

Library Services for Instructors

The Library Instruction Program provides:

- ◆ Free workshops for students, faculty and staff
- ◆ Curriculum-integrated instruction sessions to meet the needs of a specific course or assignment
- ◆ Individualized instruction for groups of 5 or more
- ◆ Print, interactive online and video tutorials

For more information, visit us @

www.stonybrook.edu/library/services/instruction/

or contact Janet Clarke @ 632-1217 or

janet.clarke@stonybrook.edu.



Circulation Information

- ◆ Your Stony Brook ID card is also your library card.
- ◆ Graduate students and instructors can check out up to 98 books at one time and have them for the entire semester, except for materials from branch libraries which are available for 30 days.
- ◆ Materials can be renewed up to 3 times provided no one else has recalled the material. Materials can be renewed online through the library catalog, STARS.
- ◆ Fines are \$0.25 a day, \$85 a book. Borrowing privileges are suspended once fines reach \$5.
- ◆ Patrons may recall resources that are checked out to another patron. That patron then has two weeks to return the material or be subjected to additional fines. Recalls may be placed online using the library catalog, STARS.

Library Resources for Graduate Students



STONY BROOK UNIVERSITY LIBRARIES

www.stonybrook.edu/library/

Frank Melville Jr. Memorial Library

Stony Brook, NY 11794-3331

Phone: 631-632-7110

Branches

- ◆ **Chemistry Library**, 2-7150
- ◆ **Marine & Atmospheric Science Information Center (MASIC)**, 2-8679
- ◆ **Mathematics, Physics, Astronomy Library**, 2-7145
- ◆ **Music Library**, 2-7097
- ◆ **Science & Engineering Library**, 2-7148
- ◆ **Stony Brook Southampton Library**, (631) 632-5004

About Our Collection

The library has over 2 million volumes; more than 300 research databases; 57,600 e-journals; 2,500 e-books; 10,000 CDs and over 6,000 films.

The entrance to the Main Stacks is located on the 3rd floor of the Melville or Main Library. The Stacks are home to the library's Arts & Humanities, and Social Sciences collections. Study space is also available.



Off-Campus Access to Library Resources

The library's web-based resources are available from off-campus. When prompted for a username and password, use your Stony Brook **NetID** and **password**.

Log into SOLAR using your Stony Brook ID number and SOLAR password to determine your NetID.

Reference Services

Ask a Librarian

You can get help from a librarian even if you are not on-campus. Click on the Ask a Librarian link on the [library's website](#), call (631)632-7110 or email askalibrarian@notes.cc.sunysb.edu.

Reference Desk

Located in the Central Reading Room. Reference librarians, print reference material and the bulk of our microform collection are available to help you with your research.

Subject Specialists

A list of subject specialists is available at www.stonybrook.edu/library/about/staff&dept/collection_dev.html.

Additional Services

Interlibrary Loan (ILL)

- ◆ Books, articles and other materials not held by Stony Brook may be borrowed from other participating libraries.
- ◆ This service is free and requests can be made from the [ILL/Document Delivery link](#) on the library homepage or directly through WorldCat using the *Request item through ILL* link.
- ◆ Click on the *First Time Users* link on the lower left of the screen to set up an account.

Inter-Campus Delivery

- ◆ Students, staff and faculty may request circulating items from Libraries at other Stony Brook campuses. See <http://stonybrook.edu/~library/services/intercampus.html> for more information.

Additional Resources

Special Collections & University Archives

- ◆ Holdings include more than 20,000 volumes, 400 collections, and 650 historic maps.
- ◆ The University Archives includes printed, manuscript, and ephemeral materials created by the Stony Brook community.
- ◆ Access to Special Collections and Archives is available by appointment only.

Government Documents

- ◆ The collection, including a small law library, is located on the second floor of the Melville library.
- ◆ The library provides information from a variety of Federal, State, Suffolk County and international agencies.
- ◆ For more detailed information, see www.stonybrook.edu/library/collections/collections/govdocs.html.

Health Sciences Library

- ◆ Students also have access to print and online resources from the library at the Health Sciences Center.
- ◆ For more information, see their website at www.hsclib.sunysb.edu/.

Research Databases

- ◆ Over 300 research databases available.



- ◆ Access databases from the library homepage, www.stonybrook.edu/library, and clicking on the [Databases](#) link.



- ◆ Select by Subject using the drop down menu to see a list of relevant databases.



- ◆ Search by Title by selecting the first letter of the database title from the A-Z list.



- ◆ Many databases allow you to set up alerts by email or RSS feed in order to maintain current awareness on a topic. Alerts can be created for specific searches or for new issues of a journal. Check on the database's Help link for more specific information.



- ◆ For a complete list of all the library's databases, see http://an5qy7ag4q.cs.serialssolutions.com/?SS_LibHash=AN5QY7AG4Q&searchBy=database.



STARS, the Library Catalog

- ◆ Use [STARS](#), the library catalog, to find books, journals, DVDs, and music available at Stony Brook University or as part of the SUNY Shared Collection.
- ◆ Access the catalog from the Library Catalog link or the STARS logo on the library homepage.
- ◆ A variety of search options, including Keyword, Title, Author, etc., are available using the Basic Search.
- ◆ For additional search options, including Format, Date and Language, use the Advanced Search option.
- ◆ From the catalog, use the Sign-In link in the upper right corner and then click on the [My Account](#) link in red on the next page to access your account information and renew material online, up to three times.
- ◆ Use the New Books link on the top of the page to check for recent acquisitions in your field.
- ◆ The Journal Catalog link allows users to easily locate the library's print and electronic journals.
- ◆ The Course Reserves link allows users to quickly locate materials that instructors have put on reserve. Be sure to check the Location column as some material is located in branch libraries.
- ◆ Remember: Journal titles ARE available in STARS but individual articles ARE NOT. For articles, use the Databases link.

Galaxy, Federated Research Tool

- ◆ [Galaxy](#) is the library's federated search tool that allows users to search multiple databases at one time, saving you time and helping you discover new resources.
- ◆ A Galaxy Quick Search box is available on the library homepage and on Blackboard.



- ◆ For more information about Galaxy see www.stonybrook.edu/library/aboutgalaxy/.

E-Journals

- ◆ Over 57,600 E-Journals available.
- ◆ If you know the title of the journal you are looking for, use the [E-Journals](#) link from the library homepage, then Find by Title to see which databases provide access to the journal.
- ◆ Be sure to check date ranges provided as date coverage varies by database.
- ◆ You may also Browse by Subject to see E-Journals relevant to your area of study.
- ◆ Use the [Citation Linker](#) link on the E-Journals page if you have the full citation for an article.

E-Books

A full list of our e-Book collections is available at www.stonybrook.edu/library/eresources/ebooks.

Individual titles may also be available through STARS.

Highlights

- ◆ **netLibrary** Includes reference books, scholarly monographs, fiction and nonfiction books.
- ◆ **Safari Tech Books Online** Covers current business and technology titles.
- ◆ **Oxford Scholarship Online** Provides over 2,000 books published by Oxford University Press on a variety of subjects.
- ◆ **Google Books** Contains full contents of many out-of-copyright books and table of contents for more current books.

E-Reference

Reference material is also available online, both general and subject-specific. Click on the Reference Shelf link from the library homepage to access the following collections:

- ◆ **Oxford Reference Online** Includes *The Oxford Dictionary of English*.
- ◆ **Gale Virtual Reference Library**

Microforms Guide

Microforms Holdings: A Select List provides a partial list of the Libraries' collections of microform material.

Google Scholar

- ◆ Provides a search of scholarly literature across many disciplines and sources, including theses, books, abstracts and articles.
- ◆ Available at scholar.google.com/.
- ◆ Click on the Scholar Preferences to include Stony Brook University and WorldCat under **Library Links**. This will allow you to access the fulltext of articles when available.
- ◆ **Note:** Google Scholar should not be used exclusively as many databases do not allow it to access their content.



Utilizing Other Libraries

RLG - Research Libraries Group

- ◆ Through Stony Brook's membership in the Research Libraries Group (RLG), individuals with a University ID card are allowed reference privileges, including access to library facilities and collections, at regional university libraries, including Columbia, Yale, Princeton, and New York Universities.
- ◆ For a full list of participating libraries, see www.oclc.org/programs/partnership/roster.htm.
- ◆ Borrowing privileges are generally NOT extended.

Research Loan Program (RLP)

- ◆ The Research Loan Program (RLP) enables patrons of libraries which belongs to the Long Island Library Resources Council (LILRC) to borrow books from another LILRC member library which also participates in RLP.
- ◆ For a full list of participating libraries, see www.lilrc.org/progs/vce/rlplist.php.

New York Public Library (NYPL)

- ◆ See <http://www.nypl.org/books/cards.html> for information on how to obtain a NYPL library card or a Research Libraries' ACCESS card.