

Manage Spam

SPAM is unwanted Internet advertising. It is invasive and can consume your e-mail resources. [Learn more about SPAM.](#)

The Division of Information Technology has implemented a SPAM filtering system which will scan inbound e-mail messages destined for DoIT servers for content that could be SPAM. If it is determined to be SPAM, the e-mail will be deleted and will NOT be delivered to your *Inbox*.

The SPAM filters are continuously being updated. If you continue to receive mail that you consider to be SPAM you can send it for review by doing the following (if you are a Lotus Notes user):

- Select the message in your *Inbox*
- Click the **Actions** menu and choose **This is SPAM**

The message will be reported as SPAM and moved to the **Junk folder**. You must go to your **Junk folder**, review the messages and delete them to permanently get rid of them.

