Molecular and Cellular Biology Graduate Program
OFFICIAL RECORD of ANNUAL THESIS COMMITTEE MEETING

Name of Student: _____ Year of Matriculation: _____
Name of Advisor: _____ Date of Meeting: _____

☐ First Meeting ☐ Interim Meeting ☐ Last Meeting
Pass, Conditional pass, Fail (Circle one)

RESEARCH PROGRESS: (Completed by Committee Chair)
1) The student is on track for completion of PhD in: ☐ 1 YR ☐ 2 YRS or ☐ Greater than 2 YRS
2) Discuss student’s strengths and weaknesses:

3) List goals met from previous meeting (if applicable):

4) List goals to achieve by the next scheduled meeting:

5) Next meeting recommended: ☐ 6 Months ☐ 9 Months ☐ 12 Months

CAREER GOALS: (Completed by Committee Chair)
1) Describe steps toward career preparations:

NAMES AND SIGNATURES OF OTHER COMMITTEE MEMBERS PRESENT:
1) ___________________________ ___________________________ Signature
   Thesis Committee Chair

2) ___________________________ ___________________________ Signature
   Print Name

3) ___________________________ ___________________________ Signature
   Print Name

Advisor’s signature Student’s signature

The chairperson is responsible for a summary of the proceeding of these meetings and its submission to the Program office.