WELCOME NEW MASTER’S STUDENTS!
Presenters

Ken Lindblom, Associate Dean
Academic Programs
School of Professional Development

Kim Giacalone, MA’11, Director
Marketing and Communications
School of Professional Development
Agenda

• Welcome
• Program overview
• Teacher certification
• Expectations
• Advisement
• Enrollment information
• Resources
• Staying connected
• Q & A
About Stony Brook

QUICK TAKE
• 25,272 students
• >2500 faculty
• >140 graduate programs

ACCOLADES
• Among the top 100 universities in the nation (U.S. News & World Report).
• Member of the invitation-only Association of American Universities, comprising the 62 leading research institutions in North America.
• Proud home to Nobel laureates, Guggenheim fellows and MacArthur grant winners.

View of the Wang Center from the academic mall.
An air of RESPECT
Stony Brook University Tobacco-Free

stonybrook.edu/commcms/tobaccofree
About the School of Professional Development

• Stony Brook’s School for working professionals is home to the most of the teacher education programs at SBU

• 11 MAT programs in English, Foreign Language, Mathematics, Science and Social Studies

• 2 Post-Master’s Advanced Graduate Certificates: Educational Leadership (School District and School Building Leadership) and School District Business Leadership
Teacher Education at Stony Brook

• Distributed model
• Content focused
• Diverse teaching faculty and research experts
• Strong partnerships with schools throughout the region
Planning Your Course of Study
# MAT Program Pages

<table>
<thead>
<tr>
<th>Program</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matenglish.html">www.stonybrook.edu/spd/graduate/matenglish.html</a></td>
</tr>
<tr>
<td>Foreign Languages</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matfl.html">www.stonybrook.edu/spd/graduate/matfl.html</a></td>
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<tr>
<td>Mathematics</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matmath.html">www.stonybrook.edu/spd/graduate/matmath.html</a></td>
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<tr>
<td>Science</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matscience.html">www.stonybrook.edu/spd/graduate/matscience.html</a></td>
</tr>
<tr>
<td>Social Studies</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matss.html">www.stonybrook.edu/spd/graduate/matss.html</a></td>
</tr>
</tbody>
</table>
MAT Program Web Pages

• Core education courses
• Discipline-specific content courses
• Discipline-specific methods courses
• Student teaching information
• Required exams and other certification information
Planning Your Course of Study

• Students have five years to complete the degree.
• Suggested full-time load is four courses (12 credits) per term.
• Students who are receiving financial aid (student loans) must enroll in at least 6 credits.
• For course sequencing and other academic advising, contact your academic advisor.
University Badges

- Digital micro-credentials that signify expertise in a particular competency
- Over a dozen digital badges for educators, with more in development
- Display on LinkedIn, Facebook, Twitter or digital portfolio
- More information at: www.stonybrook.edu/spd/badges
Policies & Procedures
Student Teaching

• After all other coursework is complete
• Application required
• Long Island placements based on preference
• New York City option (SUTEC)
Examinations, Fingerprinting and edTPA

• Examinations
  • Academic Literacy Skills Test (ALST)
  • Educating All Students Test
  • Content Specialty Test (CST)

• Fingerprinting

• Educative-Teacher Performance Assessment (edTPA)
Required Workshops

• Training in Identifying and Reporting Suspected Cases of Child Abuse and Maltreatment
• Identification and Referral of Substance Abuse
• Dignity for All Students Act (DASA)
• School Violence (Project Save)
TEACH Account

• The New York State Education (NYSED) TEACH system administers all information relating to certification: www.highered.nysed.gov/tcert/
• All students must submit their educational credentials, fingerprint clearance and other required information.
• Review our info packet at www.stonybrook.edu/spd/graduate/teach.html
### Program Directors

<table>
<thead>
<tr>
<th>Teaching: Biology</th>
<th>Dr. Zuzana Zachar</th>
<th><a href="mailto:zuzana.zachar@stonybrook.edu">zuzana.zachar@stonybrook.edu</a></th>
<th>631-632-8970</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching: Chemistry</td>
<td>Dr. Susan Oatis</td>
<td><a href="mailto:susan.oatis@stonybrook.edu">susan.oatis@stonybrook.edu</a></td>
<td>631-632-1571</td>
</tr>
<tr>
<td>Teaching: Earth Science</td>
<td>Dr. Gilbert Hanson</td>
<td><a href="mailto:gilbert.hanson@stonybrook.edu">gilbert.hanson@stonybrook.edu</a></td>
<td>631-632-8210</td>
</tr>
<tr>
<td>Teaching: English</td>
<td>Dr. Nicole Galante</td>
<td><a href="mailto:nicole.galante@stonybrook.edu">nicole.galante@stonybrook.edu</a></td>
<td>631-632-4236</td>
</tr>
<tr>
<td>Teaching: French</td>
<td>Dr. Prosper Sanou</td>
<td><a href="mailto:prosper.sanou@stonybrook.edu">prosper.sanou@stonybrook.edu</a></td>
<td>631-632-7440</td>
</tr>
<tr>
<td>Teaching: German</td>
<td>Dr. Robert Bloomer</td>
<td><a href="mailto:robert.bloomer@stonybrook.edu">robert.bloomer@stonybrook.edu</a></td>
<td>631-632-7369</td>
</tr>
<tr>
<td>Teaching: Italian</td>
<td>Dr. Irene Marchegiani</td>
<td><a href="mailto:irene.marchegiani@stonybrook.edu">irene.marchegiani@stonybrook.edu</a></td>
<td>631-632-7440</td>
</tr>
<tr>
<td>Teaching: Mathematics</td>
<td>Dr. Lisa Berger</td>
<td><a href="mailto:lisa.berger@stonybrook.edu">lisa.berger@stonybrook.edu</a></td>
<td>631-632-8278</td>
</tr>
<tr>
<td>Teaching: Physics</td>
<td>Dr. Robert McCarthy</td>
<td><a href="mailto:robert.mccarthy@stonybrook.edu">robert.mccarthy@stonybrook.edu</a></td>
<td>631-632-8086</td>
</tr>
<tr>
<td>Teaching: Spanish</td>
<td>Dr. Adrian Perez Melgosa</td>
<td><a href="mailto:adrian.rerezmelgosa@stonybrook.edu">adrian.rerezmelgosa@stonybrook.edu</a></td>
<td>631-632-6877</td>
</tr>
<tr>
<td>Teaching: Social Studies</td>
<td>Dr. Lawrence Frohman</td>
<td><a href="mailto:lawrence.frohman@stonybrook.edu">lawrence.frohman@stonybrook.edu</a></td>
<td>631-632-7686</td>
</tr>
</tbody>
</table>
Expectations
Academic Expectations

• Be an active participant in class.
• Meet all assignment deadlines.
• Focus on the quality of your writing – including grammar & spelling, organization, depth of argument, intellectual engagement, and academic integrity. Seek help and get feedback.
• Maintain good academic standing with a minimum GPA of 3.0 (graduate, cumulative and in the program).
• Hone your research and citation skills: seek training and understand the Academic Honesty Policy.
Academic Honesty

• Cornerstone of all academic and scholarly work.
• Stiff penalties for students who are found responsible.
• Often, accused students do not know how to properly cite their sources (but they are still found responsible).
• Consider viewing a recorded Citation Skills Workshop at guides.library.stonybrook.edu spd/home or registering for a live webinar in September.
Online Learning at SPD

• Classes offered in an asynchronous graduate seminar format in 10-week terms.
• Be mindful of workload: Each course requires about 10-15 hours per week.
• Be prepared to log-on and post on at least three separate days per week (but most students log in daily).
• Have a back-up plan: Print out material, back-up files, and find other resources for computing and Internet connectivity.
• Courses are “open” in Blackboard about two weeks prior to the start of the term.
Administrative Expectations

• Students are responsible for knowing and abiding by all SPD/SBU policies and deadlines (refer to Academic Calendars, SOLAR, Student Accounts website, and the Graduate Bulletin/SPD Supplement).
• Check SOLAR for Messages and Holds.
• Proactively search for information on the SPD Website and SOLAR and seek help when needed.
• When contacting a University office, please include your SB ID and program name.
Administrative Expectations (cont)

• File for graduation in SOLAR at the start of your last term! Details on our website at www.stonybrook.edu/spd/current/graduation.html

• Start using your Stony Brook email account: my.stonybrook.edu/
# SBU Email

<table>
<thead>
<tr>
<th>Primary</th>
<th>Social</th>
<th>Promotions</th>
<th>Updates</th>
<th>Forums</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blackboard Administr.</td>
<td>eep. SPD Online Support: New Post - Course not show!</td>
<td>10:36 pm</td>
<td></td>
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<tr>
<td>Green, James K.</td>
<td>Re: Orientation Webinar: Registration Confirmation &amp; Access</td>
<td>6:21 pm</td>
<td></td>
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<tr>
<td>Green, James K.</td>
<td>Re: Orientation Webinar: Registration Confirmation &amp; Access</td>
<td>6:05 pm</td>
<td></td>
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<tr>
<td>Kristy Arnold</td>
<td>Re: CEK 504 Williams - Hi Kim, I did speak with this student</td>
<td>5:58 pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>me</td>
<td>Adobe Connect - Chat Transcript from SPD - Kimberly Giacchino</td>
<td>5:58 pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kristy Arnold</td>
<td>I will be out of the office on Monday, August 19. Re: CEK 504</td>
<td>5:49 pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carolyn Jankowski</td>
<td>Fwd: [registrar_scheduling_staff] SPD Cancellation Request</td>
<td>5:08 pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lori Lyons</td>
<td>AGC Advisement Sheets - Hi Kim - Should you need them?</td>
<td>2:43 pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shawna Nielsen</td>
<td>Re: Recycling Toner - Hi All, Please see email below. Did you</td>
<td>2:13 pm</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Tabbed Interface
SPD Academic and Events Calendars

Add the calendars below to your Stony Brook Google Apps account by clicking on the button at the bottom of each calendar. You can also add the calendar on your iPhone or Android device.

Academic Calendars

**Graduate Calendar** (printable; Registrar's Website) | **Winter Session**

**Graduate Academic Calendar**

Calendar page at stonybrook.edu/spd/graduate/calendar
Advisement and Assistance

Academic Advisement
See your program director

International Students
Visa and Immigration Services
www.stonybrook.edu/visa
VIS@stonybrook.edu
631.632.4685

Online Learning Support
www.stonybrook.edu/elearning
spd_elearning@stonybrook.edu

Financial Aid
www.stonybrook.edu/finaid/
finaid@stonybrook.edu
631.632.6840

Teacher Certification & Graduation Clearance
www.stonybrook.edu/spd/graduation
spd_graduationandcertification@stonybrook.edu
631.632.7055
Resources For This Section

• SPD Website: http://www.stonybrook.edu/spd
• Graduate Bulletin/SPD Supplement:
  http://www.stonybrook.edu/spd/bulletin
• Office of E-Learning Website:
  http://www.stonybrook.edu/spd/elearning
• Grad/SPD Academic Calendar:
  http://www.stonybrook.edu/spd/graduate/calendar
Enrollment Information
Course Information

• SOLAR – Descriptions, Schedules and Textbooks
  www.stonybrook.edu/solar
• Registrar Website: Printable PDFs
  www.stonybrook.edu/registrar
• SBU Class Find – Fast way to look at schedules without logging in.
  http://classfind.stonybrook.edu/vufind/
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Instructor</th>
<th>Credit</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEA518.L01</td>
<td>Metal Casting</td>
<td>Richholt, Dan</td>
<td>3.0</td>
<td>TUTH</td>
<td>05:30PM-08:55PM</td>
<td></td>
</tr>
<tr>
<td>CEA529.S30</td>
<td>Music and the Brain</td>
<td>Pace, Peter A</td>
<td>3.0</td>
<td>FLEX</td>
<td>01:00AM-01:00AM</td>
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<tr>
<td>CEA533.L01</td>
<td>Topics Art Studio Theory/Prac</td>
<td>Paradies, Jason</td>
<td>3.0</td>
<td>TUTH</td>
<td>05:30PM-08:55PM</td>
<td></td>
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<tr>
<td>CEA542.L01</td>
<td>Stony Brook Wind Ensemble</td>
<td>Engel, Bruce E</td>
<td>1.0</td>
<td>W</td>
<td>06:50PM-09:50PM</td>
<td></td>
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<tr>
<td>CEA542.L01</td>
<td>Stony Brook Wind Ensemble</td>
<td>Engel, Bruce E</td>
<td>1.0</td>
<td>W</td>
<td>06:50PM-09:50PM</td>
<td></td>
</tr>
</tbody>
</table>
SOLAR

SOLAR is Stony Brook University’s enterprise-wide, self-service system which provides faculty, staff, and students with online access to manage personal information. Students use SOLAR to register for classes, print schedules, view and pay bills, update personal contact information, view transcripts, and submit student employment timesheets. Employees use SOLAR to update personal contact information, view vacation/sick accruals, print class rosters, submit grades, and much more.

Frequently Asked Questions

- How do I change my email address in SOLAR?
- How do I change my emergency contact information in SOLAR?
- How do I navigate SOLAR?
Get Cleared for Take-Off

SOLAR SYSTEM

- Action Center
  - Holds: No Holds.
  - To Do List: No To Do’s.

- Message Center
  - new message(s) read message(s)

- New Messages
  - Fall 2013 Billing Statement
  - Summer 2013 Billing Statement

Home Page

- SB Alert Emergency Information
- Security and Personal Data
- Elections
- Student Records & Registration
- Campus Financial Services
- Campus Housing
- Student Employment Service
Common Enrollment Blocks (or Holds)

• Proof of Health Insurance
• Signing the Financial Responsibility Statement
• Enrollment in SB Alert
• Proof of MMR Immunization
• Missing Training – HAVEN
When to Enroll

- Enroll as soon as you are eligible and according to your enrollment appointment.
- Summer and Fall enrollment begins in early April.
- Spring and Winter enrollment begins in early November.
- SPD seldom schedules Winter courses.
- Clear up any blocks you may have before registration begins.
- Don’t worry about payment (yet). Secure the courses you need; the bill isn’t due until the close to the start of class.
A Word About Waitlists

- The majority of online courses will eventually fill.
- If the course you want is full, add your name to the waitlist.
- If someone drops, you will be enrolled automatically.
- If enough people are on the list, a new section may be opened.
- Note: You are financially responsible for any course that you enroll in via the waitlist.
A Word About Cancellations

• SPD does not run courses with fewer than 10 students.
• Enroll early – we start cancelling under-enrolled courses about four weeks prior to the start of class.
• Check the enrollment in your course by clicking on the course’s title in SOLAR.
• If the course is still under-enrolled four weeks prior to the start of class, consider adding a second course as a back-up.
Textbooks

• You can buy your books anywhere, but Amazon is now Stony Brook’s official textbook provider: stonybrooku.amazon.com
• Search by ISBN (found in SOLAR and ClassFind)
• Home delivery plus Amazon lockers for pick-up
• Our campus bookstore will now exclusively sell supplies and SBU memorabilia
Surviving Last Period on Fridays and Other Desperate Situations
by Cheryl Miller Thurston
Paperback
$15.95 Prime
Only 10 left in stock - order soon.
More Buying Choices
$0.01 used & new (42 offers)

Search Feedback
Did you find what you were looking for?
Yes  No

If you need help or have a question for Customer Service, please visit the Help Section.
Resources Mentioned in This Section

• SOLAR: http://www.stonybrook.edu/solar

• SOLAR Navigation Tips:
  http://it.stonybrook.edu/help/kb/navigating-solar-tip-and-tricks

• SOLAR FAQs/Tutorials:
  http://it.stonybrook.edu/services/solar/solar-for-students
Learner Support Resources
Your NetID

• Accesses all of the online resources not available in SOLAR: Blackboard, SB Connect, E-mail, Google Drive, Library Resources, SoftWeb, etc.

• Combination of your first initial and last name.

• Created for you – you need to log into SOLAR to create your NetID password.

See video at https://youtu.be/ioI3UhVd6fw
blackboard.stonybrook.edu
Blackboard Browsers

- Use Firefox, Safari or Chrome (in that order of preference)
- The list includes Internet Explorer, but those of us who do tech support find that students report issues when they use that browser
- Available for most mobile devices—
  [http://it.stonybrook.edu/help/kb/blackboard-mobile](http://it.stonybrook.edu/help/kb/blackboard-mobile)
Blackboard Tutorials

• Short video tutorials on every function within Blackboard.
• Access through the SPD Online Support course within Blackboard or bookmark the following: [http://ondemand.blackboard.com/students.htm](http://ondemand.blackboard.com/students.htm)
SPD Library Guide

School of Professional Development

This guide is designed to help students in the School of Professional Development with their research.

Where To Start?

The purpose of this guide is to help students find appropriate materials for doing graduate level research.

Use the left-side navigation tabs to learn more:

- Find Articles - Find scholarly, academic, peer-reviewed, popular, and news articles on your research topic.
- Find Books - Find print and eBooks related to your topic.
- Where Can I Find...? - Where to look for the type of information you need.
- What Do I Do When...? - Ways to resolve various search problems.
- Research Tutorials - Interactive and video tutorials to help you with your research.
- Citation/Plagiarism - Find out about tools and sites that offer help with handling citation.
- Educational Leadership Program - Provides a list of recommended databases for doing research in educational leadership.
- Higher Education Administration - Provides a list of selected eJournals titles relevant to the Higher Education Administration (HEA) program. You can also search for a specific journal title.
- Human Resources - Provides a list of selected eJournals titles and databases relevant to the Human Resources program. You can also search for additional titles.

The Chronicle of Higher Education

The Chronicle of Higher Education is the number one source of news, information, and jobs for college and university faculty members and administrators.

Off-Campus Access

Use your NetID and password to access library resources when off-campus.

Circulation Services for Distance Learners

- West Campus Libraries: Distance Learning Students
- Policies on loaning material to distance learners.

guides.library.stonybrook.edu/spd/
Library Instructional Resources

• On-campus and online workshops delivered by instructional librarians. Register at http://library.hsclib.sunysb.edu/instruction

• Webinars are recorded or offered in the Fall:
  Research Skills for SPD Students, Date TBD
  Citation Skills for SPD Students, Date TBD

• We also recommend Zotero or EndNote workshops or tutorials for reference management. Other video tutorials are also available.
Hiding Behind the Screen
Roger Scruton

Human relations, and the self-image of the human being, have been profoundly affected by the Internet and by the ease with which images of other people can be summoned to the computer screen to become the objects of emotional attention. How should we conceptualize this change, and what is its effect on the psychic condition of those most given to constructing their world of interests and relationships through the screen? Is this change as damaging as many would have us believe, undermining our capacity for real relationships and placing a mere fantasy of relatedness in their stead? Or is it relatively harmless, as unproblematic as speaking to a friend on the telephone?

First, we should make some distinctions. We all now use the computer to send messages to our friends and to others with whom we have dealings. This sort of communication is not different in any fundamental respect from the old practice of letter writing, except for its speed.
Zotero
• Writing Center tutors can help you improve your writing.
• Must plan well in advance and have assignment info and draft information at the ready.
• E-mail and telephone appointments available. www.stonybrook.edu/commcms/writt/het/writing_center/appointment.html
Professional Socialization and Career Resources

- Phi Delta Kappa: www.stonybrook.edu/spd/pdk
- Stony Brook Career Center: career.stonybrook.edu/

Phi Delta Kappa, the professional association for educators, maintains an active SBU Chapter.
Technology Resources

- DoIT (Division of Information Technology): Everything you need to know about computing at SBU. Free and dramatically discounted software, University software tutorials, and more.
  http://it.stonybrook.edu/services/catalog/a-z/all
- Stony Brook E-mail: www.stonybrook.edu/mycloud
Keep in Touch!

facebook.com/spdstonybrook

twitter.com/spd_stonybrook

youtube.com/user/StonyBrookSPDonline
FAR BEYOND

MAT STUDENT ORIENTATION