Guidelines to Submitting Recommendations Using Apply Yourself

1. In order to submit an application for Study Abroad, two academic references are required. References must be provided by an academic source, more specifically a professor, graduate teaching assistant, or an academic advisor who can attest to the student’s academic ability.

2. For programs requiring language proficiency, a third letter of recommendation must provide proof of proficiency, which is to be filled out by a professor or a professional with experience in the target language.

3. Apply Yourself requires students to fill out the name and email address of their recommenders. The Apply Yourself software will automatically send an email to the address provided, and recommenders will be required to submit electronically.

4. Students will be able to submit their application after filling out the required fields on the application. Please note students DO NOT have to wait for their references to submit in order to submit the application.

5. Students are asked not to submit paper recommendations to the Study Abroad Office and to refer questions about recommendations to the relevant study abroad advisor.