

Fall 2009 – Undergraduate Students - Dates by Topic (Rev. 04/13/09)

Academic Calendars for the Health Sciences Center, the School of Professional Development, the Graduate School and Stony Brook Manhattan are published separately. Complete information is available on the following web sites and telephone numbers.

Health Sciences Center: <http://www.uhmc.sunysb.edu/studserv/calendar.html> or call 631-444-2111
 School of Professional Development: <http://ws.cc.stonybrook.edu/spd/> or call 631-632-7050 – Option #3
 The Graduate School: <http://www.grad.sunysb.edu/> or call 631-632-4723
 Stony Brook Manhattan: <http://www.stonybrook.edu/sb/nyc/> or call 646-472-2000
 Stony Brook Southampton: <http://www.stonybrook.edu/sb/southampton/> or call 631-632-8000

Book Requisition Deadlines
 Mar. 30 – Deadline for requisitions to be submitted to the University Bookstore for Summer 2010
 Apr. 15 – Deadline for requisitions to be submitted to the University Bookstore for Fall 2010
 Oct. 15 – Deadline for requisitions to be submitted to the University Bookstore for Spring 2011

Definitions (see deadlines and restrictions below)
Swap – switch one course for another course of equal credits. Ex: swap MUS 119 (3.0 credits) for ARS 201 (3.0 credits)
Section Change – switch sections within the same course. Ex: switch from PHY 122 section R02 to PHY 122 section R03
Credit Change – change credits on an existing course that allows variable credits. Ex: change from 3.0 to 6.0 credits of MUS 523
Drop-Down/ Move-up – switch within the same subject to a different level of difficulty. Ex: move from MAT 131 to MAT 125
Drop – term used to define the process of dropping individual classes
Withdraw – term used to define the process of dropping all classes, i.e., “withdrawing” from the University.

Date of Drop & Withdrawal	Tuition % Incurred	Tuition % Refunded	Fees % Refunded	Last Day of Tuition % applies
On or Before 9/06/09	0 %	100 %	100 %	Sunday, 9/06/09
9/07/09 - 9/13/09	30 %	70 %	0 %	Sunday, 9/13/09
9/14/09 - 9/20/09	50 %	50 %	0 %	Sunday, 9/20/09
9/21/09 - 9/27/09	70 %	30 %	0 %	Sunday, 9/27/09
On or after 9/28/09	100 %	0 %	0 %	

Re-matriculation	Aug. 21	Last day undergraduates can re-matriculate for the Fall 2009 Semester.
Non-Matriculantes	Aug. 28	Open Enrollment begins for Undergraduate Non-matriculated students (U0).
Credit Limit Change	Aug. 28	Credit limit will be raised to 23 credits for all students with a C.G.P.A. of 3.0 or higher, and no “I”, “R”, “NR”, “Q” or missing grades. (\$20 fee will be automatically billed to students’ accounts for students who enroll in more than 19 credits). Credit limit will be raised to 19 credits for all other students not meeting the above criteria.
Semester Start (Mon.- Fri. Classes)	Aug. 31	First Day of Classes. This includes Stony Brook West Campus, SPD Online Classes, SUNY Learning Net courses, Southampton and Manhattan Campus & Locations.
Late Registration	Aug. 31	Late Registration begins. \$40 fee applies to all students who are not enrolled in at least one course before August 31. This includes students enrolling in Stony Brook West Campus, SPD Online, SUNY Learning Net, Southampton, and Manhattan classes.
Senior Auditing	Sept. 2	Senior Auditing Program registration and start of program. Call 631.632.7063 for more information.
Waitlist Deadline	Sept. 4	Last day students can place themselves on a waitlisted course. Reminder: Students, who place themselves on a waitlist and change their intent to register, MUST DROP themselves from the Waitlist. If students are registered from the waitlist, students are responsible for any Tuition Liability incurred.
Ugrad. Students Enrolling in Grad. Courses	Sept. 4	Last day for undergraduates in an Accelerated Bachelors/Masters Degree Program to submit a petition to the Graduate School to enroll in graduate courses.
Drop, Withdraw (Without Tuition Liability)	Sept. 6	Last day to drop a class or withdraw from the university without tuition liability. Service offices are closed on weekends. Dropping individual courses must be done via Solar System; students withdrawing from the university or taking a leave of absence must submit a Withdrawal/LOA Request Form to the Registrar’s Office (form may be faxed or mailed). Withdrawals/LOA’s will be processed based on date fax received or based on the postmarked date. Date must be PRIOR to the 9/06/09 deadline to avoid tuition liability. For form visit: www.stonybrook.edu/registrar
No Classes	Sept. 7	Labor Day (Observed) – NO CLASSES IN-SESSION
Semester Start (Sat. Classes)	Sept. 12	First Day of Saturday Classes. This includes Stony Brook West Campus, SUNY Learning Net courses offered through SBU, and Manhattan Campus.
Drop, Withdraw (Without a “W”) (Close of Business Day – 4:00PM)	Sept. 14	Last day to drop or withdraw from the university without a “W” (withdraw) recorded on student record. Student is liable to pay pro-rated tuition and all fees. All drops must be processed by the close of business day (4 PM).
Adding Classes / Swaps/ Late Reg. Ends (Close of Business Day – 4:00PM)	Sept. 14	Last day to add classes and process a swap. Tuition Liability may apply if student reduces credit load. (Tuition schedule at website: www.stonybrook.edu/bursar). End of late registration. All changes must be processed by the close of business day (4 PM).
Full-time / Part-Time Status (Close of Business Day – 4:00PM)	Sept. 14	Last day to change status to or from full-time or part-time status. All changes must be processed by the close of business day (4 PM).
Apply for Graduation	Sept. 14	Last day for Fall (December) and Winter (January) degree candidates to apply for graduation. West Campus Undergraduates must apply online via Solar (Click on the “Apply for Graduation” Link on your homepage.) Only Seniors (U4) who have completed (posted to their records) at least 108 credits (or greater) with a declared major will be eligible to apply.
No Classes after 5 PM	Sept. 18	Rosh Hashanah (Observed) – NO CLASSES after 5:00 PM
No Classes	Sept. 19- 20	Rosh Hashanah (Observed)
Declaration of Major (TAP)	Sept. 21	Last day for Juniors (57 credits or more) to declare a primary major to satisfy TAP requirements.

students)		For form visit: www.stonybrook.edu/registrar For TAP Information visit: www.stonybrook.edu/registrar/tap
No Classes	Sept. 28	Yom Kippur (Observed) – NO CLASSES IN-SESSION
Correction Day	Sept. 29	CORRECTION DAY: Classes follow a Monday schedule.
Drop-down / Move-up CHE Courses (Close of Business Day – 4:00PM)	Oct. 2	Last day to process a drop-down or move-up for selected CHE Courses. Students must have signed form with instructor approval. All changes must be processed by the close of business day (4 PM).
Drop-down / Move-up PHY Courses (Close of Business Day – 4:00PM)	Oct. 9	Last day to process a drop-down or move-up for selected PHY Courses. Students must have signed form with instructor approval. All changes must be processed by the close of business day (4 PM).
Drop-down / Move-up MAP/MAT Courses (Close of Business Day – 4:00PM)	Oct. 23	Last day to process a drop-down or move-up for selected MAT and MAP Courses. Students must have signed form with instructor approval. All changes must be processed by the close of business day (4 PM).
("I") Removal	Nov. 1	Last day for removal of Incomplete grades from the Spring and Summer 2009 Terms.
NR to NF Conversion	Nov. 1	Deadline to resolve NR grades for the Spring and Summer 2009 Terms.
Section Changes/ Credit Changes (Close of Business Day – 4:00PM)	Nov. 2	Last day to process a Section Change or Credit Change for an enrolled course. Section change/Credit change form with appropriate signatures required for processing. Petition required after this date. All changes must be processed by the close of business day (4 PM).
Pass / No Credit (Close of Business Day – 4:00PM)	Nov. 2	Last day to change a class to or from the Pass/No Credit (P/NC) option. Full-time students are limited to 8.0 credits of P/NC and part-time students are limited to 4.0 credits of P/NC. NOTE: STUDENTS WHO EXCEED these limits , the P/NC option will be administratively removed for the last course(s) for which the P/NC option was selected. NOTE: There is NO petition process to change a class to or from the P/NC option after the deadline. All changes must be processed by the close of business day (4 PM).
Dropping Classes (Close of Business Day – 4:00PM)	Nov. 2	Last day to drop a course. ("W" will be recorded). Full-time students must remain full-time with a minimum of twelve (12.0) credits. Full-time students wishing to drop below 12 credits must petition. All changes must be processed by the close of business day (4 PM).
Advance Registration (Subject to change)	Nov. 9	Advance registration tentatively set to begin for Winter and Spring 2010 Semesters. Go to website for enrollment schedule: http://www.stonybrook.edu/registrar/class-schedules.shtml
Thanksgiving Break	Nov. 25-29	Thanksgiving Break – NO CLASSES IN-SESSION
Mon-Fri Classes End	Dec. 11	Last day of class for any courses that are held Mondays through Fridays
University Withdrawal	Dec. 11	Last day to withdraw or take a leave of absence from the University. Completion of Withdrawal/LOA Request Form is required. Visit website for form: http://stonybrook.edu/registrar/forms.htm
Saturday Classes End	Dec. 12	Last day of class for any courses that are held on Saturdays.
Finals for Mon – Fri Classes	Dec. 14-21	Finals held for Monday through Friday Courses. No Weekend Exams for Mon-Fri Classes. For schedule go to Final Exam Schedule link at the Registrar's Website. www.stonybrook.edu/registrar
Finals Sat. Classes	Dec. 19	Saturday Finals held during regular scheduled class time.
End of Term	Dec. 21	End of Term; Last day of Finals.
Commencement	Dec. 22	University Graduation Ceremony