**PROMOTION TO SENIOR LECTURER**

**Criteria**
- At least 3 years full time service to the College as a Lecturer
- Evidence of teaching effectiveness

**Checklist: please submit only one hard copy of these materials**

**Full dossier** plus
1. at least three letters of recommendation from tenured or tenure-track faculty
2. at least three letters of recommendation from students
3. teaching evaluations from undergraduate and graduate courses taught
4. a statement of “Teaching Philosophy” which reflects excellence in
   - attention to pedagogy, discipline best practices and research-based methods
   - understanding of student success issues
   - student mentoring
   - assessment strategies which encourage learning outcomes and student growth
   - service to the department and college in the form of committee membership, curricular innovations, administrative roles, or enhancement of student life on campus
5. summary endorsement of the department chair

**PROMOTION TO ADVANCED SENIOR LECTURER**

**Criteria**
- At least 3 years full time service to the College in the rank of Senior Lecturer
- Evidence of teaching effectiveness

**Checklist: please submit only one hard copy of these materials**

**Full dossier** plus
1. syllabi from courses which reflect teaching modalities, modes of assessment, and learning objectives
2. at least three letters of recommendation from tenured or tenure-track faculty
3. at least three letters of recommendation from students
4. teaching evaluations from undergraduate and graduate courses taught
5. a statement of “Teaching Philosophy” which reflects excellence in
   - attention to pedagogy, discipline best practices and research-based methods
   - understanding of student success issues
   - student mentoring
   - assessment strategies which encourage learning outcomes and student growth
   - service to the department and college in the form of committee membership, curricular innovations, administrative roles, or enhancement of student life on campus
6. Evidence of national or regional contributions to education such as
   - membership in professional committees, societies, or panels outside the university
   - leadership of impactful collaborations or outreach with the local community
   - mastery in the practice of teaching in the form of conference presentations, proceedings, or participation in national assessments of student outcomes
7. summary endorsement of the department chair