Internal Auditing Training

Corporate Education and Training (CET) is the professional workforce development division of Stony Brook University located within the Office of the Vice President for Economic Development. Created to help Long Island businesses and professionals, CET plays a pivotal role in educating the current and emerging workforce while revitalizing underutilized and dislocated workers. Through collaboration with a network of Long Island employers, organizations and economic experts, Stony Brook CET offers relevant, timely and globally recognized training programs. The goal is to provide skills sets that maximize the corporate competitiveness.

COURSE DESCRIPTION

ISO 9001 and AS9100 require you to conduct Internal Audits of your Quality System to determine compliance to the documents and effectiveness of the system. This training will prepare your auditors for that role. This seminar provides training in practices, methods, and techniques for AS9100 quality system internal audits.

The first day includes: Quality Management System interpretation, audit procedures, auditor skills, and pre-audit preparation. On the second day, the group is separated into auditing teams and two practice audits are performed. The teams will present their findings to the class. Each team completes an audit report that can initiate the Corrective and Preventive Action process. This training accomplishes not only content knowledge, but completes several actual Internal Audits.

Upon completion of this course, each participant will be able to:
- Review the Standards with the eyes of an auditor.
- Properly plan audits.
- Develop thorough checklists.
- Employ proper audit techniques and etiquette.
- Conduct an audit and prepare the report.

Who Should Attend: Quality System Managers and Internal Auditors

Workshop Dates: November 7 & 8, 2011
8:30AM – 4:30PM
Stony Brook Research and Development Park, Research and Support Services Building

Price: $595.00 per person

To register online visit: http://naples.cc.sunysb.edu/secct/cetclasses.nsf/emo