Using the Brightspace API to Import Your Opscan Grades From Digital Desk Directly Into Brightspace

Log into Instructor Tools using your NetID and password, then complete the following steps:

https://digitaldesk.stonybrook.edu/

1. Click Reports on the left hand menu:

2. Once in Reports scroll down and select the exam from the drop down box
3. Then check the exam box in the center of the page

<table>
<thead>
<tr>
<th>Exam ID</th>
<th>Desc.</th>
<th>Instructor</th>
<th>Course</th>
<th>Section</th>
<th>Starts</th>
<th>Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>exam1</td>
<td>Scott, Catherine</td>
<td>SBU 101</td>
<td>S350</td>
<td>09/09/2021</td>
<td>09/10/2021</td>
</tr>
</tbody>
</table>

4. Select **Custom** under **Report Options**

5. Click **Run** next to the **DesireToLearn Api Report**

A box will pop up telling you "Your custom Brightspace report has been generated. It will be processed soon. Please check Brightspace grades to verify that the grades have been posted." Select **OK**, and then visit your grade center in Brightspace to confirm a column with your grades has been added.

Please Note: by default the new grade column in Brightspace is hidden, and must be made visible to users in order to share with students. To do so, follow these steps in Brightspace:

- From the course navigation bar, click 'Grades'.
- Click 'Manage Grades'.
- Click the arrow next to the item created for the exam.
- Select 'Make Visible to Users' from the drop-down.