www.stonybrook.edu/bursar

bursar@stonybrook.edu

studentbilling@stonybrook.edu
The Bursar's Office
• Processes Payments (Cash, Credit, Check/EFT or Money Order)
• Generates Refunds (Direct Deposit or Physical Check)

The Student Accounts Office
• Billing and Account Inquiries
• Process NYS Residency Requests
• Manage Payment Plans
• Manage Holds, Late Fees, and Collections Issues

Parking Services
• Issue Parking Passes

Campus Card
• Issue Campus ID Cards

All offices are located in the main lobby on the 2nd floor of the Administration Building.
Fall 2018 To-Do List

- Register for Classes
  - Charges will post within 24 hours
- Receive your First Bill Notification E-Mail
  - Invoices generated on or about the 17th of July, August, September, October, November
  - Payment is due on the 15th of the following month
- Review your Charges on SOLAR
  - Sign the Financial Authorization Statement
- Choose a Payment Option
  - Pay in full by the due date or enroll in TOPP.
- Sign up for Delegated Access
  - Receive Your Own Billing Access and Billing Notification E-Mails
- Sign up for E-Refunding
  - Faster, Safer, Easier

Instructions for accepting the policy on SOLAR are available on our web page at: http://www.stonybrook.edu/bursar/responsibility.shtml
Your First Invoice

• NO PAPER BILLS
• Invoice will be e-mailed to Student’s @Stonybrook.edu e-mail
  • Sign up for Delegated Access to receive billing e-mails

Example of Billing E-Mail Text

The Fall 2017 billing statement is available in SOLAR
To view your bill or make a payment, the navigation is as follows: SOLAR > Campus Financial Services > Account Summary/What Do I Owe > Summer 2016

Payment is due August 15, 2017

Note: No billing statements will be printed or mailed.

The last day to withdraw without tuition liability is 9/4/16. http://www.stonybrook.edu/commcms/bursar/withdrawals/

If you decide to withdraw, you MUST officially withdraw by the dates listed above, to avoid tuition & fee liability. Non-attendance will not be deemed an official withdrawal; and will NOT provide relief from tuition liability.

Link to SOLAR: http://www.stonybrook.edu/solarsystem
Link to Bursar: http://www.stonybrook.edu/commcms/bursar/tuition/
Your Student’s SOLAR Account

• Review the charges and financial aid before making a payment
  • Confirm Room and Meal plan charges are correct
• Sign the Financial Authorization Statement

Spring Billing:
• Tuition (New York State Resident) $3,235.00
• Tuition (Out-of-State Resident) $11,855.00
• Total Fees $1,193.75

• Room Rates (per semester)
  • Double Corridor Style $4,041.00

• Meal Plan Rates (per semester)
  • Unlimited Plan w/ $500 Dining Dollars $2,522.00
Payment Options

• Pay In Full By The Due Date On Your Invoice

• 529 College Savings Plan
  • Stony Brook University school code – 002838
  • Campus code – 00.
  • P.O Box 619
    Stony Brook, NY 11790

• Sign Up For TOPP – Time Option Payment Plan
  • Pay 4 or 3 monthly installments
  • $50 non-refundable fee

• TOPP enrollment is completed on SOLAR under “Campus Financial Services” and upon receipt of your first payment

• Sign up as a Delegated User so you can access your student’s Campus Financial Services page and make monthly TOPP payments.
Delegated Access and E-Refunds

• Delegated Users Can:
  • Access Invoices
  • Log In with their own ID and Password
  • Receive E-Mail notifications when a Bill is ready or past due.

• E-Refunds: Faster, Safer, Easier
  • Sign up once and then you are done
  • Any future refunds will be deposited into designated account
  • Faster and more secure than paper checks
Share My Information - Summary

Below is the list of contacts you delegated access to your own data. To edit the information for a contact, click the Edit button. To delegate access to a new contact, click the Delegate Access to a New Contact button.

No current delegated access found.

Delegate Access To A New Contact
Stony Brook University

DELEGATED ACCESS

Share My Information

Share My Information - Terms and Conditions

In compliance with the Federal Family Education Rights and Privacy (FERPA), the university is prohibited from providing certain information from your student records to a third party. This restriction applies, but is not limited, to your parents, your spouse, or a sponsor.

FERPA is a Federal law that is administered by the Family Policy Compliance Office (Office) in the U.S. Department of Education (Department). 20 U.S.C. § 1232g; 34 CFR Part 99. Once a student reaches 18 years of age or attends a postsecondary institution, he or she becomes an “eligible student,” and all rights formerly given to parents under FERPA transfer to the student. The eligible student has the right to have access to his or her education records, the right to seek to have the records amended, the right to have control over the disclosure of personally identifiable information from the records (except in certain circumstances specified in the FERPA regulations, some of which are discussed below), and the right to file a complaint with the Department. The term “education records” is defined as those records that contain information directly related to a student and which are maintained by an educational agency or institution or by a party acting for the agency or institution.

I understand that, by clicking the "I accept" button below, I am giving written consent for University representatives to disclose student information specified by me herein to the individual(s) identified as a contact name for the purpose of facilitating the administration of the specified information. I am entitled to change, amend or rescind this authorization at any time.
# Share My Information

## Share My Information - Details

<table>
<thead>
<tr>
<th>Contact Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relationship:</td>
</tr>
<tr>
<td>Contact Email Address:</td>
</tr>
<tr>
<td>Confirm Email Address:</td>
</tr>
</tbody>
</table>

**Contact Status**: Unknown

### Transaction Table

<table>
<thead>
<tr>
<th>Transaction Name</th>
<th>Description</th>
<th>Start Date</th>
<th>Transaction Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Finance</td>
<td>Student Finance: What do I owe?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Select All]  [Clear All]  [Save]
SOLAR will now send an email to your delegate, informing them that you have granted them access and providing instructions on how to enroll as a delegate.

An email notification will be sent to John Doe. (14025.76)

An email notification will be sent to John Doe to inform him or her about the new or revoked delegated transactions. Press Ok to continue or Cancel to go back.
### Please Remember
- Failure to pay by the due date or enroll in TOPP will result in Holds and Late Fees up to $200.
- Make sure your student’s contact information is correct on SOLAR.
- Before dropping any classes, check the tuition and fee liability schedule.

Not So Fast, Don’t Drop That Class! Check The Tuition Liability Chart First!

**SUBJECT TO CHANGE**

<table>
<thead>
<tr>
<th>Withdrawal Date</th>
<th>Tuition Liability</th>
<th>Fee Liability</th>
</tr>
</thead>
<tbody>
<tr>
<td>On or Before 09/03/2017</td>
<td>0% (None)</td>
<td>0% (None)</td>
</tr>
<tr>
<td>09/04/2017-09/10/2017</td>
<td>30%</td>
<td>100% (No Refund)</td>
</tr>
<tr>
<td>09/11/2017-09/17/2017</td>
<td>50%</td>
<td>100% (No Refund)</td>
</tr>
<tr>
<td>09/18/2017-09/24/2017</td>
<td>70%</td>
<td>100% (No Refund)</td>
</tr>
<tr>
<td>On or After 09/25/2017</td>
<td>100% (No Refund)</td>
<td>100% (No Refund)</td>
</tr>
</tbody>
</table>