STONY BROOK UNIVERSITY BNL EXECUTIVE MBA PROGRAM
FREQUENTLY ASKED QUESTIONS

- What do I need to know when I register for classes?
- Why do I have holds on my SOLAR account?
- How do I take care of my tuition and fees?
- How do I get access to Blackboard?
- Do the BNL classes follow the same Academic Calendar as the University?
- What is Stony Brook University's email policy?

Q. What do I need to know when I register for classes?

A. Course sections are specific to BNL; this will most likely be section 80. The College of Business (CoB) will issue permission to register for the specific BNL section to each student in the cohort at the beginning of the registration period.

You will receive a message on SOLAR saying that you have permission to enroll in the courses. The 5 digit course code for these classes will be listed in your message. When you enroll for classes, you can enter this code in the search field. This will ensure that you are in the correct section of the course. (You will also receive an email from the CoB with this information.)

Q. Why do I have holds on my SOLAR account?

A. Each semester prior to registration, you will have to check your SOLAR account for holds. Most of these can be taken care of on SOLAR. One hold that you have to agree to every semester is the financial responsibility statement.

Regarding the health service hold: As long as you are registered in the BNL sections of the courses, you will not have to submit health forms to the university.

Q. How do I take care of my tuition and fees?

A. Tuition payment is handled by BNL. You will need to submit your paperwork to Starr Munson (munson@bnl.gov) for processing. As long as you are registered in the BNL sections of the courses, the only fee you are responsible for paying out of pocket is a $0.85 per credit college fee; all classes
that you will be taking are 3 credits so the college fee is $2.55 per class. Checks should be made payable to Stony Brook University. Checks should be mailed directly to:

Amy Milligan  
College of Business  
Stony Brook University  
306 Harriman Hall  
Stony Brook NY 11794-3775

Q. How do I get access to Blackboard?
A. The web address for Blackboard is blackboard.stonybrook.edu. Instructors typically do not open their Blackboard (BB) site to students until the week before classes, although this varies by instructor. While most instructors do utilize BB, they are not required to.

Q. Do the BNL classes follow the same Academic Calendar as the University?
A. BNL MBA sections follow the same academic dates and deadlines as the University. The academic calendar can be found on the Registrar's website at stonybrook.edu/registrar. The only exception are holidays in which BNL is closed, in which case classes will not be held.

Q. What is Stony Brook University's email policy?
A. All official emails from the University will be sent to your @stonybrook.edu email address. This includes Blackboard messages. Please make sure you check your SBU email daily or have your mail forwarded to your preferred account.

If you have additional questions, please email MBA@stonybrook.edu.