



Freshman Seminar 101
Stony Brook Computing Information

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Phone Directory

Go to <http://flt.stonybrook.edu>
 Click on the Stony Brook University logo
 Click on Directories

- Exercise: Ask the students to look up their Freshman 101 instructor (Find his/her phone #, email, location on campus)
- Ask them to look up themselves
- Advise them that no students are in this system (this includes Undergraduates, TAs, GAs, but you can look up a professor, instructor, staff member)

Login to SOLAR

Student: <http://www.stonybrook.edu/solarsystem>
 Instructor: You will log into the SOLAR DEMO Account:
<https://psns.cc.stonybrook.edu:3443/servlets/clientservlet/he80trns/>
 STUDENTD1, pw=DEMONSTRATE1
 STUDENTD2, pw=DEMONSTRATE2

Find their NET ID Username & Password

- Explain what systems use NET ID info
 1. Blackboard – Online courseware where instructors will post lecture notes, homework etc....
 2. Pharos Printing in SINC Sites – Print homework, class schedule, email etc....
 3. Student File Storage aka: MySFiles – Store papers, lab reports, images, etc.... and access from anywhere with any Internet connection & IE Browser
 4. To register on RESNET (Campus Network in Dorms & SINC Sites) & Wireless
 5. Library Databases

NetID Information
[How to Set Your NetID Password](#)
[My NetID](#)
[Test Your NetID Password](#)
[Set Your NetID Password](#)

SOLAR – Security Question

It is **SO IMPORTANT** to know the answer to your Security ?

- Password expires every 6 months! You will need to reset your password, you need to know your security question answer to reset your password.
- Show the students the screen with this information. Ask them: "When does your password expire?"

Your NetID Status	
Account Enabled/Disabled:	Enabled
Last Password Set:	07/25/07 02:40:02 PM
Password Expires:	01/21/08 02:40:02 PM
Last Bad Login:	07/25/07 02:28:18 PM
Bad Password Count:	
Locked Out?:	NO

SOLAR- Update Contact & Emergency Information

Personal Portfolio

- Emergency Contact - Make sure you have someone who cares about you & someone who speaks English
- Email – Important!!! This where the University will email you (make sure it is an email you check on a daily basis)
- Cell Phone – Important!!! If something happens on Campus the University will push out a text message with instructions on what to do.
- Check the rest of the information (name, address, etc...) and make sure it is all correct.
- It is **IMPORTANT** for you to check 'Your Messages' in SOLAR also! For example, if you are on a wait list for a class this is where you will receive the message when a spot opens up.

Stony Brook Email

FAQs by New Students

- What is my Stony Brook email password?
 - Initially your password is in SOLAR. Let's go and check it out.
- Next question, How do I change this password, I will never remember it?
 - Easiest way is to go to the Main Library SINC Site 1460, Union 080 SINC Site, Computing Center 138 or HSC Library and ask a Student Consultant to help you change it at an account's terminal.
- What is my email address?
 - Email address is (your_userid)@ic.sunysb.edu. For example, asmith@ic.sunysb.edu or alan.smith@stonybrook.edu
- How can I access my Sparky email?
 - Log into Sparky via Webmail at: <https://webmail.ic.sunysb.edu> in secure mode.
 - If they are using Webmail,
 - Passwords need to be changed every 4 months.
 - Choose a password that is secure, 6-8 characters, not a word or name, with at least 1 number, not more than 3 numbers.

On the handout 'Information About Your Stony Brook (Sparky/IC) E-mail Account' you have there is more information can read over on your own.

SINC SITES – Public Computing Labs

(Have them look at the SINC Site Map)

Go to: <http://tit.stonybrook.edu>

- Click on Computer Labs

Explain that SINC Sites are public computer labs in the main academic buildings on campus where students can:

- Print – Explain Printing in the SINC Sites, the Printing System is called Pharos
- Check Email
- Surf the Web
- Write papers, etc...

Have them navigate the SINC Site websites by asking them questions.
 Ex: How many SINC Sites are there on campus?
 What kind of information does each SINC Site website represent?

Discounted/Free Software

Go to: <http://clientsupport.stonybrook.edu/software.shtml>

- Campus Microsoft Agreement for Students
 - Microsoft Office 2007 which includes Word, Access, Power Point, Excel will be available in the Fall of 2007
 - You can get MS Office 2003 now and then upgrade when 2007 comes in.
 - Microsoft Office Home and Student 2007 is \$149.95, but because you are a SB Student your Technology pays for it.

How to get it? Bring your Student ID to Seawolves Market or HSC Library

Do you know how to create charts in Excel? Or design a presentation in Powerpoint? If not, you can learn how by taking an online course in Excel by going SkillSoft: <http://sunv.skillport.com/skillporte/login/login.cfm>

To login:
 username: Stony Brook ID Number
 password: Your initial password is "USBWXYZ", where "WXYZ" is the last four digits of your Social Security Number ("USB" must be in uppercase).

Discounted/Free Software

- Softweb (Central location to download free/discounted software including Antivirus Software)
 Go to: <http://softweb.cc.sunysb.edu/>
- Microsoft Developer Network Academic Alliance (MSDNAA)
 Go to:
<http://www.sinc.stonybrook.edu/helpdesk/msdnaa.shtml>

Purchasing a Computer

PC - (DoIT) Dell Computers has given Stony Brook University below-state pricing, by at least 10%, for their systems.

You must visit <http://www.stonybrook.edu/dellpersonal> then click on Start Shopping under Full Catalog to see the available special offers.

MAC - (DoIT) has set up an easy method to purchase Apple computers and displays at a discount. You can purchase Apple computers for a discount through the Seawolves MarketPlace located just off the main lobby in the Student Activities Center (SAC) or through the online Stony Brook Apple Store at www.apple.com/edu/stonybrook.

MySBfiles (File Storage)

<http://tit.stonybrook.edu/sbdrive.shtml>

Stony Brook University now provides file storage for all students on MySBfiles. MySBfiles is accessible from both on and off campus, from either a workstation in a SINC Site or your own personal computer at home or in the residence halls.


1. 500 MB of Storage Quota
 This is the total amount of storage that can be used per student. EX: This where you can store your papers, data, spreadsheets, images and access them from any place that has a web browser.

HOW AWESOME IS THIS????!!!!!!

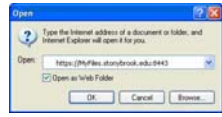
MySBfiles (File Storage) cont...

EXERCISE

1. Log into machine with their Net User ID and Net ID Password.
2. Create a word document.
3. Name the document your Net User ID and save it to your SB Drive.
4. Open up a web browser
 On the File menu, click Open. . .



Be sure to check Open as Web Folder and in the space provided, type the following URL and then click OK:
<https://MyFiles.stonybrook.edu:8443>



▶ MySBfiles (File Storage) cont...

Do you see your file?

6. Save it to your desktop > Open it > Make some changes > Save it as a different name
7. Go back to your SB Drive > Drag your updated file into your MySBfiles
HOW AWESOME IS THIS!!!!

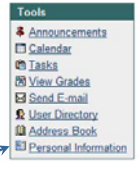
Other Benefits:
Automatic Virus Protection for your Files
 All files on the MySBfiles are protected by anti-virus software. Attempts to copy a file infected with a virus into a directory will most likely result in the file copy being denied.

▶ Blackboard <http://blackboard.stonybrook.edu>

Log in with NetID username and NetID password

Important Things to Show Students to Manage/Customize their Blackboard Portal:

1. How to change their email address to an email they check on a daily basis!
 - Why? Need to make sure you read your email if an instructor emails you via BB!
 - Go to Tools > Personal Information > Edit Personal Information



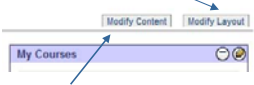
Welcome, Tara

- Tools
 - Announcements
 - Calendar
 - Tasks
 - View Grades
 - Send E-mail
 - User Directory
 - Address Book
 - Personal Information

▶ Blackboard (cont...)

How to Modify the Interface:
 Change the order of the COLOR THEME and the MODULES OF INFORMATION


Click on Modify Layout to change the columns and the color them.



Click on Modify Content to add modules of information that you are interested in (are you interested in SB Sports, Jobs, NY Times?)

▶ Blackboard (cont...)

Hide classes from previous semesters
 Why? Makes your life easier, who wants to see old classes?



ALSO!!! SO Cool!!! You can add an online class that is not in Blackboard so you only have to go to one place to locate all your classes.

▶ Blackboard (cont...)

- In your Freshman 101 Class (ex: GLS 101.01) please go to the class and take the survey that is posted in the Announcement.

Important to always logout of Blackboard and the machines, WHY???

If you need you HELP you can call the Student Help Desk at 631.632.9602 or email helpme@ic.sunysb.edu

Any more Questions?
Good Luck at Stony Brook!!!!