s license
- Must be able to work alone and/or in teams in remote locations.
- Must possess or be able to learn basic insect pest and tree identification skills.
- Must be able to travel overnight occasionally.
QUALIFICATION REQUIREMENTS:
GS-3: Six months general experience OR Successful completion of 1 year of study that included at least 4 semester hours in courses listed below.

GS-4: Six months general experience & six months specialized experience OR successful completion of 2 years of study that included at least 8 semester hours in courses listed below OR a combination of experience and education.

Courses: Biology, Plant Pathology, Entomology, Zoology, Botany, Forestry, Chemistry, Agriculture, or Physics.

General Experience: (l) Any type of work that demonstrates the applicant's ability to perform the work of the position, or (2) experience that provided a familiarity with the subject matter or processes of the broad subject area of the occupation.

Specialized Experience: GS-4: Inspecting nursery plants for the presence of a specific plant pest. Surveying areas for specific plant pests or for the presence of alternate plant hosts. Developing rough maps showing control or eradication treatment completed, areas surveyed, or pest finds located. Performing survey control or eradication procedures in a local pest control program. Answering questions regarding plant pest control procedures, harmful side-effects of pesticides to other living organisms, etc. Inspecting vehicles in the enforcement of plant quarantine regulations. Performing laboratory work involved with raising and/or sterilizing various insects.

REQUIRED DOCUMENTS FOR APPLICATION:
- Cover Sheet
- Current Resume (For each position you’ve held, provide name of Position Title, Company Name, Dates (mo/yr), number of hours per week, salary/hourly rate, and a summary of duties and responsibilities. Also list references.)
- Official or unofficial college transcripts (if applicable)

MAIL OR EMAIL APPLICATION TO:

Mail to: USDA, APHIS, PPQ
Attn: Meaghan Gallagher
801 Richfield Street
Building A
Lockport, NY 14094

Email to: PPQ.ECFF@aphis.usda.gov
**Veterans' Preference:**
When applying for federal jobs, eligible Veterans should claim preference for 5pt (TP), 10pt (CP/CPS/XP), or for Sole Survivor Preference (SSP) in the questionnaire. You must:
- Provide a legible copy of your DD-214(s) which shows dates and character of service (honorable, general, etc.).
- If you are currently serving on active duty and expect to be released or discharged within 120 days you must submit documentation related to your active duty service which reflects the dates of service, character of service (honorable, general, etc.), and dates of impending separation.
- Additionally, disabled veterans and others eligible for 10-point preference (such as widows or mothers of eligible Veterans) must also submit a SF-15 "Application for 10 Point Veteran Preference" with required proof as stated on the form.
- Documentation is required to award preference.


**Equal Employment Opportunity Policy**
The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

**Reasonable Accommodation Policy**
Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits.

Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when:
- An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.
- An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.
- An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.
Application Cover Sheet
(Completion is required for your application to be considered)

Name: __________________________________ Phone Number(s): ____________________________

E-mail Address (Please Write Legibly): _____________________________________________

Applying for: Full Time Summer Employment - April 2020 through October 2020 (Deadline to apply is ongoing until positions are filled)

Certification regarding Application Materials:

Attached/enclosed are my completed Application Packet Documents: (please do not send partial packets)

1. Job Application Cover Sheet- (this sheet) ◯
2. OF-306 Form – completed, dated and signed original ◯
3. Résumé – See page 1 for details ◯
4. Verification: “I have ordered my “OFFICIAL” college transcripts” ◯
   (Official college transcript ordered on (date) ____ from the following college/university: _______ to be mailed to the USDA Office listed below)
   (Official college transcript ordered on (date) ____ from the following college/university: _______ to be mailed to the USDA Office listed below)

Information Request:

Please indicate where you learned about this job (please be specific indicating name, location, date, etc.):

Career Fair ___________________________ College Career Services __________________________
Newspaper ____________________________ Unemployment office _________________________
Social Media ___________________________ Other (please specify) _______________________

Mailing Address: USDA, APHIS, PPQ
Attn. Meaghan Gallagher
801 Richfield Street
Building A
Lockport, NY 14094

Contact for more information:
Meaghan.Gallagher@usda.gov
1-716-280-6609

NOTE: Applicant email address and phone numbers must remain up-to-date as they will be used for all communication regarding potential employment