OPEN CLASS LISTS

- Alphabetical by Course
- Organized by Meeting Pattern
HOW TO READ THE OPEN CLASS LIST...

- Class Number: 41541 – Registration Number
- Subject: ECO
- Catalog: 303 – Course Number
- DEC Designator: F Social & Behavioral Sciences
- Credits: 04
- Course Description: Intermed. Microeconomic Theory
- Section: R03 – Recitation
- Meeting Pattern 1: TH 09:50 am—10:45 am
- Auto Enroll: 02 – Lecture
- Meeting Pattern 2: TUTH 02:20 pm—03:40 pm
ENROLLING IN CLASSES

- Click *Student Records & Registration*
- Select *Enrollment*
- Click on *Enrollment: Add Classes*
- Select *Fall 2015*
- Click *Continue*

*Now you will see the Enrollment Shopping Cart. You are NOT officially enrolled in classes which appear in your shopping cart*
ENROLLING IN CLASSES (CON’T)

- If you know the 5 digit **CLASS NBR** enter it in the box and click the green **ENTER button**. If **not**, you may search for classes by clicking “search”

- Click the **Select Class** button next to the class that you would like to enroll in (Also, on the screen labeled “Class Preferences,” you can click the box to Waitlist yourself if the class is full).

*REMEMBER if you add a multi-component class, class that has a lecture (LEC) and a recitation (REC), you will automatically be enrolled into the corresponding LEC when you select the REC OR you may select the LEC and then you will be prompted to choose a REC*
ENROLLING IN CLASSES (CON’T)

- BE SURE to read Class Notes. They contain important information about the class, including any prerequisites.
- Select Next to add this class to your shopping cart. This class is now added to your shopping cart. HOWEVER, you are still NOT officially enrolled! You can continue searching and adding more classes.
- Once you are happy with all of the classes in your shopping cart, you are ready to be enrolled. Click “Proceed to Step 2 of 3.”
- Classes are now displayed for Final Review. Now click “Finish Enrolling.”
ENROLLING IN CLASSES (CON’T)

- A GREEN √ will appear in the status column if you successfully added the class
- A RED √ will appear if there was an error and you were unable to add the class
- BE SURE TO CLICK “My Class Schedule” to ensure you have a schedule and print your class schedule!