Student Services

Spring 2009: updates since Spring 2007 are in red
Academic Support Services
Offices and programs that provide academic advice, tutoring, and additional academic support to students:

Academic and Pre-Professional Advising Center
College of Engineering and Applied Sciences Undergraduate Office
English as a Second Language
Intensive English Center
Language Learning and Research Center
Mathematics Learning Center
Undergraduate Academic Affairs
Undergraduate Transfer Office
Writing Center

Academic and Pre-Professional Advising Center
The Academic and Pre-Professional Advising Center serves students in the College of Arts and Sciences, the College of Business, the School of Marine and Atmospheric Sciences, and the School of Journalism, as well as students interested in pursuing graduate study in the health or law professions. All upperclass students are encouraged to meet with an upperclass academic advisor and their major department advisor at least once each semester. Students obtain assistance from the Center for a variety of academic issues including:

- Planning a schedule of classes,
- Discussing course and major/minor options,
- Selecting/changing a major/minor,
- Meeting D.E.C. and general education requirements,
- Discussing academic standing issues,
- Clarifying academic policies, procedures, and regulations,
- Reviewing degree progress toward graduation,
- Discussing other educational opportunities related to an academic program,
- Discussing a petition for an exception to a policy,
- Seeking approval to take a Challenge exam,
- Learning more about the special programs offered by the Center.

The Center sponsors several outreach programs and events, including the Academic Peer Advisor Program, Major Decisions Week, and Academic Advising Day. The Center is also the home of the Golden Key International Honor Society.

For academic advising questions and other important academic information, students are encouraged to make use of the various advising resources. Students should call or stop by the Center to make a 30-minute advising appointment or to ask a quick question at the “information table” located directly outside the Center. Call to make an appointment or stop by for walk-in advising on Wednesdays from 10 a.m. - 3 p.m.

Office:
Academic and Pre-Professional Advising Center
E-2360 Melville Library
Stony Brook, NY 11794-3353
Telephone: (631) 632-7082, option 1
Fax: (631) 632-6997
E-mail: advising@stonybrook.edu

Pre-Health E-mail: prehealth@stonybrook.edu
Pre-Law E-mail: prelaw@stonybrook.edu

Office Hours:
Monday: 10:30 a.m.–5:00 p.m.;
Tuesday–Friday: 9:00 a.m.–5:00 p.m.
Web sites:
General Advising:
http://www.stonybrook.edu/advising
Pre-Health Advising:
http://www.stonybrook.edu/healthed
Pre-Law Advising:
http://www.stonybrook.edu/prelaw

Pre-Health Advising
There is no pre-medical major at Stony Brook, and there is no preferred major for undergraduates seeking entrance into doctoral-level health professions schools such as medicine, osteopathy, dentistry, podiatry, and veterinary medicine. It is not necessary to major in a natural science; rather, you should pursue a subject you enjoy. It is important to get good letters of recommendation from your professors. It is also important to gain appreciable health-related/research experience related to the field that interests you.

Pre-Law Advising
There is no special pre-law course of study or major at Stony Brook. Admission to law school depends on the quality of academic work rather than on the field in which it is done. You should enroll in courses at Stony Brook that you enjoy, and that improve reading, critical thinking, communication, writing, and analytical skills.

College of Engineering and Applied Sciences Undergraduate Student Office
The Engineering and Applied Sciences Undergraduate Student Office administers the College of Engineering and Applied Sciences undergraduate academic programs and coordinates undergraduate academic advising. It provides advising and information about the College Diversified Education Curriculum (D.E.C.) requirements, and requirements for admission to its majors. It receives and processes student petitions and grievances, advises students of administrative procedures, and assists with the processing of transfer credits. The office serves as the center for a number of campus chapters of national professional engineering societies including the honor societies Tau Beta Pi (engineering), Eta Kappa Nu (electrical engineering), Pi Tau Sigma (mechanical engineering), and Upsilon Pi Epsilon (computer sciences). It is also the center for the CEAS Internship Program, publicizing internship openings and assisting corporate offices with selection and placement of student interns. It also disseminates information about special scholarships available to students in the College’s majors and coordinates the scholarship application and selection process.

For general academic information about College of Engineering and Applied Sciences degree programs, contact:
Undergraduate Student Office
College of Engineering and Applied Sciences
Engineering Building 127
Stony Brook, NY 11794-2200
Telephone: (631) 632-8381
Fax: (631) 632-8205
http://www.ceas.sunysb.edu
Office hours: Monday through Friday, 9:00 a.m.–5:30 p.m.

English as a Second Language
The ESL program offers intermediate and advanced courses aimed at raising students’ language abilities to the level desired of college students in the United States. Undergraduate students may be required to take intermediate or advanced ESL writing, depending on their writing placement examination score. A required mixed-skills course is offered in the fall semester for non-native speakers of English who have graduated from American high schools and have been admitted into the
University under the English Enhancement Program (EEP). Traditionally, oral ESL classes are reserved for graduate students; however, undergraduates may elect to take either an intermediate or advanced oral skills class. At least one seat per section in those classes is reserved for undergraduates. For more information, contact the ESL Program at (631) 632-7706 located within the Linguistics Department, (631) 632-7777.

Intensive English Center

The Intensive English Center (IEC) offers an intensive English language program for potential Stony Brook students who need full-time instruction in English prior to matriculation. The program is also open to people who do not plan to enroll at Stony Brook after completing the training but who wish to improve their English for personal or professional reasons.

An applicant who meets the academic criteria for admission may be given conditional admission to the University contingent upon successful completion of the advanced IEC level. Admission must be recommended by the director of the IEC program.

The program consists of a minimum of 18 hours per week of non-credit English language courses, including reading, writing, speaking, and listening skills. Elective courses include: Business English, Conversation, Film and American Culture, Grammar, Pronunciation/Accent Improvement, and TOEFL Preparation. IEC students may audit University courses or, if they are in the advanced IEC level, may register for one course with the permission of the IEC director.

In the summer, IEC students attend English classes and join excursions to places of cultural and historic interest. Participants are eligible to receive a student (F-1) visa, may live on campus, and may use all University facilities.

For additional information, contact:

Intensive English Center
E-5320 Melville Library
Stony Brook University
Stony Brook, NY 11794-3390
Telephone: (631) 632-7031
Fax: (631) 632-6544
E-mail: iec@stonybrook.edu
Web site: http://www.stonybrook.edu/iec

Language Learning and Research Center

The Language Learning and Research Center (LLRC) is where technology is available for the teaching and learning of language, literature, and culture at Stony Brook University (SBU). The Center has a wide variety of technology for this purpose including a portable Interactive Whiteboard (Smartboard) and a document presenter. It also has a Stony Brook Instructional Network Computing (SINC) site open for university usage.

Facilities

The Center contains a great variety of aids for learning and teaching. It has two multimedia “smart” classrooms with fifty seats each containing all of the technology used elsewhere in the Center, but aimed more at classroom instruction instead of individualized learning. It has a materials development area, an audio/video laboratory for audio and video work, a 40 position multimedia computer laboratory with internet access (half Macintosh and half Windows), and an older Macintosh computer laboratory that doubles as a video seminar room as well. Multimedia development and checkout of a wide variety of equipment and material is available.

What can instructors do in the LLRC?

- Reserve smart classrooms, A/V and computer labs for teaching academic courses and/or holding special training sessions.
- Check out instructional materials (software, textbooks, reference books, audio and video tapes, DVDs, laserdiscs, etc.) and equipment (audio/video/DVD players/recorders, PC/Mac laptops, headphones, cameras, tripods, overhead, slide and digital projectors, etc.) for on/off LLRC use.
- Request training on specific software, computer applications or equipment. Recommend purchase of specific materials or equipment.
- Prepare instructional materials using our facilities, materials, and equipment. Convert or duplicate audio/video materials with copyright permission.
- Put materials on reserve for students.

What can students do in the LLRC?

- Check out materials (software, textbooks, reference books, audio and video tapes, DVDs, laserdiscs, etc.) and A/V equipment (headphones, players/recorders, cameras, etc.) to use in the LLRC.
- Complete assignments: Listen to tapes, watch videos (DVD, VHS, laserdiscs); audio/video record themselves.
- Develop multimedia projects: Use computers, printers and scanners and other technology for preparing assignments and going on-line (research, Blackboard, audio/video conference, etc.).
- Use a wide variety of language software (Power Pronunciation, American Accent Program, 3D Grammar, Focus on Grammar, Kontakte, Spanish Today, French Pronunciation, Writer’s Work Bench, Visual Thesaurus, Tell Me More, etc.).

For additional information, contact:

Language Learning and Research Center
N-5004 Melville Library
Stony Brook University
Stony Brook, NY 11794-3381
Tel: (631) 632-7013
Fax: (631) 632-1107
E-mail: mozelik@stonybrook.edu
Website: http://www.stonybrook.edu/llrc

Mathematics Learning Center

The Mathematics Learning Center offers help to students in math and applied math courses, as well as non-math courses that require mathematical skills. Students do not need to be in serious difficulty before they come for assistance. Assistance is provided individually and in small groups on a first-come, first-served basis. Mathematics faculty members and course TAs also offer hours. The Center is staffed by mathematics faculty, TAs, and tutors with knowledge of all levels of mathematics.

The Mathematics Learning Center has an extensive library of books and CD-ROMs and offers Web access. The Center, located in the Mathematics Building, Room S-240A, is open Monday to Thursday, 10:00 a.m. to 5:00 p.m. and Friday, 10:00 a.m. to 1:00 p.m.; tutors are also available some evenings. For evening hours, call the Center at (631) 632-6825, or visit http://www.math.sunysb.edu/MLC.

Undergraduate Academic Affairs

This administrative academic unit oversees a variety of academic programs that provide services to populations with
special interests, abilities, needs, or circumstances. Innovative programs, specialized advising, and enrichment opportunities are offered to students who are academically talented as well as those who need academic support.

The Office of Undergraduate Academic Affairs coordinates the nominations for prestigious scholarship and fellowship opportunities outside the University. The office is also responsible for the coordination and administration of Honors College, Living Learning Centers, Undergraduate Colleges, University Scholars, URECA, and the Multidisciplinary Studies major. It hosts both the Academic Integrity Committee and the Committee on Academic Standing and Appeals for the College of Arts and Sciences, the College of Business, the School of Marine and Atmospheric Sciences, and the School of Journalism. The Office of Undergraduate Affairs is located in E-3310 Melville Library, and can be reached by phone at (631) 632-7080.

Undergraduate Colleges

Stony Brook's Undergraduate Colleges are small but vital communities, offering individualized support while tailoring the first-year experience for students with similar interests. Each incoming freshman is assigned to one of six Undergraduate Colleges: Arts, Culture, and Humanities; Global Studies; Human Development; Information and Technology Studies; Leadership and Service; or Science and Society. The Colleges are named for distinct themes around which academic and social life revolve: the system is intended to let students explore a wide range of interests, both within their intended majors and across the academic spectrum.

All Undergraduate Colleges include customized advising and support, special educational and social programs, and opportunities for close interaction with faculty and fellow students around themes of common interest. Each freshman is assigned an academic advisor by Undergraduate College. Both commuter and residential students are a full part of College life. First-year residents are housed together in the same residential quadrangle. First-year commuters have access to study space, offices, and programming in the residential quadrangle. Each Undergraduate College is run by a team of faculty members, academic advisors, and student affairs professionals who develop outside the classroom thematic activities and the College curriculum for the first-year seminars.

Every freshman is required to take two first-year seminars: Introduction to Stony Brook 101 in the fall and Undergraduate College Seminar 102 in the spring. Freshmen register for these seminars based on their undergraduate college affiliation: ACH 101/102 for Arts, Culture and Humanities, GLS 101/102 for Global Studies, HDV 101/102 for Human Development, ITS 101/102 for Information and Technology Studies, LDS 101/102 for Leadership and Service, and SSO 101/102 for Science and Society. Students in the Honors College register for HON 106 (fall) and HON 105 (spring). Freshmen students entering Stony Brook in the spring semester must take first-year seminar 102.

Undergraduate Transfer Office

The Undergraduate Transfer Office provides academic advising to prospective and enrolled transfer students. Advisors are available to help students plan their academic programs and select courses to ensure a smooth transition to Stony Brook. Advisors evaluate transfer credits for Diversified Education Curriculum (D.E.C.) requirements and work with academic departments to facilitate the evaluation of transfer credits for major and upper-division requirements. Advisors enter transfer credits on the Stony Brook record for both new transfer students and for continuing students.

In addition, advisors assist all students seeking advice in selecting summer school courses to be taken at other institutions. The office also has a SOLAR System terminal enabling students to access the online student records system. The Undergraduate Transfer Office, located in room 134 of the Administration Building, can be reached by telephone at (631) 632-7028. Visit http://www.stonybrook.edu/transfer for more information.

Writing Center

The Writing Center provides free, individual help with writing to all members of the University community, including undergraduate and graduate students, faculty, and staff. Tutors assist with writing projects ranging from freshman composition essays to dissertation proposals. Tutors receive ongoing training in all aspects of the teaching of writing and are prepared to mentor a wide variety of issues (e.g., getting started, developing arguments, revising, editing, learning techniques for editing and proofreading, understanding specific aspects of grammar, and addressing the needs of English-as-a-second-language students). Although the Writing Center does not provide proofreading or copyediting services, the tutors are always willing to teach strategies to help writers eliminate error on their own.

Sessions generally take three forms: weekly appointments with the same tutor that students can extend through the semester; drop-in sessions that depend on the availability of tutors; and e-tutoring sessions that students can access through the Writing Center's Web site at http://www.stonybrook.edu/writingcenter. All tutoring sessions are approximately 50 minutes long.

For hours of operation or to schedule an appointment, call (631) 632-7405.

Other Student Services

Offices, organizations, and facilities that provide additional services to students:

- Bookstores
- Campus Residences
- Campus Recreation
- Career Center
- Center for Excellence in Learning and Teaching
- Child Care Services
- Commuter Student Services
- Computing Services
- Counseling Center
- Dean of Students
- Disability Support Services
- Division of Student Affairs
- Indoor Sports Complex
- International Services Office
- Libraries
- Off-Campus Housing
- Ombuds Office
- Stony Brook Union
- Office of Student Activities
- Student Activities Center
- Student Health Service
- Judicial Affairs
- Veterans Affairs
- WoMen's Center

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Intramural Sports

Intramural sports offer opportunities for students, faculty, and staff to participate in team and individual sport competitions. These include basketball, beach volleyball, bowling, dodgeball, flag football, indoor and outdoor soccer, softball, volleyball, and wiffleball. Individuals as well as teams are encouraged to participate in intramurals. Usually departments form various teams and play against each other. If a department does not have a team, one can be created. More information is available at http://studentaffairs.stonybrook.edu/rec.

Most athletics facilities may be used for recreational purposes when they are not scheduled for classes, intercollegiate, intramural, or special events. Membership is required for use of the Sports Complex by all non-Stony Brook ID holders. Information pertaining to all physical education and athletic offerings, facility usage, and membership may be obtained in the Sports Complex main office or by calling (631) 632-9271.

Campus Residences

Information regarding Campus Residences (residence halls and apartments) can be obtained by writing to the Division of Campus Residences, Mendelsohn Quad, or by calling (631) 632-6750, or by visiting the Campus Residences website at http://www.stonybrook.edu/housing.

Residence Halls

The Division of Campus Residences is committed to providing quality housing and educational service to its resident students. The residence halls on campus house 60 percent of all undergraduate students. More than 40 professional Campus Residences staff members, assisted by approximately 300 student staff members, help students structure their experience within the framework of the overall Campus Residences program. The emphasis on developing student responsibility is intended to promote standards that encourage personal growth and a rewarding living experience.

The residence halls are organized in quads by groups of three to five residential colleges. Each ensures that students feel part of a small residential community that fosters social, intellectual, and cultural interaction. Each residence hall houses approximately 220 students; nine of the halls are designated as Living...
Learning Centers. Each quad has a unique atmosphere and personality that is further enhanced and supported by the Undergraduate Colleges, a system of six theme-based academic communities, each of which has its “home” in one of the quads. Every entering freshman is assigned to an Undergraduate College based on his or her preferences. Small seminars, interaction with senior faculty members, one-to-one advising, and programs and activities based on the college theme all enhance the first-year experience.

Each residence hall is supervised by a residence hall director. The RHD works to establish an environment that fosters the academic and personal growth of the resident students. He or she serves as an advisor to the college legislature (student council), provides personal advising, supervises the student staff, and promotes educational programs (e.g., study skills workshops, guest lectures, and résumé writing workshops). The student staff members of each residence hall serve as peer advisors, stimulate social and educational programs, report maintenance concerns, and provide the residents with important information regarding campus programs and policies.

The University is committed to an ongoing revitalization project to upgrade all of its residential facilities. The revitalization project, now in its second cycle, includes new furniture in bedrooms and public areas, enhancements to social and recreational facilities, and modernization of the HVAC systems. The University has constructed nine additional residences, known as the West Apartments, which house approximately 1,200 upper-division undergraduates. These three-story buildings are air-conditioned and fully furnished, with full kitchens. An additional 600 bed residence hall is currently being constructed and is scheduled to open in January 2010.

Each residence hall has public lounges, laundry rooms, and recreational facilities. Halls are also equipped with telephone, Ethernet, and cable television hookups, with quality television reception as well as access to more than 50 cable stations (including HBO). There are also state of the art fitness and computing centers located in every Quad, open free of charge to all residents. The fitness centers feature Cybex circuit training, LifeCycle exercise bikes, stair and elliptical machines, and free weights. Aerobics classes are taught in some centers, and staff is available to develop and monitor personal fitness plans for all users.

Computing centers featuring the most current technology in desktop computing run all Microsoft Office applications and provide access to electronic mail and the Internet. Trained staff is available in each center to provide technical assistance and guidance.

Several quads have dining halls. First-year and transfer students living on campus must participate in one of the meal plan options during their first two semesters of residence. Most residence halls have been designated as cooking-free buildings and students living in these buildings are required to enroll in one of the meal plan options offered by Campus Dining Services. Many residence halls offer the option of quiet communities, which have become increasingly popular with the residence hall population.

A large percentage of the on-campus activities take place within the residence halls. Hall Councils are student councils within each building empowered to spend the funds allotted by the Undergraduate Student Government. Hall Councils and the Campus Residences staff plan numerous social and educational activities, including hall dinners, movies, parties, guest speakers, cultural events, academic and career information sessions, and study skills workshops.

The Residence Hall Association, representing all students who live on campus, addresses important issues of concern to quad residents, including an annual review of the residence hall budget. Students are encouraged to become active members of this organization.

Campus Apartments
The Harry Chapin Apartment Complex provides graduate and family housing. The apartments have one, two, three, or four bedrooms, with kitchen, living/dining room, and bathrooms. All apartments are furnished. Rental agreements are on a 12-month basis. The cost varies depending on the size of the apartment and the number of occupants. The Schomburg Apartments house single graduate students in four-bedroom apartments and married couples and domestic partners in one-bedroom apartments. The West Apartments also offer limited housing for graduate students.

Residence Hall Billing
The Residence Hall agreement for undergraduates is for the full academic year, although billing is processed each semester. Graduate students are billed monthly, although the rental agreements are made on a 12-month basis. Once a student accepts the key to his or her room, the student becomes financially responsible for the full housing charge. Should an undergraduate student wish to cancel housing at the end of the fall semester, the student must complete a proper checkout (which includes signing out of the room and returning the room key to the Quad Office) by 8:00 p.m. on the last day of the fall semester to avoid being assessed full housing charges for the subsequent spring semester.

Career Center
The Career Center assists students with all types of career planning and decision-making concerns—from choosing a major and selecting career options, to developing the research, writing, and communication skills necessary to attain career goals and successfully make the transition from college to the world of work. Employment services and resources for information on credit-bearing, paid, and volunteer internships, part-time jobs, and full-time career-related employment are also available. Students are encouraged to undertake periodic self-examination beginning in the freshman year, to relate their academic expertise to their future aspirations, and select related experiences (work, service, leadership) to complement their academic program. Individual and group consultation is available.

Two credit-bearing courses are offered to educate students about the career development process:

CAR 110 Career Development is designed for second-semester freshmen and sophomores and introduces students to theories of career decision-making, and the relationship between major choice, academic planning, and career options. Two steps in the career decision progression are examined: self-assessment (skills, interests, values, and personality traits) and career exploration. Group career research is undertaken with a presentation component. At the end of
the course, students develop written goals for further career exploration.

CAR 210 Career Planning is designed with junior- and senior-year students in mind and addresses career planning, goal setting, professional communication, understanding of job market trends, and career research strategies. This course teaches students a systematic approach to examining the issues involved in entering the job market and making the transition from the role of college student to the role of professional. At the end of the course, students develop their written assignments into a portfolio useful for job and internship applications.

The Internship Program

The Internship Program provides students opportunities to spend a semester, January intersession, or summer working for pay and/or academic credit under the supervision of University faculty and professional staff at a cooperating agency or organization. Interns learn to apply theory to practice; to test their career intentions; to improve their intellectual skills in writing, quantitative analysis, research, and administration; to increase their understanding of social, political, and economic forces; and to acquire work experience that may be useful when seeking employment or applying to graduate or professional school. Zero to six credits may be earned through EXT 288 or EXT 488.

Volunteers for Community Service

The Volunteers for Community Service program (VCS) provides a variety of community service opportunities and volunteer internships with non-profit organizations on and off campus (e.g., healthcare, disability support, mentoring, education, public safety, and environmental organizations).

The Job Search Preparation Program

The Job Search Preparation Program includes individual advisement (by appointment or walk-in), group seminars, and special events, all designed to assist students in identifying job leads using standard search methods as well as unconventional ways of accessing the hidden job market, writing targeted résumés and cover letters, networking with alumni and employers, and interviewing effectively. Career Center counselors routinely visit classrooms, student organizations, and academic departments when requested.

Job Fairs

Job Expos, Job/Internship Fairs, and the On Campus Recruiting (OCR) program bring employer representatives to campus to meet with students to discuss job opportunities and conduct interviews for full-time, part-time, and internship positions. The Center uses a sophisticated Web database, which provides weekly e-mail updates about programs and services, online job vacancies, résumé referral, and interview sign-ups.

Graduate and Professional Programs

For students seeking admission to graduate or professional programs, the Career Center offers individual advisement and group seminars on relevant topics, such as “Applying to Graduate School” and “Writing a Personal Statement.” An online credentials service is also offered through Interfolio, where students can maintain letters of recommendation that are stored online and transmitted directly to schools and employers.

The Career Resource Library

The Career Resource Library has books, magazines, videos, and trade publications that detail employment opportunities in almost every career field. Materials are also available on career planning, teaching certification, graduate and professional school admissions testing, graduate school and financial aid information, and recruitment options.

In addition, the Career Center offers on-line databases that provide the most up-to-date career, industry, and company information available on the Internet.

To take advantage of these and many other resources, students are encouraged to visit the Career Center on the Web at http://www.stonybrook.edu/career and in person. Located in W-0550 Melville Library, at the foot of the Zebra Path walkway between the Library and Old Chemistry, the office is open weekdays from 8:30 a.m. to 5:00 p.m.

Phone: (631) 632-6810 (Voice/TDD).

Child Care Services

The University provides on-campus child care services for approximately 160 children ranging in age from two months to five years. Stony Brook Child Care Services is a nonprofit, nationally accredited center, providing service for University students, faculty, and staff. The Center is staffed by professionals in the early childhood field who are assisted by students enrolled in coursework practice. The primary aim is to provide a warm, supportive, and creative atmosphere in which each child, and each child’s family, is regarded as individual. Hours of operation vary. Fees are charged on a sliding scale based on income.

There is a waiting list for the Center; interested persons should complete an application well before the service will be needed, as placement cannot be guaranteed. Call (631) 632-6930 for more information.

Commuter Student Services

The Office of Commuter Student Services, a member of the Division of Student Life, is located in Suite 222 of the Student Activities Center and is open weekdays from 8:30 a.m. to 5:00 p.m. (with later hours available by appointment). It offers services, programs, advocacy and outreach on behalf of undergraduate commuter students. Programs offered by the office include Lunch and Learn workshops, Commuter Connection breakfasts, Commuter Fall & Spring Festivals, the Academic Achievement Reception, and an Adult Learner/ Non-Traditional Student Network. One of its major programs, the Commuter Assistant Program, allows new commuter students the opportunity to be paired with experienced student leaders who can offer support, advice and camaraderie during the new students’ first year.

The Office of Commuter Student Services is continuously reaching out and providing information to commuter students through Blackboard, email, campus bulletins and outreach events such as Parking Lot Outreach Days and Commuter Appreciation Days. In addition to providing programs, services and outreach, the office advocates for commuter students by bringing the commuter student perspective to campus committees and programs. In collaboration with campus constituencies such as the Department of Student Activities, the Department of Campus Recreation and the Commuter Student Association, the Office of Commuter Student Services actively assists and encourages commuter students to become full participants in campus life.

The Office of Commuter Student Services can be reached by telephone at (631) 632-7353 or by e-mail at Commuter_Services@notes.cc.stony
Computing Services

Stony Brook University provides a wide array of information technology resources designed to assist students in communicating, learning, and conducting day-to-day tasks at the university. As new technologies emerge and best practices evolve, the Division of Information Technology will keep you informed of Stony Brook's latest student services.

The first thing all students need to know is their Net ID. Net ID is required to utilize much of the technology on campus including public computers and printers, Blackboard (our course management system where many professors post course information/assignments), network access in the residence halls, wireless access in academic buildings, library databases, MySBFiles (central file storage), and MySite (virtual workspace). You can set up your NetID by logging into the SOLAR system and clicking on the Net ID Maintainence option.

Public computer labs at Stony Brook are called SINC (Student Instructional Network Computing) Sites and are located throughout the campus in every main academic building. There are a total of 16 SINC sites on the main Stony Brook campus with an additional site at Stony Brook's Southampton campus. SINC Sites provide students with computers (both Windows and Mac), software, printers, scanners and multimedia hardware. Student consultants are available to answer questions and free workshops on computer applications are offered to students. For more information about SINC Sites, contact Teaching, Learning + Technology (TLT), S-1460 Melville Library, at (631) 632-8050 or contact the student consultants at (631) 632-9602, helpme@stonybrook.edu, or visit the Web site at https://tlt.stonybrook.edu.

The Division of Campus Residences offers Residential Computing Centers for students. These computer labs are available in each residential quad. It is important that students call the individual contact numbers for more information about these computer labs. Contact and general information for these computer labs can be found at http://studentaffairs.stonybrook.edu/res/computing.shtml or you can call Campus Residences at (631) 632-6966.

All students receive an e-mail account with an easy-to-remember address (yourname@stonybrook.edu). E-mail accounts are generated automatically for new students and are commonly referred to as Sparky accounts. For more information, visit: https://tlt.stonybrook.edu/StudentServices/Email.

The university provides several resources for student file storage and Web space. You can access all of these resources on or off campus via an Internet browser. To learn how to use any of these resources, please visit https://tlt.stonybrook.edu/StudentServices and choose a topic from the left menu bar.

Stony Brook students have a variety of ways to access the Internet (from their residence hall, from the SINC Sites, from the residential computing centers, from wireless locations on campus and from off-campus). Learn more at http://www.stonybrook.edu/it/student_guide.shtml. Go to Internet Access on the left menu bar once you get to this page.

Campus wireless is available to all students through AirNet. To learn how to connect to AirNet and to find out where wireless is located throughout campus, please visit http://www.stonybrook.edu/it/networking.shtml and click on Wireless (AirNet) on the left menu bar.

The Print from Anywhere service is available to all registered Stony Brook students. It allows students to send print jobs to the SINC Site Printer Queue from any computer on or off campus. Printouts can be retrieved from any SINC Site. For more information, please visit https://tlt.stonybrook.edu/printfromanywhere.

The Print from Anywhere service is available to all registered Stony Brook students. It allows students to send print jobs to the SINC Site Printer Queue from any computer on or off campus. Printouts can be retrieved from any SINC Site. For more information, please visit https://tlt.stonybrook.edu/printfromanywhere.

In an environmentally-conscious effort to eliminate unnecessary waste, the university offers students a daily print quota of 40 single-sided or 25 double-sided pages per day. Print balances roll over each morning except on Saturday and Monday. For more information please visit https://tlt.stonybrook.edu/Facilities/ComputingLabs/Printing.

Counseling Center

The University Counseling Center provides crisis intervention, brief psychotherapy, psychiatric care, and group and couples therapy free of charge for Stony Brook students (including SPD students) who are enrolled in a degree-granting program and registered for at least six credit hours. Counseling services are available year-round. All information about counseling at the Center is strictly confidential, except for that information needed in situations where there is an imminent threat or danger.

Symantec AntiVirus and Microsoft Office are available to all registered Stony Brook students as part of their technology fee. Symantec AntiVirus can be downloaded through Stony Brook's software distribution site, Softweb, (http://softweb.cc.sunysb.edu). You need your Stony Brook ID number and birthdate in YYMMDD format to log in to Softweb. To obtain the latest version of Microsoft Office for Windows or Mac, students must bring their Stony Brook ID card to either the Seawolves Marketplace in the Student Activities Centers or the Matthews Bookstore in the Health Sciences Center. Only one copy for either Windows or Mac is issued per student.

Computer supplies are available in the university book store and the Seawolves Marketplace. The Seawolves Marketplace also has campus discounted software and cables for residence hall Internet connections. Additional software titles are available to Stony Brook students at a discounted rate. For more information, please visit http://www.stonybrook.edu/it/software.shtml.

Educational discounts are available to students purchasing Dell, Apple, or Lenovo computers. Bundled packages come with three-year warranties and accidental damage insurance. For more information, please visit http://www.stonybrook.edu/it/hardware.shtml.

Students who require assistance with their personal computers should contact Client Support's Student Service Center at (631) 632-9800, or by e-mail at DoIT_SSCSupport@notes.cc.sunysb.edu.

www.stonybrook.edu/ugbulletin
Students do not have to be confronting desperate or overwhelming difficulties in order to benefit from counseling. We encourage students to come in and discuss problems, even if they are not sure that counseling is what they need. For many students, dealing effectively with emotional and social issues increases their success with academic work. The University Counseling Center is a place that can help with many issues faced by students.

The Counseling Center also has outreach programs to enhance personal growth and develop skills. The most popular workshops deal with stress management, meditation, and study skills. These programs are free for all Stony Brook students. In addition to workshops, the University Counseling Center sponsors a weekly radio program that focuses on health and mental health issues, “Taking Care of Yourself.”

During the school year the Center is open Monday through Friday from 8:30 a.m. to 5:00 p.m., plus Tuesday from 5:00 p.m. to 7:00 p.m. During intersession, summer, and spring break the Center is open Monday through Friday from 8:30 a.m. to 4:00 p.m. Appointments for an initial visit are made on a same-day or next-day basis by calling (631) 632-6720. In emergency situations, students will be seen right away without a scheduled appointment. The Counseling Center is located on the second floor of the Student Health Center, near the Stadium on the west campus. HSC students may schedule appointments in the new Health Sciences Center Counseling Center, located on Level 3 (the same level as the HSC Library.) Call (631) 632-6720 for appointments and further information.

For mental health emergencies after hours and on weekends, students should call the University Police at 911 from on-campus extensions and (631) 632-3333 if calling from off campus or a cell phone, or go to the University Hospital Emergency Room. Anyone not experiencing an emergency but wanting to speak to someone after hours and on weekends can call the Response Hotline in Stony Brook at (631) 751-7500.

Further information about counseling services can be found on the Center’s Web site at http://studentaffairs.stonybrook.edu/counsel

Office of the Dean of Students

The Office of the Dean of Students advocates for student needs, provides leadership for co-curricular programs/activities, and advises the Vice President for Student Affairs, the Provost, and the President on planning initiatives to further build campus community, facilitate student success, and welcome and orient new students. The Dean of Students provides support in response to student issues, concerns, and emergencies and provides leadership for student life initiatives that promote social responsibility and civility, celebrate diversity, and advance an inclusive campus climate. The Dean of Students Office collaborates with students, faculty, and other departments on advancing holistic student development. It advises the Undergraduate Student Government (USG), and works closely with the Graduate Student Organization (GSO) and other student groups on campus. The office also co-advises the Student Ambassadors Program.

The Office of the Dean of Students is located in Suite 222 of the Student Activities Center and can be reached by telephone at (631) 632-7320. Visit the Web site at http://studentaffairs.stonybrook.edu/DeanOfStudents.

Disability Support Services

Disability Support Services (DSS) coordinates advocacy and support services for students with disabilities. These services assist in integrating students’ needs with the resources available at the University to eliminate physical or programmatic barriers and to ensure an accessible academic environment. All information and documentation of student disabilities is confidential.

Students are responsible for identifying and documenting their disabilities through the DSS office. Students receive assistance with special modified housing and on-campus transportation. DSS can assist with University procedures and requirements, arrange for special test accommodations and for the recruitment of readers, interpreters, and note-takers.

The professional counseling staff at DSS includes a Psychiatric Nurse Practitioner, a Learning Disabilities Specialist, and a Clinical Social Worker. These counselors are available for confidential consultation, crisis intervention, and brief supportive counseling as well as referrals for medical and learning disability evaluations. All DSS counselors are available to provide in-service training to the University community.

Students who anticipate requiring assistance should contact Disability Support Services as early as possible to allow for implementing recommended services. The office is located in Room 128 of the Educational Communications Center.

Phone: (631) 632-6748, (631) 632-6548 VOICE/TT
Web site: http://studentaffairs.stonybrook.edu/DisabilitySupportServices

Division of Student Affairs

As campus advocates for all students, the departments within the Division of Student Affairs are responsible for supporting the needs of the student body and providing a positive campus life experience for each student. The Division consists of the following offices: Campus Recreation; Campus Residences; Career Center; Commuter Student Services; Dean of Students; Disability Support Services; Facilities, Operations, and Reservations of the Student Activities Center and Stony Brook Union; University Community Standards (formerly Judicial Affairs); Student Activities; Student Health Services; University Counseling Center; Veterans Affairs; and the WoMen’s Center. Detailed information is available on the Student Affairs Web page at http://studentaffairs.stonybrook.edu and in the Stony Brook Student Handbook, available online at http://studentaffairs.stonybrook.edu/handbook.

Indoor Sports Complex

The west wing of the Indoor Sports Complex opened in the fall of 1990. Connected to the existing gymnasm, the 105,000-square-foot complex seats 4,100 for basketball and volleyball and 5,000 for lectures, concerts, and other special events. The facility houses a fourlane, six-sprintlane track (177 meters in length), six glass back-walled squash courts, and locker rooms. Attractive lobbies, offices, and two concession stands complete the facility.
The Pritchard Gymnasium, which is now the east wing of the Indoor Sports Complex, features seating for 1,800 for basketball and volleyball, a six-lane, 25-yard pool, eight racquetball courts, a Universal weight room, a dance studio and exercise room, and three multipurpose courts for basketball, volleyball, badminton, or indoor soccer. The courts are available when not in use for scheduled events.

In addition to serving as the center for Division I athletics, the complex also addresses the recreational, educational, and entertainment needs of the University community. Special events include wrestling and basketball championships, trade shows, comedy shows and concerts, and sports clinics.

Highlighting the outdoor facilities is the $22 million, 8,200-seat Kenneth P. LaValle Stadium. The stadium is the home to the Stony Brook football, men’s and women’s soccer, and men’s and women’s lacrosse teams. This state-of-the-art facility is the largest outdoor facility in Suffolk County, and has quickly become the venue for some of Long Island’s most exciting sports events.

In addition to the Seawolves’ athletic events, LaValle Stadium also plays host to high school football, boys and girls’ lacrosse, and field hockey championships.

Other outdoor facilities include tennis courts, the baseball field, and the softball complex, which will serve as the host site for the 2005 America East Softball Championships.

Most facilities may be used for recreational purposes when they are not scheduled for classes, special events, or intramurals. Available times for recreational use may be obtained in the Indoor Sports Complex (hours are subject to change). The Indoor Sports Complex is open during the academic year Monday through Sunday from 6:00 a.m. to 11:00 p.m. It is closed on all major holidays. Hours are adjusted for winter and spring breaks.

International Services

International Services provides undergraduate students, graduate students, faculty, and scholars from other countries advice and assistance on U.S. government immigration regulations and cross-cultural issues relating to study, teaching, research, and living in the United States. The International Student and Scholar Advisors are the Designated School Officials (DSO) and Alternate Responsible Officers (ARO) on campus and are responsible for assisting students in obtaining and maintaining valid F-1 or J-1 immigration status in the United States. Personal advising on immigration and cross-cultural issues is available throughout the year.

International Student and Scholar Advisors are available during advising hours Monday through Friday on a walk-in basis and by appointment. In addition, International Services works with community groups and student organizations to provide programs and activities, including orientations, tours, discussion groups, workshops, and other events.

International Services also provides a liaison for students with the community-based Host Family Program.

To maintain valid immigration status an F-1 or J-1 international student must be enrolled full-time in an approved course of study and maintain a valid passport, Form I-94, and Certificate of Eligibility Form I-20 or DS-2019. International students should consult an International Student Advisor upon arrival in the United States and before: 1) accepting employment, 2) traveling outside of the United States, either temporarily or permanently, 3) applying for a U.S. visa abroad, 4) transferring to or from another institution within the United States, 5) withdrawing from the University, 6) dropping below a full course of study, 7) changing his or her address in the United States, 8) changing to another non-immigrant or immigrant status (i.e., from F-1 to permanent resident), or 9) changing academic major, level of study, or when experiencing academic difficulty.

All international students are required to attend a mandatory International Student Orientation Program and to meet with an International Student Advisor as soon as possible after their arrival at Stony Brook.

International students are encouraged to keep in close contact with their international student advisers throughout their stay in the United States. Information and important immigration updates are posted on the International Services Web site at http://www.grad.sunysb.edu/international.

International Services is located in the Graduate School, 2401 Computer Science Building. The telephone number is (631) 632-4685. The fax number is (631) 632-7243.

Libraries

Stony Brook University Libraries consist of eight libraries located on the West, East, South, and Southampton campuses. The Libraries serve the needs of our students, faculty, staff, and surrounding community. With more than 2 million bound volumes, 3,000 print journal subscriptions and access to 54,000 electronic journals, 250 electronic databases, 7,000 circulating videos, and 4 million microform publications, the Stony Brook University Libraries are one of the largest academic library systems in the nation.

The Main Library

The Main Library, located in the Frank Melville Jr. Memorial Library building, is the center of Stony Brook's library enterprise. It is the home to the main stacks (housing humanities and social sciences collections), reference services, the Music Library, the Science and Engineering Library, Special Collections, the map collection, government documents, a patent and trademarks depository, two networked classrooms for research instruction, and a video viewing area.

Branch Libraries

The University Libraries encompass five branch libraries. Chemistry, Math/Physics/Astronomy, and the Marine and Atmospheric Sciences Information Center are located in their departmental buildings. The Science and Engineering Library, located in the North Reading Room of the Melville building, contains reference and circulating collections of biology, computer science, geosciences, and engineering, as well as maps, patents, law books, and government documents. The Music Library, located at the end of the North corridor in the Melville Library building, houses more than 42,000 music recordings including streamed audio for course reserves, 70,000 books, 60 listening stations, 900 performance videos, and 100 periodicals.

The Health Sciences Library is administered separately. For information, visit its Web site at http://hsclib.sunysb.edu.
Collections

Video Collection
The University Libraries maintain a large collection of video and cinema titles. Currently, there are more than 11,000 video titles and DVDs to serve campus instructional and cultural needs. Most materials circulate for seven days and may be viewed in designated areas in Main Circulation on the third floor.

Special Collections and Archives
The Special Collections Department offers 18,000 printed volumes, 200 manuscript collections, and 650 historic maps. The manuscript and rare book collections document and support a wide range of disciplines. Collecting areas include: Long Island history, the environment, politics, science and technology, and the arts and humanities. The University Archives houses printed, manuscript, and ephemeral materials created by the faculty, staff, and students of Stony Brook University.

Map Collection
Located in the North Reading Room, the collection of 130,000 maps includes: Aerial, Atlases, Census, GIS, Historical, Oceanographic, Street, and Topographical maps. To support digital maps, the library also provides GIS software and a loaner GPS unit.

Patent and Trademark Depository Library
Stony Brook University is home to the only U.S. Patent and Trademark Depository on Long Island. Assistance in conducting patent searches may be obtained in the North Reading Room.

Services

Digital Resources
STARS is the Libraries’ online catalog, accessible on or off campus via the Library home page. With STARS, you can renew books, find out if a book is checked out, review library fines, and be notified of new arrivals.

The Libraries subscribe to more than 300 electronic databases and more than 40,000 full-text online journals in every field of study. Many articles, statistics, and reports that are no longer available in print, including most indexes and catalogs of these materials, can be accessed online. Some of the better-known databases are: Academic Universe (LexisNexis), Ethnic Newswatch, IEEE, JSTOR, MEDLINE, PsycINFO, ScienceDirect, and Web of Science.

Online databases are available from all computers on and off campus. Wireless access to the Internet is available throughout the Melville Library Building and all the branch libraries.

Reference and Instructional Services
Stony Brook University Libraries offer a wide range of services to assist you with your research and studies. Reference Services include walk-in assistance, as well as telephone, e-mail, and chat.

The Central Reading Room is the place where students and faculty often begin their library research. Individualized assistance from professional librarians is available at the Reference Desk, located in the center of the room. This room also offers access to a microforms collection, current periodicals, computer workstations, and disability support services.

Instructional Services helps students navigate the electronic information environment. Workshops, research sessions, and tours are available each semester.

Circulation Services
Circulation Services oversees the maintenance of all materials housed in the Main Library and the branch libraries on the West Campus, and manages all the functions related to the borrowing and returning of library materials, including course reserves.

The Stacks
Located on the second, third, and fourth floors of the Main Library, the stacks are accessible through our third-floor entrance. The Stacks contain collections of bound journals, books, and audio visual material in humanities and social sciences. There are also a variety of study spaces available on each of these three floors.

Photocopy Services
The Libraries provide copiers for public use throughout the Main Library and the branches. Payment of library fines is accepted in the Photocopy Center, Monday to Friday, from 8:30 am to 4:30 pm.

Interlibrary Loan
Books and journal articles not held by Stony Brook may be borrowed from reciprocating libraries across the country. This service is free and requests are made via the Web through the Libraries’ ILL/Document Delivery link.

During the academic year, the Main Library is open Monday through Thursday, 8:30 a.m. to midnight; Friday, 8:30 a.m. to 8:00 p.m.; Saturday, 10:00 a.m. to 6:00 p.m.; and Sunday, noon to midnight. During intersession and other vacation periods, hours are generally 8:30 a.m. to 5:00 p.m., Monday through Friday, and closed weekends. Library hours are subject to change. Call (631) 632-7160 for the updated schedule.

Details of nearly every collection, service, database, and catalog, along with hours and events, can be found at http://www.stonybrook.edu/library.

Off-Campus Housing Service
Off-Campus Housing is a service provided by the Faculty Student Association to assist students in locating and securing off campus living arrangements. Various housing options are available to rent in the Stony Brook University vicinity including houses, studios, apartments, house shares, and rooms to rent.

The interactive Web site at http://och.vpsa.sunysb.edu/search/housing/search.cfm allows students to search and view available accommodations based on a number of factors including housing preference type, price, and distance from the Stony Brook campus. The site contains useful information such as short-term housing, landlord/tenant information, transportation, and local services, as well as roommate referral and merchandise databases.

The Off Campus Housing office is located in the Stony Brook Union lobby, and is open Monday through Friday, 10:00 a.m. to 3:00 p.m. For additional information and assistance please call Godfrey Palia, OCH Director, at (631) 632-6770 or e-mail him at Godfrey.Palia@stonybrook.edu.

Ombuds Office
The University Ombuds Office provides alternative conflict management services to the entire University community. As a designated “neutral”, the Ombudsperson is defined as an informal, impartial and independent resource for individuals seeking assistance or information in pursuit of the resolution of a conflict or problem related to their work, studies, or residence at the University. The Ombudsperson will listen to all sides of an issue.
and may advise, coach, mediate, refer, counsel, or negotiate.

The Ombudsperson does not participate in formal administrative, adjudicative or disciplinary processes.

The services of the University Ombuds Office are available to students, faculty, and staff. All contact with the Ombuds Office is considered confidential in accordance with professional standards of practice. Depending on the nature of the question or problem, the Ombudsperson might offer specific advice or mediation, provide information, or make the appropriate referral. The Ombuds Office is also open to those who simply need someone to listen impartially and privately and suggest a course of action or a range of options.

The University Ombuds Office is located in Room W-0505, Melville Library, on the ground floor, alongside the zebra path. Hours are 9:00 a.m. to 5:00 p.m. Monday through Friday. Walk-in visits are possible, but scheduled appointments are recommended. The phone number is (631) 632-9200; visit the Ombuds Office Web site at http://www.stonybrook.edu/ombuds for more information.

Office of Student Activities

All Stony Brook students are encouraged to get involved in activities and programs outside of their classroom experiences to make the most of their college careers. The Student Activities office works with students to offer the campus community co-curricular programs that enhance student life at the University. Students can choose from more than 250 clubs and organizations to join, or they can create a new student group. The Student Activities office works closely with student groups to plan events such as Opening Activities and Chili Fest at the start of each semester, Homecoming, movies, guest lectures, educational programs, carnivals, parties, and other types of activities. Students can also enjoy weekends at Stony Brook that include concerts, plays, movies, parties, guest speakers, fairs, and cultural exhibits. Volunteer opportunities to assist with these programs also are available.

The Student Activities office also provides support for campus fraternities and sororities, allowing students the opportunity to develop lifelong friendships, to become involved with community service, and to develop skills towards becoming effective leaders. Fraternity and sorority life focuses on scholarship, leadership, service, and social activities. The Stony Brook campus has 28 fraternities and sororities, including national, local, regional, and cultural chapters.

The Student Activities office also offers a variety of media opportunities. Students can train to work at WUSB 90.1 FM radio station as an on-air personality, or help with production and engineering of shows. Similar opportunities are available at the campus’ internal television station, SBU-TV. There are also student publications such as campus newspapers, including The Statesman, The Stony Brook Press, Blackworld, and Creative Minds. Web publications include the Asian American E-Zine and the Stony Brook Independent. Many student clubs and organizations also produce newsletters, journals, and publications to serve their members. The campus is also fortunate to have a college-level chapter of the Society of Professional Journalists, which serves as a pre-professional organization.

The Student Activities office manages the Student Activities Center’s Gallery, which offers fine arts, crafts, and photography exhibitions to the Stony Brook community. The art exhibitions relate to the campus’ monthly Diversity Celebrations themes (e.g., Hispanic Heritage, Diversity of Lifestyles, Religions, Black History, Women’s History, Cultures) and also include group senior shows, community artists, juried shows, and faculty and staff exhibits. Opening receptions and special presentations that compliment the exhibitions are held throughout the academic year. The SAC Gallery is located on the first floor of the Student Activities Center.

Also operated by the Student Activities office, the Stony Brook Union Crafts Center promotes the appreciation of art and fine crafts for Stony Brook students, faculty, staff, and the surrounding community. The Crafts Center offers arts and leisure opportunities through non-credit classes. It is located in Room 049 of the Stony Brook Union.

The Office of Student Activities is located in the Student Activities Center, Room 218, and can be reached by telephone at (631) 632-9392. Visit the Web site at http://studentaffairs.stonybrook.edu/StudentActivities/.

Stony Brook Union

The Stony Brook Union includes a 350-seat auditorium, a large multipurpose room, a ballroom that accommodates more than 350, a 100-computer SINC site, meeting rooms, offices, and an Interfaith Center. Many student clubs and organizations host their programs and events in these facilities. In addition to attending club meetings, movies, and concerts, students have access to the Stony Brook Union’s Crafts Center, UNITI Cultural Center, hair salon, lounge areas, and food service, which includes several food options including a Giaa Kosher Deli.

The Wo/Men’s Center, located on the second floor, promotes gender equity on Stony Brook’s campus and provides a safe haven for students to learn, discuss, and offer each other support.

The campus radio station, WUSB-FM (90.1), operates from the Union and is staffed by students and volunteers. Student newspapers, the campus television station SBU-TV, student-run audio-visual services, and the Inter-Fraternity and Sorority Council all have offices in the Union. In addition, some academic classes are held in the Union’s meeting rooms.

The Union also houses an Information Center, which provides students with campus maps, train and bus schedules, and information about University events. The Information Center’s phone number is (631) 632-6830.

Information about the SB Union facility and reservations can be found at http://studentaffairs.stonybrook.edu/SAC-UnionFacilitiesAndReservations.

Student Activities Center

As the “living room” of the Stony Brook campus, the Student Activities Center (SAC) is the gathering place for students, faculty, administrators, and University visitors. For student programs, special events, and conferences, members of our campus community and their guests use SAC facilities: a 525-seat auditorium, ballrooms, an art gallery, lounges, a sculpture garden, and meeting rooms. Other amenities in the SAC include the Wellness Center, the Seawolves MarketPlace, student club
and organization offices, the Teachers Federal Credit Union bank and ATMs, and the U.S. Post Office. The Undergraduate Student Government and Graduate Student Organization offices are on the second floor. The Information Center is located in the Main Lobby and can be reached by telephone at (631) 632-6730.

Information about facility reservations for the SAC can be found at http://studentaffairs.stonybrook.edu/SACUnionFacilitiesAndReservations.

**Student Health Service**

New York State Public Health Law requires that every student demonstrate proof of immunity against measles, mumps, and rubella. This law requires the University to prohibit students’ future attendance if they fail to acquire or submit certification of the necessary immunizations. Compliance is mandatory; students who fail to provide proof of immunization will be prevented from registering for courses. NYS Public Health Law §2167 requires institutions, including colleges and universities, to distribute information about meningococcal disease and vaccination to all students meeting the enrollment criteria, whether they live on or off campus. Stony Brook University requires that all students complete and return an acknowledgement form. The information and acknowledgement form can be downloaded at http://studentaffairs.stonybrook.edu/shs/forms.

The comprehensive infirmary fee entitles students to health services at the campus Student Health Center.

The medical clinic at the health service is staffed by physicians, physician assistants, nurse practitioners, and nurses. To make the best possible use of your time and the staff’s, appointments are required for most visits. Students can call or visit the Student Health Service to set up an appointment. In most cases appointments can be made on a same-day basis. There is a gynecology clinic (Women’s Center), dermatology clinic, social worker, health educator, massage therapist, and a registered dietician. Pharmacy and laboratory services are available.

The Student Health Service, located in the Student Health Center building, provides health care to all registered students. The health service is open Monday through Friday, 8:00 a.m. to noon and 1:00 p.m. to 5:00 p.m., as well as Tuesdays, 8:00 a.m. to 7:30 p.m. The hours during intersession and in the summer are 8:00 a.m. to 4:00 p.m. When the Student Health Service is closed, students are referred to the Emergency Department of the University Hospital on a fee-for-service basis. For more information about the Student Health Service, please call (631) 632-6740 or visit http://studentaffairs.stonybrook.edu/StudentHealthService.

Stony Brook now has a required health insurance plan for all full-time, matriculated, domestic students. This plan pays for most medically necessary bills, such as doctor visits, mental health counseling, prescriptions, emergency room, lab testing, diagnostic testing, surgery, hospitalization, etc. The plan covers our students anywhere in the world, every day, no matter whether on campus or on semester breaks. For more information regarding insurance, please go to http://studentaffairs.stonybrook.edu/shs/insurance or contact the Insurance Office within the Student Health Service at (631) 632-6331.

**Office of University Standards (formerly Judicial Affairs)**

The Office of University Standards supports University educational goals by promoting a just, safe, orderly, civil, and positive University climate for learning, in the classroom, in University residence halls/apartments, and on the campus. The University Student Conduct Code provides students, faculty, staff, and visitors with a procedural guide to initiate a complaint against a student when their rights as members or visitors to the University community have been allegedly violated. For all students, the Conduct Code supports compliance with state and federal laws pertaining to drugs, alcohol, weapons, physical assault, harassment, sexual harassment, sexual assault or abuse, acquaintance (date) rape, relationship violence, discrimination, and racial and sexual preference harassment. Intervention by the Office of University Standards addresses inappropriate conduct and also serves to educate students on how their conduct affected themselves, others, and the University community. University expectations for student conduct as outlined in the University Student Conduct Code are reviewed through the Rules Revision Committee that includes student participation.

Students (undergraduate and graduate, resident and commuter) can apply to become Administrative Hearing Board volunteers. When selected, Hearing Board members are trained to hear evidence and render fair and objective decisions on allegations brought to the formal hearing process.

Questions regarding the Conduct Code, the hearing process, procedures for filing a complaint, or volunteering to become a student hearing board member can be directed to:

**Office of University Community Standards**

348 Administration Building
(631) 632-6705

To obtain a copy of the Conduct Code or Alcohol Policy, see http://studentaffairs.stonybrook.edu/jud/conduct.shtml, or visit Room 348 of the Administration Building or the Office of Campus Residences in Mendelsohn Quad, (631) 632-6750, to receive a hard copy.

**Veterans Affairs**

The Office of Veterans Affairs assists students in obtaining the education benefits to which they are entitled from the Department of Veterans Affairs. The most standard of these services is enrollment certification by which the Certifying Official informs the awarding agency of the student’s enrollment status and duration for each benefit period or semester. The Department of Veterans Affairs recognizes the Veterans Affairs Coordinator as the certifying official and liaison for Veteran students in every academic program offered at Stony Brook University (SBU), including medical, dental, nursing, and health technology programs. The Veterans Affairs Coordinator is also an advocate for the veteran student population and interacts with a vast array of constituencies on their behalf. In addition to one-on-one counseling for veteran students being called to active duty and VA Work Study placement, students may also visit the SBU VA Web site (http://studentaffairs.stonybrook.edu/VeteransAffairs), for more information. The SBU VA Web site is updated each semester and provides links for relevant information pertaining to VA benefits (i.e., health, compensation, home loan, etc.). The Office of Veterans Affairs also coordinates the
approval from the State Division of Veterans Affairs/Bureau of Veterans Education for all new academic and certificate programs. It is the sole office on the Stony Brook campus dedicated to veteran students regarding their benefits.

The Stony Brook Veteran Student Organization (VESO) is an Undergraduate Student Government sponsored organization. This club is not affiliated with any outside organization. VESO's primary objective is to create a campuswide awareness of the immense contributions that Veteran Students make to our Stony Brook community. VESO aims to bring issues relevant to veteran students to the forefront. With the help of its membership, VESO intends to continue the history of service and commitment that veterans are known for. VESO's main mission is to unite veteran students with each other and with our campus community, to make their transition from military to civilian life easier, and to provide the necessary guidance and mentoring to all new veteran students.

The Wo/Men's Center

The Wo/Men's Center welcomes all students in need of support and strives to promote equal rights for women and men through outreach programs and counseling services. The Wo/Men's Center provides programming and outreach on a wide range of issues that highlight women's and men's growth and development. Topics range from improving communication in relationships to healing from traumatic experiences. The Center has hosted events such as a performance of Eve Ensler's play *The Vagina Monologues*, Meet and Greet the authors of *Souls of My Sisters*, Celebrating Women Artists for Women's History Month, and Take Back the Night. The Center often works in collaboration with other University departments and student groups such as Commuter Student Affairs, the Dean of Students, the University Counseling Center, EAP, the Center for Womyn's Concerns, and Students for Choice.

The Wo/Men's Center offers monthly discussion groups as an opportunity for students to talk with other students about topics such as domestic violence, building community, being a person of color, and how local and federal politics affect women. The Center also offers support groups that meet weekly as a place for students to connect with others. Groups are developed based on student need, such as LGBT support group, Beyond Food and Body (Body Image support group), Dissertation Support Group, and mindfulness meditation groups. Interested students should call the Center at (631) 632-9666 for more information about groups currently offered.

In addition to providing outreach programs, the Wo/Men's Center is a free resource for undergraduate and graduate students to obtain counseling for any issue including, but not limited to, relationship and family problems, adjusting to college, coming out, depression, anxiety, eating disorders, and rape and sexual assault. Professionally trained masters-level and doctoral-level clinicians and graduate-level clinicians-in-training provide counseling services. Call the Center to make an appointment. Client information is kept confidential.

The Wo/Men's Center also houses a Lending Library for student use. Book topics range from Health and Wellness, Feminist Studies, and Fiction. Please stop by or call for library hours and information.

The Wo/Men's Center is committed to challenging oppression in all forms and recognizes the demands that face college students. To help meet these challenges, we offer afternoon and evening hours during the academic year, Monday through Thursday from 12:00 p.m. to 8:00 p.m., and Friday 12:00 p.m. to 6:00 p.m. in the Stony Brook Union, Room 216. Please contact (631) 632-WOMN (9666) or e-mail womenscenter@notes.cc.sunysb.edu for more information or visit online at http://studentaffairs.stonybrook.edu/WomensCenter. For after-hours emergencies, please call the University Police at 911 from any on-campus extension, or (631) 632-3333 from off-campus or cellular phones.