BIO 488 Internship Permission Form

The BIO 488 Internship is designed to allow students to receive academic credit for a career focused experience in the biological sciences that does not have a major focus on research. Students must be accepted into an internship experience before registering for credit.

This form should be submitted with the appropriate signatures, along with Student Reflection, to Room 109 in the Undergraduate Biology Main Office no later than the second week of the semester. Once permission is given by Undergraduate Biology on SOLAR, the student must register for academic credit.

Name ____________________________________  Stony Brook ID ________________________________

Student Email _____________________________  Faculty Sponsor _________________________________

Semester _________________________________  Course _________________________________________

Credits ________________________________  Section _____________________________________________

Credit guideline: 1 credit corresponds to 3 hours of effort per week during the semester in the academic year. Special justification is required in order to obtain permission to register for more than 3 credits in a semester.

Internship/Project Title

___________________________________________________________________________________________

___________________________________________________________________________________________

Internship Location

___________________________________________________________________________________________

What additional training, if any, must the student complete in order to participate in this internship?

___________________________________________________________________________________________

Learning Objectives: What skills/knowledge do you hope to gain from this experience? Check all that apply.

___ develop problem solving skills
___ work independently, setting goals and managing time
___ work effectively with a team
___ develop communication skills
___ improve knowledge of your discipline and/or future profession
___ acquire discipline-specific skills (e.g., computer, research skills)
___ other: ________________________________
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Student Reflection

Please attach to this form a typed, approximately one-page summary that addresses the following points. Please discuss your answers with your Faculty Sponsor and/or Site Supervisor:

1. Describe your responsibilities and time commitment. Describe the location of your internship and identify your primary supervisor.
2. How do you expect this activity will contribute to your development—academic, professional, intellectual, other?
3. How do you expect to contribute to the goals of the organization or project?
4. How will you record what you are doing and reflect upon what you are learning? (e.g. notebooks, journal, blog, emails to academic and/or on-site supervisor or mentor)
5. How will you synthesize/present outcomes and reflect upon what you have learned?
6. How will the academic mentor and on-site supervisor provide feedback during and at the end of the semester?

________________________________________________
Signature of Site Supervisor                         Date

________________________________________________
Printed Name of Site Supervisor

________________________________________________
Department (if applicable)                         Title

________________________________________________
Email Address                                     Phone Number

________________________________________________
Signature of Academic Sponsor                      Date

________________________________________________
Printed Name of Academic Sponsor

________________________________________________
Signature of Student                               Date

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Signature of UG Program Director/Coordinator Date