WELCOME NEW MASTER’S STUDENTS!
Presenters

Ken Lindblom, Phd
Dean
School of Professional Development

Kim Giacalone, MA’11, Director
Marketing and Communications
School of Professional Development
Agenda

• Welcome
• Program overview
• Teacher certification
• Expectations
• Advisement
• Enrollment information
• Resources
• Staying connected
• Q & A
About Stony Brook

QUICK TAKE

- 25,734 students
- >2500 faculty
- >140 graduate programs

MORE FACTS

- Started as a teachers college in a collection of geodesic domes, now situated on a 1,040-acre campus.
- Among the top 100 universities in the nation (U.S. News & World Report)
- Proud home to Nobellaureates, Guggenheim fellows and MacArthur grant winners

View of the Wang Center from the academic mall.
About the School of Professional Development

• SPD has 11 MAT programs

• 2 Post-master’s Advanced Graduate Certificates: Educational Leadership and School District Business Leadership

• Diverse digital badge catalog in a wide range of subject areas for teachers.

• Oversees Distributed Teacher and Leader Education (D-TALE) at SBU
Distributed Teacher and Leader Education (D-TALE)

- Distributed model
- Content-focused
- Faculty include veteran secondary school teachers and nationally known scholars
- Strong partnerships with schools throughout the region
Planning Your Course of Study
MAT Program Requirements

• Students take a combination of courses in their content area, pedagogy and supervised student teaching.
• Students must apply for student teaching; the opportunity to student teach isn’t granted automatically.
• Student teachers spend 75 days on site.
• 44-47 credits depending on program, with an option to add a grade 5-6 extension for an additional 6 credits.
### MAT Program Pages

<table>
<thead>
<tr>
<th>Program</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matenglish">www.stonybrook.edu/spd/graduate/matenglish</a></td>
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<tr>
<td>Foreign Languages</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matfl">www.stonybrook.edu/spd/graduate/matfl</a></td>
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<td>Mathematics</td>
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</tr>
<tr>
<td>Science</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matscience">www.stonybrook.edu/spd/graduate/matscience</a></td>
</tr>
<tr>
<td>Social Studies</td>
<td><a href="http://www.stonybrook.edu/spd/graduate/matss">www.stonybrook.edu/spd/graduate/matss</a></td>
</tr>
</tbody>
</table>
Planning Your Course of Study

• Students have five years to complete the degree.
• Suggested full-time load is four courses (12 credits) per term.
• Students who are receiving financial aid (student loans) must enroll in at least 6 credits.
• For course sequencing and other academic advising, contact your program director.
Program Directors

Visit stonybrook.edu/dtale/faculty/ for contact info.
Teacher Certification
Student Teaching

- After all other coursework is complete
- Application required
- Long Island placements in a partnering school district based on preference
- New York City option (SUTEC)
Examinations, Fingerprinting and edTPA

- Examinations
  - Educating All Students Test
  - Content Specialty Test (CST)
- Fingerprinting
- Educative-Teacher Performance Assessment (edTPA)
Required Workshops

• Training in Identifying and Reporting Suspected Cases of Child Abuse and Maltreatment
• Identification and Referral of Substance Abuse
• Dignity for All Students Act (DASA)
• School Violence (Project Save)
TEACH Account

• The New York State Education (NYSED) TEACH system administers all information relating to certification: www.highered.nysed.gov/tcert/
• All students must submit their educational credentials, fingerprint clearance and other required information.
• Review our info packet at www.stonybrook.edu/spd/graduate/teach
Academic Expectations

• Be an active participant in class.
• Meet all assignment deadlines.
• Focus on the quality of your writing – including grammar & spelling, organization, depth of argument, intellectual engagement, and academic integrity. Seek help and get feedback.
• Maintain good academic standing with a minimum GPA of 3.0 (graduate, cumulative and in the program).
• Hone your research and citation skills: seek training and understand the Academic Honesty Policy.
Academic Honesty

• Cornerstone of all academic and scholarly work.
• Stiff penalties for students who are guilty of plagiarism
• Often, accused students do not know how to properly cite their sources (but they are still found responsible).
• Consider viewing a recorded Citation Skills Workshop at guides.library.stonybrook.edu/spd/or registering for a live webinar. We will send notifications once they are scheduled.
Administrative Expectations

• Students are responsible for knowing and abiding by all SPD/D-TALE/SBU policies and deadlines (refer to Academic Calendars, SOLAR, Student Accounts website, and the Graduate Bulletin).
• Check SOLAR for Messages and Holds.
• Proactively search for information on the SPD & D-TALE websites and seek help when needed.
Preparing to Inspire
Teacher and Leader Education

For Students
Everything you need to know about becoming a Teacher Candidate - or, at least, everything we can tell you before you take your first step into a classroom as the new CT.

For Cooperating Teachers
A breakdown of the role and responsibilities and best practices for our trusted CTs, and a note on how we say thanks, too.

For University Supervisors
Clear, supportive guidelines and expectations of the University Supervisor on best practices for engagement with the CT and TC during this exciting semester.
Administrative Expectations (cont)

• File for graduation in SOLAR at the start of your last term! Details on our website at www.stonybrook.edu/spd/current/graduation.html

• When contacting a University office, please include your SB ID and program name.

• Start using your Stony Brook email account: my.stonybrook.edu/
SBU Email

<table>
<thead>
<tr>
<th>Primary</th>
<th>Social</th>
<th>Promotions</th>
<th>Updates</th>
<th>Forums</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Blackboard6 Administrat.</td>
<td>eep: SPD Online Support: New Post - Course not show !</td>
<td>10:36 pm</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Jacqueline.M.Donnelly</td>
<td>.CEK 520.531 Survey of Advising &amp; Counseling in Higher Education</td>
<td>9:33 pm</td>
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<td>Green, James K.</td>
<td>Re: Orientation Webinar: Registration Confirmation &amp; Access</td>
<td>6:21 pm</td>
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<tr>
<td>Kristy Arnold</td>
<td>Re: CEK 504 Williams - Hi Kim, I did speak with this student</td>
<td>5:58 pm</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Kristy Arnold</td>
<td>Adobe Connect - Chat Transcript from SPD - Kimberly Giacci</td>
<td>5:58 pm</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Carolyn Jankowski</td>
<td>Fwd: [Registrar_scheduling_staff] SPD Cancellation Request</td>
<td>5:08 pm</td>
<td></td>
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<tr>
<td>Lori Lyons</td>
<td>AOC Advisement Sheets - Hi Kim - Should you need them ii</td>
<td>2:43 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shawna Nielsen</td>
<td>Re: Recycling Toner - Hi All, Please see email below. Did ar</td>
<td>2:13 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Check all tabs or remove them
SPD Academic and Events Calendars

Add the calendars below to your Stony Brook Google Apps account by clicking on the button at the bottom of each calendar. You can also add the calendar on your iPhone or Android device.

Academic Calendars

Graduate Calendar (printable; Registrar's Website) | Winter Session

Graduate Academic Calendar

Calendar page at stonybrook.edu/spd/graduate/calendar
Advisement and Assistance

**Academic Advisement**
See your program director

**International Students**
Visa and Immigration Services
www.stonybrook.edu/visa
VIS@stonybrook.edu
631.632.4685

**Online Learning Support**
www.stonybrook.edu/spd/elearning
spd_elearning@stonybrook.edu

**Financial Aid**
www.stonybrook.edu/finaid/
finaid@stonybrook.edu
631.632.6840

**Teacher Certification & Graduation Clearance**
www.stonybrook.edu/spd/graduation
spd_graduationandcertification@stonybrook.edu
631.632.7055
Resources For This Section

• SPD Website: http://www.stonybrook.edu/spd
• D-TALE Website: http://www.stonybrook.edu/dtale
• Graduate Bulletin:
  http://sb.cc.stonybrook.edu/gradbulletin/current/
• Grad/SPD Academic Calendar:
  http://www.stonybrook.edu/spd/graduate/calendar
Enrollment Information
Course Information

• SOLAR – Descriptions, Schedules and Textbooks
  www.stonybrook.edu/solar
• Registrar Website: Printable PDFs
  www.stonybrook.edu/registrar
• SBU Class Find – Fast way to look at schedules without logging in.
  http://classfind.stonybrook.edu/vufind/
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>CEA518.L01</td>
<td>Metal Casting</td>
<td>3.0</td>
<td>TUTH</td>
<td>05:30PM-08:55PM</td>
<td>AHLS</td>
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<tr>
<td>CEA529.S30</td>
<td>Music and the Brain</td>
<td>3.0</td>
<td>FLEX</td>
<td>01:00AM-01:00AM</td>
<td>NSLS</td>
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<tr>
<td>CEA533.L01</td>
<td>Topics Art Studio Theory/Prac</td>
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<td>TUTH</td>
<td>05:30PM-08:55PM</td>
<td>AHLS</td>
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<tr>
<td>CEA542.L01</td>
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<td>1.0</td>
<td>W</td>
<td>06:50PM-09:50PM</td>
<td></td>
</tr>
</tbody>
</table>
SOLAR

SOLAR is Stony Brook University's enterprise-wide, self-service system which provides faculty, staff, and students with online access to manage personal information. Students use SOLAR to register for classes, print schedules, view and pay bills, update personal contact information, view transcripts, and submit student employment timesheets. Employees use SOLAR to update personal contact information, view vacation/sick accruals, print class rosters, submit grades, and much more.

SOLAR LOGIN  RF EMPLOYEE TIME REPORTING
STATE EMPLOYEE TIME REPORTING (WEST CAMPUS & HSC)

Explore SOLAR

For Faculty & Staff
SOLAR is Stony Brook University's primary administrative system used by faculty and staff to update personal information, view vacation/sick accruals, print class rosters, submit grades, and more.

FACULTY & STAFF HELP

For Students
SOLAR is Stony Brook University's primary administrative system used by students to register for classes, print schedules, view and pay bills, view transcripts, update personal information, report student work hours, and more.

STUDENT HELP

Public Access
While most of SOLAR's functionality requires authentication with your Stony Brook ID, we do offer public access to our Course Catalog and Class Search tools.
SOLAR For Students

SOLAR is Stony Brook University's primary administrative system used by students to register for classes, print schedules, view and pay bills, view transcripts, update personal information, report student employment hours, and more.

Frequently Asked Questions

- How do I change my emergency contact information in SOLAR?
- How do I set up SB Alert?
- How do I update my local address in SOLAR?

Getting Started

- How do I get started with SOLAR?
- What is on my SOLAR home page?
Get Cleared for Take-Off
Common Enrollment Blocks (or Holds)

• Proof of Health Insurance
• Signing the Financial Responsibility Statement
• Enrollment in SB Alert
• Proof of MMR Immunization
• Missing Training
When to Enroll

- Enroll as soon as you are eligible and according to your enrollment appointment.
- Summer and Fall enrollment begins in early April.
- Spring and Winter enrollment begins in early November.
- SPD seldom schedules Winter courses.
- Clear up any blocks you may have before registration begins.
- Don’t worry about payment (yet). Secure the courses you need; the bill isn’t due until the close to the start of class.
Textbooks

- You can buy your books anywhere, but Amazon is now Stony Brook’s official textbook provider: 
  
  stonybrooku.amazon.com

- Search by ISBN (found in SOLAR and ClassFind)
- Home delivery plus Amazon lockers for pick-up.
Learner Support Resources
Your NetID

• Accesses all of the online resources not available in SOLAR: Blackboard, SB Connect, E-mail, Google Drive, Library Resources, SoftWeb, etc.

• Combination of your first initial and last name.

• Created for you – you need to log into SOLAR to create your NetID password.

See video at https://youtu.be/ioI3UhVd6fw
 SPD Library Guide

School of Professional Development

This guide is designed to help students in the School of Professional Development with their research.

Where To Start?

The purpose of this guide is to help students find appropriate materials for doing graduate level research. Use the left-side navigation tabs to learn more:

- Find Articles - Find scholarly, academic, peer-reviewed, popular, and news articles on your research topic.
- Find Books - Find print and eBooks related to your topic.
- Where Can I Find...? - Where to look for the type of information you need.
- What Do I Do When...? - Ways to resolve various search problems.
- Research Tutorials - Interactive and video tutorials to help you with your research.
- Citation/Plagiarism - Find out about tools and sites that offer help with handling citation.
- Educational Leadership Program - Provides a list of recommended databases for doing research in educational leadership.
- Higher Education Administration - Provides a list of selected eJournals titles relevant to the Higher Education Administration (HEA) program. You can also search for a specific journal title.
- Human Resources - Provides a list of selected eJournals titles and databases relevant to the Human Resources program. You can also search for additional titles.

The Chronicle of Higher Education

THE CHRONICLE
of Higher Education

- Chronicle of Higher Education
  The Chronicle of Higher Education is the number one source of news, information, and jobs for college and university faculty members and administrators.

Other Relevant Guides

guides.library.stonybrook.edu/spd/
Technology Resources

• DoIT (Division of Information Technology):
  https://it.stonybrook.edu/services/catalog

• Stony Brook Student Technology Guide:
  https://it.stonybrook.edu/students

Student Technology Guide

This guide will provide you with an overview on essential services offered by the Division of Information Technology (DoIT) that will enable you to be successful at Stony Brook University.

GET STARTED »
Phi Delta Kappa

- Phi Delta Kappa, the professional association for educators, maintains an active SBU Chapter, with educational events and networking opportunities.

- Details at [www.stonybrook.edu/spd/pdk](http://www.stonybrook.edu/spd/pdk)

- Next event: How to Obtain a Position in K-12 Education. Tuesday, Feb. 6, 2018, 6 to 8 pm Wang Center, LH2

Details at [stonybrook.edu/spd/pdk/events](http://stonybrook.edu/spd/pdk/events)
Keep in Touch!

facebook.com/spdstonybrook

twitter.com/spd_stonybrook

youtube.com/user/StonyBrookSPDonline
MAT STUDENT ORIENTATION